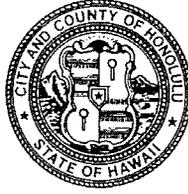


DEPARTMENT OF BUDGET AND FISCAL SERVICES
CITY AND COUNTY OF HONOLULU
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KIRK CALDWELL
MAYOR



NELSON H. KOYANAGI, JR.
ACTING DIRECTOR

GARY T. KUOKAWA
DEPUTY DIRECTOR

April 25, 2013

The Honorable Ann H. Kobayashi, Chair
and Members of the Budget Committee
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Kobayashi and Councilmembers:

SUBJECT: Executive Operating Budget Bill 11 (2013)
Proposed Amendments for CD-1

Submitted to the Budget Committee for consideration are revisions to Bill No. 11 (2013), CD1.

Thank you for your time and attention to the foregoing request. Your favorable consideration of the requested revisions are appreciated.

Sincerely,

A handwritten signature in cursive script, appearing to read "Nelson H. Koyanagi, Jr.", written in black ink.

Nelson H. Koyanagi, Jr., Acting Director
Budget and Fiscal Services

Attachment

APPROVED:

A handwritten signature in cursive script, appearing to read "Ember Lee Shinn", written in black ink.

Ember Lee Shinn
Managing Director

cc: Councilmember Stanley Chang
Councilmember Ikaika Anderson
Councilmember Carol Fukunaga
Councilmember Breene Harimoto
Councilmember Joey Manahan

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EXECUTIVE OPERATING BUDGET
PROPOSED AMENDMENT TO BILL 11, CD1, 2013

DEPT	ACTV	DETAILED DESCRIPTION OF PROPOSED AMENDMENT	Pos. count +/- (0.0)	Character of Exp.		Source of funds (if known)	
				Amount +/- \$0	Object Code	Amount +/- \$0	Fund code
MISCELLANEOUS							
OTHER MISCELLANEOUS							
	Provision for Other Post-Employment Benefits	Decrease appropriation		(11,300,000)	CE	(\$11,300,000)	GN
	Provision for Judgments, Settlements and Losses	Increase appropriation		6,000,000	CE	\$6,000,000	GN
	Provision for Vacant Positions	Rename activity to "Provision for Vacancy Related Costs"					
TRANSFERS TO OTHER FUNDS							
	Transfer to General Fund for Debt Service	Decrease transfer		(11,300,000)	CE	(\$11,300,000)	HD

SECTION 12. GENERAL PROVISOS

Amend Section (j) to read as follows:

"(j) The monies in the Provision for Vacancy Related Costs shall only be used for regular pay to fill positions and related costs such as overtime, temporary assignment and personal services contracts while the vacant position is in the process of being filled. The monies shall not be used for accumulated vacation payments"

Add a new proviso section (k) to read as follows:

"(k) Notwithstanding the provisions of Revised Ordinances of Honolulu Section 2-17.2(c), transfers of funds from the Provision for Vacancy Related Costs activity to any department activity may be executed without council approval, provided that quarterly reports shall be submitted to the Council. The quarterly reports shall, at a minimum, contain a list of all positions filled utilizing transferred monies, to include for each position:

- a. Job Title
- b. Date of Vacancy
- c. Date of Hire
- d. Salary; and
- e. Identify if positions were filled via contract or through the civil service process"

EXECUTIVE OPERATING BUDGET
 PROPOSED AMENDMENT TO BILL 11, CD1 2013

DEPT	ACTV	DETAILED DESCRIPTION OF PROPOSED AMENDMENT	Pos. count +/- (0.0)	Source of funds (if known)			
				Character of Exp.	Object Code	Amount +/- \$0	Fund code

II. AMENDMENTS RELATING TO DETAILED STATEMENT OF REVENUES AND SURPLUS

<u>FUND</u>	<u>FUND</u>	<u>AMENDMENT</u>	<u>AMOUNT</u>
FG	Federal Grants Fund	Increase "HOME Grant-Program Income"	\$2,500,000
HD	Housing Development Special Fund	Decrease "Sale - Affordable Housing"	(\$11,300,000)
HD	Housing Development Special Fund	Decrease "Interfund Transfer" to General Fund	\$11,300,000
GN	General Fund	Decrease "Recov Debt Svc - Hsg Sp Fd"	(\$11,300,000)

AMENDMENTS TO EXECUTIVE PROGRAM AND BUDGET FISCAL YEAR 2014, VOLUME I

<u>PAGE</u>	<u>SECTION</u>	<u>AMENDMENT</u>
C-2	GENERAL PURPOSES	Amend the purpose of the Provision for Judgments, Settlements and Losses to read as follows: "Funds the City's legal liability for judgments, settlements, <u>claims</u> and losses not covered by insurance."