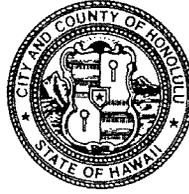


DEPARTMENT OF BUDGET AND FISCAL SERVICES  
**CITY AND COUNTY OF HONOLULU**  
530 SOUTH KING STREET, ROOM 208 • HONOLULU, HAWAII 96813  
PHONE: (808) 768-3900 • FAX: (808) 768-3179 • INTERNET: www.honolulu.gov

KIRK CALDWELL  
MAYOR



NELSON H. KOYANAGI, JR.  
ACTING DIRECTOR

GARY T. KUROKAWA  
DEPUTY DIRECTOR

March 1, 2013

The Honorable Ann H. Kobayashi, Chair  
and Members of the Budget Committee  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawaii 96813

RECEIVED  
CITY CLERK  
C & C OF HONOLULU  
2013 MAR - 1 PM 1:49

Dear Chair Kobayashi and Councilmembers:

**SUBJECT:** Budget Communication No. 1 -- Operating Budget for Fiscal Year  
2014 Details of Line Items Exceeding \$50,000, as required by the  
Revised Ordinances of Honolulu 1990 Section 2-18.6.

The attached provides a detailed explanation of items more than \$50,000  
proposed in the FY 2014 Executive Operating Budget. Included are explanations from  
the following executive agencies:

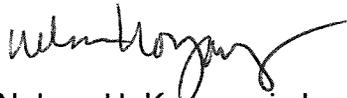
- Budget and Fiscal Services
- Liquor Commission
- Community Services
- Corporation Counsel
- Customer Services
- Design and Construction
- Emergency Management
- Emergency Services
- Enterprise Services
- Environmental Services
- Facility Maintenance
- Fire
- Human Resources
- Information Technology
- Managing Director
- Medical Examiner

The Honorable Ann H. Kobayashi, Chair  
and Members of the Budget Committee  
March 1, 2013  
Page Two

Neighborhood Commission  
Parks and Recreation  
Planning and Permitting  
Police  
Prosecuting Attorney  
Transportation Services

Please note that there are no line items in excess of \$50,000 in the budgets of the Ethics Commission, Office of the Mayor and Royal Hawaiian Band.

Sincerely,

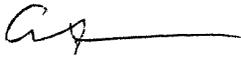


Nelson H. Koyanagi, Jr.  
Acting Director

NHK/DC:ly

Enclosures

APPROVED:

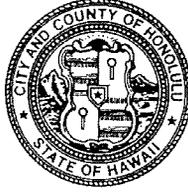


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Ember Lee Shinn  
Managing Director Designate

DEPARTMENT OF BUDGET AND FISCAL SERVICES  
**CITY AND COUNTY OF HONOLULU**  
530 SOUTH KING STREET, ROOM 208 • HONOLULU, HAWAII 96813  
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KIRK CALDWELL  
MAYOR



NELSON H. KOYANAGI, JR.  
ACTING DIRECTOR

GARY KUOKAWA  
DEPUTY DIRECTOR

February 22, 2013

TO: Darryl Chai, Budget Program Administrator  
Budgetary Administration  
Department of Budget and Fiscal Services

FROM:  Nelson Koyanagi, Jr., Director  
Department of Budget and Fiscal Services

SUBJECT: Response to ROH Section 2-18.6, Line Items Details Over \$50,000

Attached is the proposed response to ROH Section 2-18.6, Line Item Details over \$50,000. This report covers all BFS divisions except Liquor Commission, which submits its own response.

Please contact me at 768-3901 if you have any questions.

Attachment

**DEPARTMENT OF BUDGET AND FISCAL SERVICES**  
**DETAILS FOR OBJECT CODES > \$50,000 FOR FY2014 Page 1**

**ACCOUNTING AND FISCAL SERVICES DIVISION**

CURRENT EXPENSES (Federal Funds)

<b>Object Code #1401 Retirement System Contribution</b>	\$58,924	
Retirement system contribution for federally funded employees		<u>\$58,924</u>
	<b>TOTAL</b>	<b>\$58,924</b>
<b>Object Code #1701 Health Fund</b>	\$84,319	
Health Fund contribution for federally funded employees		<u>\$84,319</u>
	<b>TOTAL</b>	<b>\$84,319</b>

**INTERNAL CONTROL**

CURRENT EXPENSES

<b>Object Code #3007 Rent of Offices</b>	\$54,670	
Office Rent for Internal Control/Risk Management		<u>\$54,670</u>
	<b>TOTAL</b>	<b>\$54,670</b>

**TREASURY DIVISION**

CURRENT EXPENSE

<b>Object Code #3004 Consultant Services</b>	\$106,500	
IAS Real Property Tax computer system on-site support		<u>\$106,500</u>
	<b>TOTAL</b>	<b>\$106,500</b>
<b>Object Code #3007 Rent of Offices</b>	\$57,000	
Office rent for Tax Relief Section, 715 S King St #505		<u>\$57,000</u>
	<b>TOTAL</b>	<b>\$57,000</b>
<b>Object Code #3014 Management Fees</b>	\$80,000	
Bank Fees		<u>\$80,000</u>
	<b>TOTAL</b>	<b>\$80,000</b>
<b>Object Code # 3049 Other Services-Not Classified</b>	\$200,700	
1. RPT lockbox, stuffing/mail envelopes		\$105,000
2. RPT delinquent preliminary title reports		19,500
3. Delivery service to banks		3,300
4. Vault alarm service		400
5. Armored car service to Kapolei		1,400
6. Armored car service, DIT to Treasury		2,100
7. Microfilm/microfiche service		3,000
8. Nortech-RECO cashiering computer system maintenance support		48,000
9. Akanda Real Property Tax website support fee		<u>18,000</u>
	<b>TOTAL</b>	<b>\$200,700</b>

**DEPARTMENT OF BUDGET AND FISCAL SERVICES**  
**DETAILS FOR OBJECT CODES > \$50,000 FOR FY2014 Page 2**

<b>Object Code #3102 Postage</b>	\$193,000	
1. RPT and other billings		\$111,000
2. General correspondence		12,000
3. Postage – General Refuse Mailing		5,000
4. Check issuance		23,000
5. Delinquent billings		22,000
6. Postage – Section 8 reimbursement		<u>20,000</u>
	<b>TOTAL</b>	<b>\$193,000</b>

<b>Object Code #3906 Computer Software Maintenance Agmt</b>	\$161,000	
1. IAS Real Property Tax Billing and Collection		\$94,000
2. IAS Real Property Tax system modification		<u>67,000</u>
	<b>TOTAL</b>	<b>\$161,000</b>

**REAL PROPERTY DIVISION**

**CURRENT EXPENSES**

<b>Object Code #3004: Consultant Services</b>	\$275,118	
1. Expert Witness - expert witness testimony in connection with pending litigation; consultation on the valuation of properties; preparation of various studies, analysis, reports, etc.; appraisal classes and other instruction for real property staff appraisers.		69,000
2. Building Cost Estimate - Building cost studies to provide basis for real property improvements valuation. Consultation services for migration to a National Cost Services provider.		110,000
3. System modifications required for ordinance changes		<u>96,118</u>
	<b>TOTAL</b>	<b>\$275,118</b>

