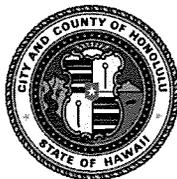


OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU

530 SOUTH KING STREET, ROOM 300 • HONOLULU, HAWAII 96813
PHONE: (808) 768-4141 • FAX: (808) 768-4242 • INTERNET: www.honolulu.gov



KIRK CALDWELL
MAYOR

EMBER LEE SHINN
MANAGING DIRECTOR
GEORGETTE T. DEEMER
DEPUTY MANAGING DIRECTOR

April 26, 2013

The Honorable Ernest Y. Martin, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

RECEIVED
CITY CLERK
C & C OF HONOLULU
2013 APR 26 AM 11:50

Dear Chair Martin and Councilmembers:

Pursuant to Section 9-205 of the Revised Charter of the City and County of Honolulu, I hereby appoint, subject to confirmation by your Honorable Body, Letitia N. Uyehara as a member of the Grants In Aid Advisory Commission. Ms. Uyehara will serve for a term to expire on January 14, 2018. I would appreciate your favorable consideration of Ms. Uyehara's appointment and request adoption by the City Council in the most expedient manner possible.

I have enclosed Ms. Uyehara's personal information form for your review. For any general inquiries you may have regarding this appointment, please contact my executive assistant, Justin Gruenstein, at 768-6603.

Sincerely,

A handwritten signature in black ink, appearing to be "Kirk Caldwell".

 Kirk Caldwell
Mayor

Enclosure

cc: Ms. Letitia N. Uyehara
Department of Community Services
Ethics Commission

CITY AND COUNTY OF HONOLULU
NOMINEE/APPOINTEE FORM

1. Position Nominated to: Grants in Aid Advisory Committee
2. Name: Letitia Naomi Uyehara
(First) (Middle) (Last)
3. Are you a citizen of the United States? Yes No
Are you a resident of the City and County of Honolulu? Yes No
If yes, how long 64 years
Are you a registered voter in the City and County of Honolulu? Yes No
[Please attach Certificate of Voter Registration issued by the Honolulu City Clerk located in Room 100 of Honolulu Hale. City Clerk's office can be reached at 768-3810.]
4. Occupation: Director of Marketing
5. Name and address of employer or firm:
Armstrong Produce
802 Kapunahua St. Honolulu HI 96819
6. Does your employer do any business with the City and County of Honolulu?
Yes No If yes, state the nature of business and approximate dollar amount in the last five years:

7. Do you or does any member of your immediate family hold office or own stock in any firm?
Yes No
8. Does the firm do business with the City and County of Honolulu? Yes No
If yes, provide details including the name(s) of the firm:

9. Do you have any part-time employment, professional activity, or financial interests other than those indicated in the previous question? Yes No
If yes, provide details:

10. Do you foresee any possible conflict between your present work, financial investments, business transactions or any other activity which would be incompatible with the proper discharge of your official duties or hinder you from effectively carrying out the duties for which you have been appointed? Yes No
11. Are any members of your family employed by the City and County of Honolulu or any attached agency? Yes No If yes, please specify the department and division:

12. Are there any incidents in your past that may jeopardize your nomination
Yes No

13. Have you ever been convicted of a felony? If yes, provide details:

No

14. Education:

University of Hawaii, BA in Communications
University of Hawaii, Secondary Education Teaching Certificate

15. Provide a summary of major work experience for the last ten (10) years. Begin with your present job including military (attach additional sheets if necessary or resume):

Resume attached

16. Community activities, etc. (also list any service on any other board or commission Federal, State or County):

State of Hawaii, Agribusiness Development Corporation

17. Have you ever been a member of a board or commission with the City and County of Honolulu?

Yes ___ No If yes, provide name(s) of board/commission:

18. Will you be able to commit to the full term of this appointment? Yes No ___

19. Will you be able to commit to meeting dates and times? Yes No ___

20. Are you regularly away from Honolulu? Yes ___ No If yes, please explain:

21. Are you willing to make a confidential financial disclosure to the city Ethics Commission upon appointment and yearly thereafter? Yes No ___

22. What do you understand to be the prime duties of your county appointment?

Review, evaluate, and assist in selection of non-profit organization to receive grants in aid funds.

