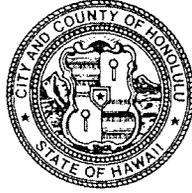


HONOLULU EMERGENCY SERVICES DEPARTMENT
CITY AND COUNTY OF HONOLULU

3375 KOAPAKA STREET, SUITE H-450 • HONOLULU, HAWAII 96819-1869
Phone: (808) 723-7800 • Fax: (808) 833-3934



KIRK CALDWELL
MAYOR

MARK K. RIGG
DIRECTOR

IAN T.T. SANTEE
DEPUTY DIRECTOR

March 18, 2013

The Honorable Ernest Y. Martin, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

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C & C OF HONOLULU
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Dear Chair Martin and Councilmembers:

Section 2-17.2(a) of the Revised Ordinances of Honolulu relating to the execution of the Executive Operating Budget authorizes the Mayor to establish, fill and allot funds for additional temporary positions that are not included in the Executive Operating Budget Ordinance, upon prior notification to the City Council. In accordance with the provisions of this ordinance, notification is hereby submitted for one (1) Emergency Medical Technician, 3 (Communications) position for the Honolulu Emergency Services Department. Additional required information on this position is as follows:

1. Type of Temporary Position Required:

One (1) EMT, III (Communications) (Part Time) for a maximum of 5 months as allowed under Section 6-1103(e) of the Revised Charter of the City and County of Honolulu.

2. Anticipated Duration of the Employment of the Temporary Position:

February 1, 2013 through June 30, 2013.

Possible extensions/renewals as required and allowable under City Charter.

3. Cost of the Full Time Position:

\$18,085.00

4. Source of Budgetary Savings, Which Will Accrue to Finance the Temporary Position:

Funds are available from the vacant Mobile Emergency Care Specialist 1, positions within EMS Division and are eligible for reimbursement under the State contract.

5. Unforeseen or Emergency Circumstance Justifying the Need for the Temporary Position:

We continue to have excessive overtime and mandatory overtime on some days. The State of Hawaii has changed our EMS service contract that limits overtime, therefore, additional part-time and full-time personnel are needed. Currently, we are short of available and qualified applicants.

This State-certified EMT, III (Communications) will be used to reduce overtime in the Department. We currently have a shortage of Emergency Medical Technicians, III (Communications), and will utilize this person to cover these staff shortages.

Sincerely,



MARK K. RIGG

FOR Director

APPROVED:



Ember Lee Shinn
Managing Director Designate

cc: BFS – Budgetary Admin. Div.