<b>Object Code # 3006 Other Professional Services</b>	\$85,000	
Compliance Program		\$ 45,000
Bureau of Conveyance Docs		25,000
Board of Review – Compensation		<u>15,000</u>
	<b>TOTAL</b>	<b>\$ 85,000</b>

<b>Object Code #3102 - Postage</b>	\$ 97,000	
1. Assessment Notice Postage - Postage for approximately 270,000 assessment notices.		\$87,000
2. Miscellaneous Postage - Postage for Board of Review Appeal-hearing notices, decisions, miscellaneous mailing.		<u>10,000</u>
	<b>TOTAL</b>	<b>\$ 97,000</b>

<b>Object Code #3262 - Printing and Binding</b>	\$75,000	
Printing, folding, insertion into envelopes, and distribution of approximately 285,000 assessment notices.		<u>\$75,000</u>
	<b>TOTAL</b>	<b>\$75,000</b>

**DEPARTMENT OF BUDGET AND FISCAL SERVICES**  
**DETAILS FOR OBJECT CODES > \$50,000 FOR FY2014 Page 3**

**Object Code #3906 – Computer Software Maintenance Agmt \$358,500**

1. IAS Assessment Administration and CAMA Maintenance		\$260,000
2. Pictometry		25,000
3. Parcel Editor		13,500
4. RPAD Website Maintenance		<u>60,000</u>
	<b>TOTAL</b>	<b>\$358,500</b>

**FISCAL/CIP ADMINISTRATION**

CURRENT EXPENSES (Federal Funds)

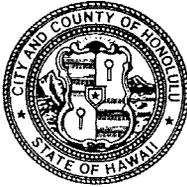
<b>Object Code #1401 Retirement System Contribution</b>	\$86,112	
Retirement system contribution for federally funded employees		<u>\$86,112</u>
	<b>TOTAL</b>	<b>\$86,112</b>

<b>Object Code #1701 Health Fund</b>	\$108,156	
Health Fund contribution for federally funded employees		<u>\$108,156</u>
	<b>TOTAL</b>	<b>\$108,156</b>

<b>Object Code #3004 Consultant Services</b>	\$70,008	
Services related to reports and other HUD requirements		<u>\$70,008</u>
	<b>TOTAL</b>	<b>\$70,008</b>

**LIQUOR COMMISSION  
CITY AND COUNTY OF HONOLULU**

711 KAPIOLANI BOULEVARD, SUITE 600, HONOLULU, HAWAII 96813-5249  
PHONE (808) 768-7300 • FAX (808) 768-7311  
INTERNET ADDRESS: [www.honolulu.gov/liq](http://www.honolulu.gov/liq) • E-MAIL: [liquor@honolulu.gov](mailto:liquor@honolulu.gov)



KIRK CALDWELL  
MAYOR

MICHAEL S. YAMAGUCHI  
CHAIRMAN

IRIS R. OKAWA  
VICE CHAIR

WESLEY F. FONG  
COMMISSIONER

JOSEPH V. O'DONNELL  
COMMISSIONER

JOSEPH M. MAGALDI, JR.  
COMMISSIONER

GREG I. NISHIOKA  
ADMINISTRATOR

ANNA C. HIRAI  
ASSISTANT ADMINISTRATOR

February 22, 2013

**MEMORANDUM**

TO: Nelson H. Koyanagi, Jr. Acting Director  
Department of Budget and Fiscal Services

FROM: Greg I. Nishioka, Administrator  
Honolulu Liquor Commission

A handwritten signature in black ink, appearing to be "G. Nishioka", is written over the printed name of Greg I. Nishioka.

**SUBJECT: LINE ITEM DETAILS FOR OBJECT CODES > \$50,000 FOR FY 2014 BUDGET**

Per ROH Sect 2-18.6, attached is the listing of current expense and equipment line items for the Honolulu Liquor Commission that is greater than \$50,000.

Attachment

**DEPARTMENT OF BUDGET AND FISCAL SERVICES**

Details for Object Codes > \$50,000 for FY 2014

**HONOLULU LIQUOR COMMISSION**

**Object Code # 3004 Consultant Services \$100,000**

1. Public Relations	25,000
2. Special Projects Coordinator	60,000
3. Publications	5,000
4. Project-Educational Video Project-Anti-Underage Drinking	10,000
<b>TOTAL</b>	<b>\$ 100,000</b>

**Object Code # 3006 Other Professional Services \$200,000**

1. Internal Affairs/Investigations	89,000
2. Training Instructors; PPCT, OC Spray, Sound Meter, TRACE	30,000
3. Commissioners' Stipend	5,000
4. Commissioner's Stipend (Chair)	1,750
5. Computer Software Training	20,000
6. Transcriber Services: Investigations	10,000
7. Elan Enterprises Training	20,000
8. Misc. Training	24,250
<b>TOTAL</b>	<b>\$ 200,000</b>

**Object Code # 3007 Rent of Offices \$390,000**

1. Office Rent	352,500
2. After Hours Air Conditioning (after 6 p.m.)	33,000
3. Storage Facility (Equipment, seizures, evidence)	4,500
<b>TOTAL</b>	<b>\$ 390,000</b>

**Object Code # 3049 Other Services-Not Classified \$90,000**

1. Covert Operations	75,000
2. Public Service Announcements	12,000
3. Armored Car Service	3,000
<b>TOTAL</b>	<b>\$ 90,000</b>

**Object Code #3212 Travel Expenses Out-of-State \$53,000**

1. Expense for five (5) Commissioners; Administrator and Assistant Administrator to attend the following: a. National Conference of State Liquor Administrators -San Antonio, TX b. Central/Western Regional Conference -Omaha, NE	
2. Expense for Chief Investigator, Liquor Control Auditor II and two (2) Hearings Reporters to attend national conferences; fraud training; training conferences on mainland	
<b>TOTAL</b>	<b>\$ 53,000</b>

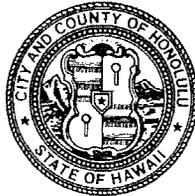
**Object Code #4473 Computer Software \$250,000**

1. Replacement of Liquor Commission Information System (LCIS)	
<b>TOTAL</b>	<b>\$ 250,000</b>

DEPARTMENT OF COMMUNITY SERVICES  
CITY AND COUNTY OF HONOLULU

BFS 41879

715 SOUTH KING STREET, SUITE 311 • HONOLULU, HAWAII 96813 • AREA CODE 808 • PHONE: 768-7762 • FAX: 768-7792



KIRK CALDWELL  
MAYOR

PAMELA A. WITTY-OAKLAND  
DIRECTOR DESIGNATE

GARY K. NAKATA  
DEPUTY DIRECTOR

February 27, 2013

**MEMORANDUM**

TO: Nelson Koyanagi, Jr., Acting Director  
Department of Budget and Fiscal Services

FROM: Pamela Witty-Oakland, Director Designate  
Department of Community Services

SUBJECT: Operating Budget for FY14 Reports:  
Line Items Exceeding \$50,000

Attached are the Department of Community Services Division's Line Items Exceeding \$50,000 reports. Please note the date of the revision is on the bottom left corner.

Please contact Patty Matsuo at X87763 if you have any questions.