The above statements made by me are true, complete, and correct to the best of my knowledge and belief and are made in good faith.

Leticia D. Nyshen

(Signature)

4/24/13
(Date)

The completed form and any attachment(s) will be posted by the City Clerk and available on the City's DocuShare Website.

LETITIA NAOMI UYEHARA

PROFESSIONAL EXPERIENCE

2003 to Present

**Director of Marketing and Special Programs
Armstrong Produce Ltd.**

Established a program of marketing and promoting new, seasonal or locally grown produce with point of purchase materials, prominent seasonal displays, participation in tradeshow, preparation of weekly and monthly newsletters to inform customers about new products, upcoming events, etc. Prepared and presented talks and tours for professional, agricultural, and culinary groups on produce on issues ranging from food safety to future of agriculture in Hawaii. Established training programs for produce personnel on how to properly handle produce, how to manage inventories, etc.

Developed and provided oversight of a food safety and HACCP program for company operations, making Armstrong the first wholesale produce company to be food safety and HACCP certified.

Prepared and submitted contract proposal along with mainland partners to serve as prime vendor to supply fresh fruits and vegetables to all commissaries in Region 6 (California, Arizona, Nevada and Hawaii). Upon contract award, provide contract oversight and direct communications with DeCA (Defense Commissary Agency) for all Hawaii stores.

Serve as media liaison and government affairs contact. Provide oversight on new projects such as web site development, RFID, and packaging. Serve as liaison for irradiation facility and joint cargo inspection facility.

1993-2002

**Deputy Director
Department of Agriculture
State of Hawaii**

Provided administrative direction and oversight for all programs of the Department including plant pest control, pesticides, plant quarantine, animal quarantine, livestock disease control, meat inspection, measurement standards, marketing, loans, ag parks, irrigation systems, and planning/development.

Directed all departmental legislative proposals and represented the department, at legislative hearings, industry functions and various activities relating to the agricultural industry.

Accomplishments included:

- 1) Amended the Animal Quarantine law to get rid of the 120-day quarantine of dogs and cats entering Hawaii;
- 2) Established and chaired the committee on Alien Species, a federal, state and county interagency group that developed policies and actions related to the prevention or control of alien pest species;
- 3) Worked with Ministry of Agriculture & Forestry, Japan, to permit shipments of plants from Hawaii into Japan;
- 4) Provided low interest agricultural loans for farmers in depressed areas to spur greater economic activity;
- 5) Developed a 5-year plan for the Department, highlighting growth for each commodity;
- 6) Passed legislation allowing the use of open ocean cages for aquaculture development;
- 7) Developed research agreements with Taiwan Agricultural Research Center (TARI) to expedite joint efforts on crops of mutual interest;
- 8) Expanded pesticides training programs to be conducted in appropriate languages.

1990 to 1993

**Communications Officer
Department of Agriculture**

Directed Departmental public relations activities including press conferences and other on camera media opportunities, press releases, speech writing, speaking engagements, training workshops, management retreats, and marketing and promotional exhibits.

Directed legislative proposals through the legislative process annually.

Developed an alien species "hot line," so that the discovery or voluntary turn in of alien species was encouraged, planned and created management retreats, promotional exhibits to aid the communication effort, both internally and externally.

1988 to 1990

**Transportation Coordinator
Bedford Properties (formerly Kaiser Development) – Hawaii Kai**

Established and administered a comprehensive transportation program aimed at helping to relieve traffic congestion from the Hawaii Kai area. Developed advertising and public relations program to promote ridesharing alternatives through radio, print ads, press releases, etc. Met with various government agency personnel and private employer groups to encourage ridesharing for employees living in East Honolulu. Provided testimony and tracked legislation relating to ridesharing and other transportation measures.

1987

Administrative Assistant

State House of Representatives, Speaker's Office

Assisted the Speaker in all administrative and program matters relating to the operation of the fifty-one member House.

Provided direction for policy development of House position on major issues.