Attachments

cc: Robert Morita, BFS Budget Management and Analysis II  
Daniel Bender, BFS Budget Management and Analysis II



DEPARTMENT OF COMMUNITY SERVICES

Activity: 0121 Office of Special Projects

FY 2014 Current Expense

OBJ CODE	DESCRIPTION	AMOUNT
1118	Misc Salary Adjustment – GIA funds through Charter Amendment	\$149,711
3006	Other Professional Services – GIA funds through Charter Amendment	\$5,267,608
3990	Other Fixed Charges – GIA funds through Charter Amendment	\$127,532

DEPARTMENT OF COMMUNITY SERVICES  
Activity: 0122 Oahu Workforce Investment Board  
FY 2014 Current Expense

OBJ CODE	DESCRIPTION	AMOUNT
DCS0122	None	0.00

DEPARTMENT OF COMMUNITY SERVICES

Activity: 0125 Elderly Services

FY 2014 Current Expense

Feb. 13, 2013

OBJ CODE	DESCRIPTION	AMOUNT
1401	RETIREMENT SYSTEMS CONTRIBUTIONS 1. Federal Admin(Title III and others) \$60,576 2. Kupuna Care Admin-ST-\$46,788	\$107,364
1701	HEALTH FUND 1. Federal Admin(Title III and others) \$76,056 2. Kupuna Care Admin-ST-\$58,800	\$134,856
3021	SUBRECIPIENT GRANTS: Service provider contracts (State funds) to provide the following services to frail elderly persons 60 years and older through contractors selected via an RFP process: 1. 13,707 hours of case management services; 2. 28,868 hours of attendant care services; 3. 21,000 transportation trips; 4. 3,302 hours of homemaker services; 5. 27,160 hours of personal care services; 6. 111,739 home-delivered meals; 7. 2,293 hours of chore services; 8. 2,280 hours of case management for abused elders.  Service provider contracts (Federal funds and State funds for senior centers) to provide the following services to seniors 60+ years of age through contractors selected via an RFP process: 1. 54,081 congregate dining meals; 61,750 home-delivered meals; 2. 700 sessions of nutrition education; 3. 152 nutrition counseling sessions; 4. 2,787 sessions of recreation at nutrition sites; 5. 1,680 hours of health screening and maintenance; 6. 880 hours of health promotion services; 7. 2,475 hours of counseling; 8. 400 exercise and physical fitness sessions; 9. 948 hours of escort; 10. 3,969 contacts of outreach; 11. 4,250 hours of housing placement services; 12. 1,500 hours of legal services; 13. 40 legal education sessions; 14. 2,440 contacts of respite information and assistance; 15. 102 respite linkages;	\$8,149,193

DEPARTMENT OF COMMUNITY SERVICES

Activity: 0125 Elderly Services

FY 2014 Current Expense

Feb. 13, 2013

3021 cont'd	<p>16. 12,735 transportation trips;          17. 1,370 recreation and leisure sessions;          18. 100 education and training sessions;          19. Services will also be provided for caregivers of elders 60+ years of age, and family caregivers 60+ years of age caring for minor children: 831 sessions of counseling; 99 support group sessions; 191 training sessions; 20 units supplemental services; 5,160 hours of respite; 3,000 contacts of access assistance.</p>	
3990	<p>OTHER FIXED CHARGES          1. Salary and fringe benefits cost for accounting service from BFS and other miscellaneous charges</p>	\$65,000

DEPARTMENT OF COMMUNITY SERVICES

Activity: 0133 WorkHawaii Division

FY 2014 Current Expense

OBJ CODE	DESCRIPTION	AMOUNT
1119	<p>Sal Adj To Source Of Funds:            General fund: Salary used for City activities not allowable under federal grant funding - \$49,951            Special Project fund: ½ FTE Salary adjustment for State Supplemental Nutritional Assistance Program (Other ½ FTE paid by Ho'ala) - \$23,022</p>	\$72,973
1125	<p>Personal Svcs-Contract Positions:            1 - Community Services Specialist III requested. The Department was notified that it received a grant award of \$1.1 million dollars for the YouthBuild Honolulu Program effective June 1, 2011 to June 30, 2014. This temporary position is necessary to implement the Grants scope of work and to ensure compliance to the terms of this Federal grant award. No vacant limited term position is available.             1 - Clerk-Typist requested. This position is needed to provide additional clerical support in the divisions Administration office due to the additional grants that the division is administering. No vacant limited term position is available.</p>	\$67,800
3007	<p>Rent of Offices:            Cost includes rent, utilities and CAM of all WorkHawaii Offices –            WorkHawaii Administration – 715 South King Street: \$50,445            Dillingham One-Stop Center – 1505 Dillingham Blvd, Suite 110: \$348,000            Youth Services Center – 1505 Dillingham Blvd, Suite 206: \$168,000            Rent to Work and Family Self Sufficiency – 1505 Dillingham Blvd, Suite 216: \$96,000</p>	\$662,445
3049	<p>Other Services-Not Classified:            Contractual services that include - Vendors selected via WIA RFPQV process to provide academic instruction, occupational training, youth/adult development training, work readiness and work experience training (\$891,521)            HireNet website maintenance fee to State DLIR (\$200,000)            YouthBuild Construction Training for participants at Building Industry Association Hawaii (\$68,419)            Substance Abuse Prevention Services State ADAD Grant (\$33,720)            Counseling Services for juveniles referred to JJC by HPD (\$20,500)            Alternative Secondary Education, Mentoring, Substance Abuse Treatment, Legal Assistance and Occupational Skills Training for the Young Adult Ex-Offender Program (\$821,839)</p>	\$2,035,999
3212	<p>Travel Expense-Out-of-State:            Travel expenses for the following federal grants –</p>	\$63,054

DEPARTMENT OF COMMUNITY SERVICES  
Activity: 0133 WorkHawaii Division  
 FY 2014 Current Expense

	WIA USDOL/National Association of Workforce Development Professionals Conferences: \$34,554 Ho'ala Division of Voc. Rehab (DVR) and First to Work Programs: \$7,000 DVR Case Management Program: \$2,500 Ho'opono Program: \$2,500 YouthBuild Program: \$6,000 Young Adult Ex-Offender Program (\$10,500)	
3213	Bus Fare: Bus passes provided to participants on a need basis.	\$70,280
3704	DHCD Rental Subsidy:  Tenant Based Rental Assistance Program subsidy for qualified renters.	\$1,066,824
3705	Need Based Payments:  Workforce Investment Act (WIA) Adult - clients testing/exam expenses, textbooks, shoes and uniform expenses, etc; WIA Youth - incentives that are given to participants when they meet educational or employment goals; YouthBuild - Stipends given to participants that are based on their attendance and performance; Support Services.	\$371,367
3706	Tuition Payments:  For short-term training classes and academic credit courses for public and private schools, community colleges and universities.	\$563,969
3707	On-the-Job Training:  Payments to private sector employers to reimburse their training costs of new or promoted employees as a percentage of the wages during the training period.	\$136,500

DEPARTMENT OF COMMUNITY SERVICES  
Activity: 3330 Community Assistance  
 FY 2014 Current Expense

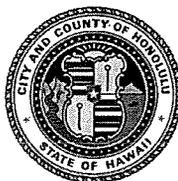
OBJ CODE	DESCRIPTION	AMOUNT
1118	MISCELLANEOUS SALARY ADJUSTMENT Administrative costs for Rental Assistance Fund (DCS3330)	\$171,300
3007	RENT OF OFFICES 1. Section 8 Administrative Fees: \$160,200 (DCS3334) 2. Section 8 Mainstream Program: \$6,000 (DCS3333)	\$166,200
3034	GUARD & SECURITY SERVICES 842 Bethel and Kapolei Hale Section 8 Administrative Fees(DCS3334)	\$68,000
3102	POSTAGE: mail required notices and forms to landlords and tenants, including return postage for intake forms 1. Rehab Loan Operating: \$1,900 (DCS3316) 2. Section 8 Administrative Fees: \$50,000 (DCS3334)	\$51,900
3630	RENTAL OF OFFICE EQUIPMENT Photocopier/scanner and postage machines for three offices 1. Section 8 Administrative Fees (DCS3334) \$56,025 2. Rehab Loan Operating (DCS3316) \$7,600	\$63,625
3670	OTHER RENTALS Special appropriation of sales proceeds to provide City rental assistance to eligible low and moderate income families in 12 City rentals properties being leased to private developer (DCS3330). Note: rental assistance intended to be available for 10 years.	\$4,750,000
3702	SUBSIDIES Rental Assistance Fund: City rental assistance to eligible lower income families in city-sponsored rental properties (DCS3315)	\$233,000
3704	SUBSIDIES Federal Section 8 rental assistance to eligible very low income families	\$42,625,000
3751	FEES FOR MEMBERSHIP & REGISTRATION Fees for required training of Section 8 staff including fiscal, inspection, and compliance training (DCS3334)	\$71,150
3801	PRINCIPAL Rehabilitation loans for lower income homeowners(DCS3331)	\$3,000,000
3802	DOWNPAYMENT LOAN HOUSING DCS3821 Federal HOME funds for downpayments to low income homebuyers	\$350,000
3990	OTHER FIXED CHARGES 1. Repayment allowance for rehabilitation loan default – City Invested (DCS3323) \$200,000 2. Repayment allowance for downpayment loan default (DCS3316) \$78,700 3. Repayment allowance for downpayment loan default (DCS3330) \$450,000	\$728,700

DEPARTMENT OF COMMUNITY SERVICES  
Activity: 3340 Community Based Development  
 FY 2014 Current Expense

OBJ CODE	DESCRIPTION	AMOUNT
3049	Other Services-Not Classified Homeless Management Information System to maintain the data base required by HUD. This amount will be used to hire a database consultant.	91,072
3021	Subrecipient grants(DCS3768): Supportive Housing Program passed through to: Catholic Charities Hawaii 142,959 Hoomau Ke Ola 198,107 Subrecipient grants (DCS3776): Shelter Plus Care Program passed through to: Kalihi Palama Health Center 2,199,813 IHS, the Institute for Human Services 1,926,000 Steadfast Housing Development Corporation 1,762,149	6,229,028

DEPARTMENT OF THE CORPORATION COUNSEL  
**CITY AND COUNTY OF HONOLULU**  
530 SOUTH KING STREET, ROOM 110 \* HONOLULU, HAWAII 96813  
PHONE: (808) 768-5193 \* FAX: (808) 768-5105 \* INTERNET: [www.honolulu.gov](http://www.honolulu.gov)

KIRK CALDWELL  
MAYOR



DIANE T. KAWAUCHI  
ACTING CORPORATION COUNSEL

February 19, 2013

**MEMORANDUM**

TO: NELSON H. KOYANAGI, JR., ACTING DIRECTOR  
DEPARTMENT OF BUDGET AND FISCAL SERVICES

FROM: DIANE T. KAWAUCHI, ACTING CORPORATION COUNSEL  
DEPARTMENT OF THE CORPORATION COUNSEL

SUBJECT: ROH SECTION 2-18.6  
LINE ITEM DETAILS – OPERATING BUDGET FOR FISCAL YEAR  
2014

The attached report is submitted in reference to Budget Communication No. 1 from the City Council's Budget Committee requesting a detailed explanation of any line items of more than \$50,000 in our Operating Budget for FY 2014.

Should you have any questions, please call me at extension 85100 or your staff may contact Administrative Services Officer Cathy Maki at extension 85123.

*Diane T. Kawachi*

DIANE T. KAWAUCHI  
Acting Corporation Counsel

Attachment

**DEPARTMENT OF THE CORPORATION COUNSEL**  
**Fiscal Year 2014 Executive Operating Budget**  
**Current Expense Line Items that Exceed \$50,000**

cm 2/19/13

<u>Obj Code</u>	<u>Description</u>	
<b>LEGAL SERVICES</b>		
2401	<b>Education, Recreation &amp; Scientific Supplies</b> Subscriptions to legal books and periodicals; updates and supplements to legal research materials	\$ 90,000
3004	<b>Consultant Services</b> Outside legal counsel and consultants	\$1,646,025
3049	<b>Other Services – Not Classified</b> Court reporters	\$ 125,000
3105	<b>Other Communication Services</b> Westlaw, Lexis, and other necessary on-line research services	\$ 150,800
3212	<b>Travel Expense – Out-of-State</b> Travel for depositions, meetings and negotiations (\$25,000 General Funds; \$20,000 General Funds (Transit Related); \$10,000 Sewer Funds)	\$ 55,000
3670	<b>Other Rentals</b> Warehouse storage facility for records retention	\$ 55,668

BUDGET & FISCAL SVCS  
BUDGET & FISCAL SVCS  
CITY & COUNTY OF HONOLULU

502990

DEPARTMENT OF CUSTOMER SERVICES  
CITY AND COUNTY OF HONOLULU

MISSION MEMORIAL BUILDING

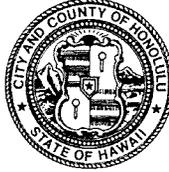
550 SOUTH KING STREET, HONOLULU, HAWAII 96813

TELEPHONE: (808) 768-3392 FAX: (808) 768-3750

<http://www.honolulu.gov>

2013 FEB 20 11 08 AM  
2013 FEB 20 11 08 AM

KIRK CALDWELL  
MAYOR



SHERI T. KAJIWARA  
DIRECTOR DESIGNATE

**MEMORANDUM**

TO: NELSON H. KOYANAGI, JR., ACTING DIRECTOR  
DEPARTMENT OF BUDGET AND FISCAL SERVICES

FROM: *Sheri T. Kajiwara*  
SHERI T. KAJIWARA, DIRECTOR DESIGNATE  
DEPARTMENT OF CUSTOMER SERVICES

DATE: FEBRUARY 15, 2013

SUBJECT: LINE ITEM DETAILS –  
OPERATING BUDGET FOR FISCAL YEAR 2014

Pursuant to ROH Section 2-18-6, attached is a detailed explanation of any item more than \$50,000 in the Customer Services Department's Operating Budget.

Should you have any questions, please call me at 768-3392.