Served as liaison with other House and Senate members and their staff.

Directed and reviewed the work of Speaker's staff members. Responsible for initiating, preparing and reviewing reports, speeches and other material. Served as coordinator for all interim work with leadership and committee chairpersons.

1983 to 1986

Director

Department of Health, Office of Environmental Quality Control

Served in advisory capacity to the Governor on all matters relating to environmental quality control; responsible for coordinating all state government agencies' activities in matters of environmental quality.

Office served as a clearinghouse for documents prepared under the EIS law (Chapter 343, HRS) and regularly informed the public of the status of actions taken under this chapter through publication of a bi-monthly bulletin. Provided assistance to agencies and consultants on matters relating to the impact statement process. Provided staff assistance to Environmental Council.

Served as the overall coordinating agency for pesticides/groundwater contamination issues with responsibilities to develop a systematic groundwater monitoring strategy; a pesticides action plan to mitigate or prevent pesticide-related contamination with affected agencies; maintain a data base of historical and current pesticides use matters; developed a contingency plan to prepare for state's preparedness to respond in the event of an emergency; developed criteria

to assess risks associated with contamination of water and food products by pesticides; and disseminated public information on pesticide-related matters.

1976 to 1983

**Public Participation Coordinator, Hearings Officer
Department of Health, Environmental Protection and Health Services
Division**

Developed statewide public participation programs aimed at private citizens, special interest groups, public officials, and various trade and professional organizations in providing opportunities for active input in the decision-making process for environmental programs.

Planned and implemented numerous conferences and workshops on a variety of environmental issues including water quality management, resource recovery, sanitary landfill operations, hazardous waste management, and underground injection control.

Served as hearings officer for permit applications, violations of environmental, food and drug laws, proposed amendments to state regulations, and other public informational hearings for program development.

Served as media liaison for the Director of Health during the heptachlor crisis and assisted in the development of a Milk Action Plan. Served as media liaison during the water contamination situation and other environmental events, and as staff to special committees, such as Governor's Ad Hoc Committee on Water.

1974 to 1976

**Administration Assistant
State House of Representatives, Office of the Vice-Speaker**

Trained and supervised a staff of eight researchers and secretaries. Provided assistance to other legislative offices through the maintenance of data files and schedules. Developed an aggressive community program aimed at remedying district problems and needs which involved work with constituents, community leaders and community agencies.

Developed a legislative program of timely issues through the research and introduction of bills and resolutions.

1972 to 1974

**Researcher
State of Hawaii Legislative Reference Bureau**

Legislative bill drafting primary responsibility. Other duties included speech writing, preparing press releases, researching and compiling memoranda and legislative committee reports. Served as resource person for legislative committees on Transportation and Consumer Protection.

1971 to 1972

**Researcher/Temporary Position (Legislative Session Only)
State of Hawaii Legislative Reference Bureau**

Daily compilation for computer input of data on the status of all measures introduced during the legislative session resulting in printouts essential to legislators and the public.

EDUCATION

1971 University of Hawaii, Honolulu, Hawaii.
Professional Teaching Certificate, Secondary Speech Education

1970 BA Communications

ADDITIONAL

2011 Agribusiness Development Corporation, Board Member

Office of the City Clerk
CITY AND COUNTY OF HONOLULU
STATE OF HAWAII

Certificate

I, Bernice Mau, City Clerk of the City and County of Honolulu, State of Hawaii do hereby certify that,

LETITIA N. UYEHARA

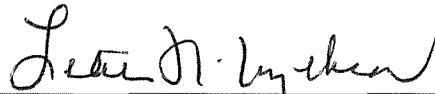
a resident of the City and County of Honolulu, State of Hawaii is a duly registered elector (voter) of the

Precinct 03 *Representative District* 27 *, State of Hawaii*

Affidavit No. 0190439 *Registration Date:* 04/11/68

Birth Date: [REDACTED]

*In Witness Whereof, I have hereunto set my hand and caused the Seal of the City and County of Honolulu
to be affixed this 26 April 2013.*



Signature of Elector



*City Clerk
City and County of Honolulu
State of Hawaii*