Attachment

DEPARTMENT OF CUSTOMER SERVICES

Appropriation Activity: Administration

None

Appropriation Activity: Public Communication

Current Expense

Object Code #3630 Rental of Office Equipment - \$77,200

Design and Print Center –

1. Lease cost for the digital production color printer = \$37,100
2. Black and white copier/printer = \$32,100

Information Branch –

1. Lease of a Xerox Work Centre multi-function copier = \$8,000

Appropriation Activity: Satellite City Hall

Current Expense

Object Code # 3007 Rent of Offices = \$299,039

1. Ala Moana = \$55,444
2. Hawaii Kai = \$45,252
3. Kailua = \$34,740
4. Kalihi-Kapalama = \$115,031
5. Pearlridge = \$4,832
6. Windward City = \$43,740

Object Code # 3034 Guard & Security Services - \$72,000

1. Waianae Community Center = \$32,000
2. End of month guard services for Ala Moana, Kalihi-Kapalama, and Pearlridge = \$9,000
3. Armored Car = \$31,000

Object Code # 3302 Electricity = \$114,370

For five satellite city hall offices: Ala Moana, Hawaii Kai, Kailua, Pearlridge and Windward City.

Object Code # 3403 Rep/Maint – Off Furn Equip = \$67,000

1. Facsimile maintenance= \$4,800
2. Cash register maintenance= \$60,000
3. Other equip maintenance=\$2,200

Appropriation Activity: Motor Vehicle Licensing and Permits

Current Expense

Object Code # 2051 Office Supplies = \$211,800

1. Administration/Accounting = \$19,750
2. MV Registration – titles, reg, permit apps, env = \$130,200
3. DL/FinResp/MV – DL, FRS, Taxi, Bike/Moped forms = \$61,850

Object Code # 2506 Motor Vehicle Plate, Emblem = \$853,775  
1. MV Registration – License plates, emblems = \$853,775

Object Code # 3007 Rent of Offices = \$1,035,974  
1. Chinatown Gateway Plaza = \$359,640  
2. Ualena Street storage = \$51,756  
3. Driver License (City Square and Koolau) = \$624,578

Object Code # 3042 Towing Services = \$1,482,835(HB) + \$60,000(GN) = \$1,542,835  
1. Towing Service = \$1,482,835(HB)  
2. Abandoned vessel = \$60,000

Object Code #3049 Other Services – Not Classified = \$4,831,133  
1. Administration/Accounting, Animal Care and Control, Spay/Neuter, Crowing Rooster Control Programs; and Animal renewal mailing = \$3,110,125  
2. MV Registration – MV renewals, POD, scanning = \$434,875  
3. DL Contract = \$1,286,133

Object Code # 3102 Postage = \$516,515  
1. Administration/Accounting = \$46,000  
2. Motor Vehicle Registration = \$374,880  
3. Driver License, Financial Responsibility, Motor Vehicle Control = \$95,635

Object Code # 3103 Telephone = \$80,574  
1. CentraNet System = \$58,974  
2. Motor Vehicle fax, auxiliary ring, modems = \$9,600  
3. Driver License fax, credit card lines = \$12,000

Object Code #3202 Transportation of Things (Svc) = \$3,000(HB) + \$122,360(GN) = \$125,360  
1. Chinatown Gateway = \$43,000  
2. City Square = \$51,360  
3. Armored Car/Courier Service/License Plates = \$3,000(HB) + \$28,000(GN)

Object Code #3630 Rental of Office Equipment = \$9,600(HB) + \$44,000(GN) = \$53,600  
1. AV/PMVI copy machines = \$9,600(HB)  
2. City Square copy machines = \$3,800  
3. Administration copy machine = \$4,800  
4. Mail machine, meter, mail opener = \$35,400

Object Code #3821 Auto Allowance = \$ 130,500(HB) + \$12,000(GN) = \$142,500  
1. Administration and contract workers for Waikiki Dispensing Rack and General Newsstand investigation = \$1,000  
2. Motor Vehicle (Overtime) = \$1,000  
3. Motor Vehicle Control – Abandon/Derelict Vehicle Investigations = \$130,500(HB)  
4. Driver License (Temp assignment to other stations & Supervisor) = \$10,000

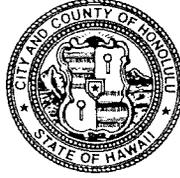
DEPARTMENT OF DESIGN AND CONSTRUCTION  
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 11<sup>TH</sup> FLOOR  
HONOLULU, HAWAII 96813  
Phone: (808) 768-8480 • Fax: (808) 768-4567  
Web site: [www.honolulu.gov](http://www.honolulu.gov)

IFPS 41661

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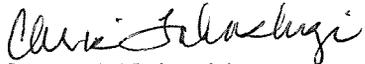
KIRK CALDWELL  
MAYOR



CHRIS T. TAKASHIGE, P.E., CCM  
DIRECTOR DESIGNATE  
DEPUTY DIRECTOR

February 14, 2013

TO: Nelson H. Koyanagi, Jr., Acting Director  
Department of Budget and Fiscal Services

FROM:   
Chris T. Takashige, P.E., CCM  
Director Designate

SUBJECT: Budget Communication 1  
Operating Budget for Fiscal Year 2014

2013 FEB 15 A 7:27

BUDGET & FISCAL SVCS  
BUD & FIS/CIP ADM  
C & C OF HONOLULU

As required by Article 18 of the Revised Ordinances of Honolulu (ROH), and Budget Communication No.1 from the City Council (Council) the line item budget details of items more than \$50,000 in the Operating Budget for fiscal year 2014 (ROH Section 2-18.6) is provided on behalf of the Department of Design and Construction:

Should you have any questions please contact Ms. Keala Watson at 768-8440.

Attachment

**DEPARTMENT OF DESIGN AND CONSTRUCTION  
RESPONSE TO BUDGET COMMUNICATION NO. 1 (FY 2014)**

**Appropriation Activity: 1831 - Project and Construction Management**

**Current Expense:**

<b>Object Code #2051 - Office Supplies</b>	<b>\$65,950</b>
Consolidated needs of 4 divisions	
<b>Object Code #3003 - Engineering and Architectural Services</b>	<b>\$88,072</b>
Indoor Air Quality, geotechnical, and other tests.	
1. IAQ services (Mechanical/Electrical Division)	25,000
2. Various tests/surveys (Wastewater Division)	63,072
<b>Object Code #3004 - Consultant Services</b>	<b>\$55,000</b>
1. Construction claims litigation consultant (Facilities Division)	15,000
2. Hazardous materials monitoring (Facilities Division)	40,000
<b>Object Code #3006 – Other Professional Services</b>	<b>\$65,000</b>
Improvements to City facilities.	
1. Satellite City Halls various improvements	20,000
2. Honolulu Hale improvements (air conditioning/lighting)	25,000
3. Kapolei Hale various improvements	20,000
<b>Object Code #3049 – Services – Not Classified</b>	<b>\$829,000</b>
Earth movement monitoring, bridge inspections, and other consultant services.	
1. Leased property management services	129,000
2. Archaeological burial sites survey and examination	30,000
3. Moanalua Valley Hillside (earth movement monitoring)	20,000
4. Woodlawn Area Slide Stabilization (earth movement monitoring)	80,000
5. Kuahea Place Area Movement (earth movement monitoring)	75,000
6. Wailupe Valley Hillside (earth movement monitoring)	75,000
7. Aina Haina (earth movement monitoring)	40,000
8. Kuliouou (earth movement monitoring)	20,000
9. Sewer line support services: remote camera inspection, etc.	300,000
10. Cultural and archaeological surveys (sewer construction)	50,000
11. Claims consultation for construction sites (Wastewater Division)	10,000
<b>Object Code #3262 - Printing and Binding</b>	<b>\$62,970</b>
For paper and CD publication of reports, studies, guidelines, instructions, etc. for 4 divisions.	
<b>Object Code #3302 – Electricity</b>	<b>\$529,413</b>
Cost of electricity for various non-city owned facilities and radio communications sites.	

<b>Object Code #3405 Repair/Maintenance Other Equipment</b>	<b>\$494,421</b>
1. Honolulu Hale air conditioning system maintenance contract (MED)	125,000
2. FMB and HPD air conditioning system maintenance contract (MED)	325,000
3. Other equipment maintenance contracts of 2 divisions	44,421

**Object Code #3630 – Rental of Office Equipment** **\$91,960**  
 Leases for multi-function machines (copier/fax/scan/print)  
 All leased machines of this type have been consolidated into one object code

**Object Code #3640 – Rental of Buildings** **\$767,500**  
 Lease for Pearl City warehouse

**Object Code #3751 – Fees for Registration and Memberships** **\$53,251**  
 Conference, training, and other professional development fees for 4 divisions

GN -	9,800
HW -	14,251
SW -	29,200

**Object Code #3821 – Auto Allowance - Other** **\$170,140**  
 Mileage reimbursements for site inspections for 4 divisions

GN -	35,920
HW -	35,420
SW -	98,800

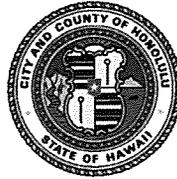
**Object Code # 3990 – Other Fixed Charges** **\$1,460,000**  
 The City is planning to consolidate and minimize the current spaces being leased from private entities in an effort to be more efficient and effective. The funds will be used for moving, interior space improvements as well as any furniture component systems and equipment not included in the identified Department’s operating budget.

DEPARTMENT OF EMERGENCY MANAGEMENT  
**CITY AND COUNTY OF HONOLULU**

650 SOUTH KING STREET • HONOLULU, HAWAII 96813  
PHONE: (808) 723-8960 • FAX: (808) 523-3439

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BFS 41678

KIRK CALDWELL  
MAYOR



MELVIN N. KAKU  
DIRECTOR

PETER J.S. HIRAI  
DEPUTY DIRECTOR

February 15, 2013

TO: NELSON H. KOYANAGI, JR., ACTING DIRECTOR  
DEPARTMENT OF BUDGET AND FISCAL SERVICES

FROM: MELVIN N. KAKU, DIRECTOR *Melvin N. Kaku 2/15/13*  
DEPARTMENT OF EMERGENCY MANAGEMENT

SUBJECT: INFORMATION ON FISCAL YEAR 2014 EXECUTIVE OPERATING  
BUDGET CURRENT EXPENSE AND EQUIPMENT LINE ITEMS THAT  
EXCEED \$50,000

The Department of Emergency Management (DEM) submits, in accordance with Budget Communication No. 1 dated February 7, 2013, a report on FY2014 executive operating budget current expense and equipment line items that exceed \$50,000. DEM has no equipment requests over \$50,000.

DEPARTMENT OF EMERGENCY MANAGEMENT

Appropriation Activity: Operations

Current Expense:

Object Code #3006 Other Professional Services = \$100,000

Grant consultant to continue citywide pre-disaster grant research

Object Code #3302 Electricity=\$61,844

Electricity to power alternate and supplemental Emergency Operation Centers (EOC), and to power older mechanical Outdoor Warning Sirens

Should you have any questions, you may call Deputy Director Peter Hirai at 723-8952 or email [phirai@honolulu.gov](mailto:phirai@honolulu.gov). Thank you for your continued support of public safety programs.

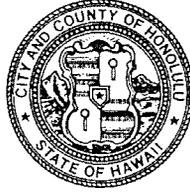
HONOLULU EMERGENCY SERVICES DEPARTMENT  
**CITY AND COUNTY OF HONOLULU**

3375 KOAPAKA STREET, SUITE H-450 • HONOLULU, HAWAII 96819-1869  
Phone: (808) 723-7800 • Fax: (808) 833-3934

BFS 41797

604911

KIRK CALDWELL  
MAYOR



MARK K. RIGG  
DIRECTOR

IAN T.T. SANTEE  
DEPUTY DIRECTOR

February 21, 2013

TO: Nelson H. Koyanagi, Acting Director  
Department of Budget and Fiscal Services

FROM: Mark K. Rigg, Director *MRK*  
Honolulu Emergency Services Department

SUBJECT: Line Items Exceeding \$50,000 – Operating Budget for FY 2014

In compliance with ROH Section 2-18.6, attached is the department's detailed explanation of all current expense and equipment line items exceeding \$50,000 for Fiscal Year 2014.

Please contact Judy Beasley at 723-7812 with any additional questions or concerns.

Attachment

**HONOLULU EMERGENCY SERVICES DEPARTMENT  
 DETAILS OF LINE ITEMS OVER \$50,000  
 OPERATING BUDGET – FY 2014**

<b>ACTIVITY: Emergency Medical Services (EMS) Current Expenses</b>		
<b>Object Code/Description</b>	<b>Total Amount</b>	<b>Explanation</b>
2301: Medical Supplies	\$1,456,629	Purchase of medical supplies necessary to provide pre-hospital patient care (i.e., gloves, oxygen, sodium chloride, splints, gurney parts, alcohol swabs, bag valve masks, etc.)
2352: Meals – Breakfast	\$62,000	As a result of collective bargaining: Employees who work at least 2 hours of overtime are entitled to a \$6 breakfast allowance. Employees who work at least 2 hours of overtime are entitled to an \$8 lunch allowance. Employees who work at least 2 hours of overtime are entitled to a \$10 dinner allowance.
2353: Meals – Lunch	\$51,000	
2354: Meals-Dinner	\$170,000	
2453: Unleaded Gas	\$70,906	Cost of fuel for EMS response vehicles.
2454: Diesel	\$557,089	Cost of fuel for ambulances and all other EMS utility vehicles.
2721: Other Mtr Veh Parts/Access	\$75,000	Cost of various motor vehicle parts (i.e., hoses, bolts, etc.) for equipment repairs performed in-house by our motor vehicle repair shop.
2759: Parts/Access/Equip (Other)	\$85,007	Cost of sustainability of medical surge capacity.
3007: Rent of Offices	\$642,900	Cost of leasing space for EMS administration, communications center, the motor vehicle repair shop and supplies, at our present location.
3032: Ambulance Services	\$400,000	As a back up service, CCOH subcontracts ambulance calls to American Medical Response (AMR).
3103: Telephone	\$91,000	The cost of telephone service for ambulance units and the communications center (CC). In addition to regular phone lines at the CC, special dedicated lines have been established between CC, designated hospitals, HFD and HPD.
3274: Public Liability Ins.	\$436,650	FY05 & 06: Cost of mandatory insurance = \$220K; FY07 & 08: Increased to \$351K; FY10: \$404k; FY11: \$383k; FY12: \$382k; Anticipated cost for FY13 & FY14: \$436,650.
3302: Electricity	\$87,100	Cost of electricity for EMS administration, communication center, motor vehicle repair shop and supplies, and various EMS units.
3361: Other Rep & Maint-Mtr Veh	\$250,000	Motor vehicle repair costs that are sent to various repair locations, including AES. However, AES does not handle most of the major repair jobs.
3405: Rep/Maint-Other Equip	\$90,000	Various medical and office equipment maintenance agreements and repairs.

3766: Educ Tuition Refunds	\$58,000	Books and tuition reimbursements
3821: Auto Allowance – Other (NT)	\$89,943	Per BU 10 contract, mileage reimbursement for employees.
3836: Uniform Maint. Allowance	\$65,000	Per Bargaining Unit 10 contract, the EMTs/Paramedics are provided a regular maintenance allowance
3906: Computer Software – Maint. Agreement	\$91,000	Payments for the maintenance agreement on our EMS software necessary to provide data to our internal and external agencies.
3953: Anti-Terrorism Costs	\$75,000	Costs associated with the ESD mobile lab - machines that test biological, chemical, and radiological agents, reagents, maintenance, etc.

**ACTIVITY: Emergency Medical Services (EMS): Equipment**

4312: Other Motor Vehicles	\$1,600,000	Purchase of six replacement ambulances.
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**ACTIVITY: Ocean Safety and Lifeguard Services (OS): Current Expenses**

<b>Object Code/Description</b>	<b>Total Amount</b>	<b>Explanation</b>
1401: Retirement System Contribution	\$52,608	Fund 380- \$52,608 Fringe benefits for lifeguard services at Keawa'ula Beach of Kaena Point State Park
1701: Health Fund	\$58,774	Fund 380 - \$58,774 Fringe benefits for lifeguard services at Keawa'ula Beach of Kaena Point State Park
2301: Med Dent Hosp Inst Supplies □	\$77,000	Fund 110 - \$62,000 Fund 230 - \$15,000 Medical supplies - band-aids, anti-septic wipes, trauma dressings, including but not limited to re-filling of oxygen cylinders, trauma bags, neck collars, backboards (all items included in first aid kits)
2751: Parts/Access - Equip(Communication)	\$100,000	Fund 110 - \$80,000 Fund 230 - \$20,000 Replace 25 emergency communications radios.
2759: Parts/Access - Equip(Other)	\$50,000	Fund 110 - \$40,000 Fund 230 - \$10,000 Replace 50 defibrillators (AEDs).
3990: Other Fixed Charges	\$74,877	Fund 380 - \$74,877 Fringe benefits for lifeguard services at Keawa'ula Beach of Kaena Point State Park

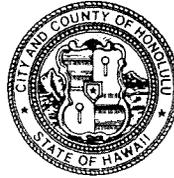
Fund 110 = General  
Fund 230 = Hanauma Bay Nature Preserve  
Fund 380 = Special Project Fund (State)

**ACTIVITY: Health Services (HS): Current Expenses**

<b>Object Code/Description</b>	<b>Total Amount</b>	<b>Explanation</b>
3005: Medical Services	\$89,300	Contract Clinical Lab Director to oversee technical and scientific operation including legally required DUI enforcement program

DEPARTMENT OF ENTERPRISE SERVICES  
GOLF COURSE DIVISION \* HONOLULU ZOO \* NEALS BLAISDELL CENTER \* WAIKIKI SHELL  
**CITY AND COUNTY OF HONOLULU**  
777 WARD AVENUE · HONOLULU, HAWAII 96814-2166  
PHONE: (808) 768-5400 \* FAX: (808) 768-5433 \* INTERNET: [www.honolulu.gov/des](http://www.honolulu.gov/des)

KIRK CALDWELL  
MAYOR



GERALD H. SAITO  
DIRECTOR DESIGNATE

TRACY S. KUBOTA  
DEPUTY DIRECTOR

February 21, 2012

TO: NELSON H. KOYANAGI, JR., ACTING DIRECTOR  
DEPARTMENT OF BUDGET AND FISCAL SERVICES

FROM: *GH* GERALD H. SAITO, DIRECTOR DESIGNATE *GH*

SUBJECT: FY 2014 - DES LINE ITEMS OVER \$50,000 DETAILS

2013 FEB 22 A 10:09

BUDGET & FISCAL SVCS  
BUD & FIS/CIP ADM  
C & C OF HONOLULU

Please see the attached FY 2014 Department of Enterprise Services Line Items over \$50,000 details.

If there are any questions, please do not hesitate to contact me or your staff may contact Kim Hashiro, Administrative Services Officer, at 768-5419.

Attachment

FY 2014 - DES Line Items over \$50,000 Details:

**Auditoriums:**

OBJECT CODE	ACCOUNT TITLE	AMOUNT	DETAIL
2201	Cleaning and Toilet Supplies	\$62,800	Cleaning and toilet supplies for Blaisdell Center and Waikiki Shell facilities.
2759	Parts/Access/Equip (Other)	\$79,000	Replacement for stage drapes, portable tables and stage lighting
3049	Other Services - Not Classified	\$123,000	Outsourced maintenance services for elevators, roll up doors, A/C, heavy electrical, small engine repair, heavy plumbing, small contracting (repairs), stage lighting, sound systems, roofing, locksmiths, glass installation and repairs, metal and machine shop, and asphalt, concrete repair and maintenance.  Marketing services; armored car services, drawing program license, booking system license and maintenance, venue coalition.
3302	Electricity	\$1,479,970	Electricity for Blaisdell Center and Waikiki Shell facilities.
3304	Water	\$74,132	Water expenditures for Blaisdell Center and Waikiki Shell facilities.
3305	Sewer	\$130,000	Sewer expenditures for Blaisdell Center and Waikiki Shell facilities.
3405	Repair and Maintenance Other Equipment	\$73,437	Continuing refurbishment of Concert Hall chairs.

**Honolulu Zoo:**

<b>OBJECT CODE</b>	<b>ACCOUNT TITLE</b>	<b>AMOUNT</b>	<b>DETAIL</b>
2351	Animal Consumption	\$320,000	Animal food (commercial dry foods, alfalfa and timothy hay, frozen fish and krill, carnivore diets, fresh produce, meal-worms and crickets, frozen rodents and animal enrichment items).
3006	Other Professional Services	\$54,906	Laboratory testing services, special veterinary services form private veterinarians.
3034	Guard and Security Services	\$186,000	To patrol Zoo grounds, secure gates, safeguard property and facilities.
3043	Tree Trimming and Pruning Services	\$65,000	Tree trimming for Zoo grounds to prevent safety concerns if trees are overgrown and begin to lose branches. Coconut trees need to be trimmed regularly to prevent nuts from falling on visitors.
3302	Electricity	\$273,442	Electricity charges for Honolulu Zoo and exhibits (filtration, lighting, air conditioning, etc).
3304	Water	\$541,035	Water charges for Honolulu Zoo and exhibits (including water exchanges for monkey island, elephant exhibit, and hippo).
3305	Sewer	\$263,328	Sewer charges for Honolulu Zoo and exhibits, including elephant exhibit.

**Golf Course Division:**

<b>OBJECT CODE</b>	<b>ACCOUNT TITLE</b>	<b>AMOUNT</b>	<b>DETAIL</b>
2151	Fertilizers	\$170,300	Various types of fertilizers and nutrient supplements for greens, tees, fairways and landscaped areas.
2152	Soil	\$128,200	Sand used for topdressing greens and tees, bunker sand replacement, and other media such as top soil.
2153	Other Nursery Botanical & Horticulture Supplies	\$127,300	Herbicides \$81,000 Misc. Chemicals \$18,200 Fungicides \$15,500 Insecticides \$12,600
2453	Unleaded Gas	\$156,162	Unleaded gas for rental golf carts and course maintenance equipment.
2454	Diesel	\$57,828	Diesel gas for maintenance equipment.
2605	Plumbing	\$81,800	Irrigation system replacement parts, repair and maintenance.
2759	Parts/Access/Equip (Other)	\$208,441	Fairway Mowers- \$61,800 Rough Mower-\$52,300 Greens Mowers-\$49,841 Tee/Surround Mowers-\$22,300 Misc. Turf Equipment-\$11,100 Tractors/Trucks- \$11,100
3034	Guard & Security Services	\$66,800	To patrol and guard golf course from break-ins and vandalism.
3043	Tree Trimming & Pruning Services	\$89,700	Tree trimming for coconut and other trees at all golf courses.

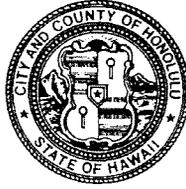
3049	Other Services Not Classified	\$513,721	Auto Tee System, irrigation & well pump repairs, armored car pickup, NPDES permit-related contractual services, major water line and meter repairs, portable toilet rental, clubhouse central A/C repairs, sewer lift station repairs, gas storage tank repairs replace carpeting, septic tank pumping roof repairs, fire sprinkler repairs, termite treatment and inspection, and gas pump repairs
3103	Telephone	\$51,300	Telephone Systems in support of golf course operations including auto tee system and network communications.
3302	Electricity	\$937,479	Electricity Charges for the six municipal golf course facilities (irrigation pumps, air conditioning, lighting, cart charging etc.)
3304	Water	\$475,326	Potable water charges for the six municipal golf courses.
3305	Sewer	\$136,590	Sewer charges for the six municipal golf courses.
3306	Other Public Utility Services	\$699,949	Re-use Water Charges for the West Loch and Ewa Villages Golf Courses.
3668	Equipment Rentals	\$996,000	Golf cart lease for the five 18-hole municipal golf courses.

DEPARTMENT OF ENVIRONMENTAL SERVICES  
**CITY AND COUNTY OF HONOLULU**

1000 ULUOHIA STREET, SUITE 308, KAPOLEI, HAWAII 96707  
TELEPHONE: (808) 768-3486 • FAX: (808) 768-3487 • WEBSITE: <http://envhonolulu.org>

507529  
BFS 41795

KIRK CALDWELL  
MAYOR



LORI M.K. KAHIKINA, P.E.  
DIRECTOR

EDUARDO P. MANGLALLAN  
DEPUTY DIRECTOR

ROSS S. TANIMOTO, P.E.  
DEPUTY DIRECTOR

IN REPLY REFER TO:  
WAS 13-44

February 22, 2013

**MEMORANDUM**

TO: NELSON H. KOYANAGI, JR., ACTING DIRECTOR  
DEPARTMENT OF BUDGET AND FISCAL SERVICES

FROM:  LORI M.K. KAHIKINA, P.E., DIRECTOR  
DEPARTMENT OF ENVIRONMENTAL SERVICES

SUBJECT: REVISED ORDINANCES OF HONOLULU SECTION 2-18.6  
LINE ITEM DETAILS – OPERATING BUDGET FOR FISCAL YEAR 2014

As requested in your memo dated July 27, 2012, attached are the Department of Environmental Services' fiscal year 2014 operating budget line items exceeding \$50,000, with detailed explanation.

If you have any questions, please contact Timothy Houghton at 768-3475 or Lynette Smith at 768-3762.

Attachments

DEPARTMENT OF ENVIRONMENTAL SERVICES

Appropriation Activity: 2103 Administration (SW)

Current Expense:

Object Code#2756 Part/Access-Equip (Computer Equip)= \$206,000

1. Computer upgrade/replacement for sewer-funded activities = \$200,000
2. Plotter accessories (i.e., cleaning heads, printer tray) = \$6,000

Object Code #3004 Consultant Services = \$1,043,000

1. Technical services = \$303,000
2. Oracle Services for Enterprise Asset Management System = \$425,000
3. Electronic Archiving Svcs = \$120,000
4. Enterprise Data Portal = \$135,000
5. Database Tuning & Migration = \$60,000

Object Code #3015 Attorney Fees = \$100,000

1. Attorney fees = \$100,000

Object Code #3049 Other Services-Not Classified = \$4,604,000

1. BWS billing service = \$3,100,000
2. Hawaii Kai sewer charges = \$720,000
3. Department training support = \$256,000
4. Revenue bond requirement = \$60,000
5. Energy Savings Performance Contract (ESPC) = \$300,000
6. Rain Gauge Services = \$120,000
7. State Training = \$48,000

Object Code#3212 Travel Exp-Out-Of-State = \$72,500

1. National Clean Water Policy Forum = \$8,450
2. EPA Region IX meetings = \$10,000
3. National Association of Clean Water Agencies (NACWA) = \$6,400
4. NACWA retreat = \$4,400
5. NACWA winter = \$8,500
6. Water Environment Federation (WEF) specialty conference = \$5,300
7. WEF Technical Exposition Conference = \$3,700
8. Revenue bonds = \$4,200
9. Hearings Officials conference = \$2,500
10. Technical conferences = \$5,000
11. American Society for Training = \$6,050
12. Financial Training = \$2,000
13. Environmental Systems Research Institute (ESRI) and Geographic Information System (GIS) Conference = \$6,000

Object Code #3252 Advertising and Publication of Notices = \$75,000

1. Wastewater informational brochures = \$75,000

Object Code #3751 Fees for Membership & Registration = \$201,500

1. National Association of Clean Water Agencies membership = \$35,000
2. Water Environment Research Foundation (WERF) membership = \$45,000
3. Water Environment Federation Individual dues (\$100 x 10) = \$1,000
4. Wastewater Treatment & Disposal Division maintenance/safety/pump station training = \$75,000
5. Hawaii Water Environment Association conferences = \$34,000
6. Financial Training = \$1,000
7. National Clean Water Policy Forum (\$500 x 2) = \$1,000
8. National Association of Clean Water Agencies (\$500 x 5) = \$2,500
9. Water Environmental Federation (\$500 x 3) = \$1,500
10. Hearings Officials Conference = \$500
11. Technical Conference (\$500 x 2) = \$1,000
12. American Society of Training and Development (ASTD) = \$500
13. ESRI, GISMAP & Synergen conference = \$3,500

Object Code #3906 Computer Software-Maint Agr = \$425,900

1. ICOM3-ICOMMM = \$69,720
2. Operator 10 - AllMax Software = \$6,500
3. PipeTech-Peninsular Tech = \$4,000
4. Oracle WAM - Oracle America = \$150,580
5. ArcGIS - ESRI = \$41,000
6. Sample Master - ATL (LIMS) = \$24,000
7. Pi Historian - OSIsoft = \$24,000
8. RC Database - Oceanit = \$65,000
9. VG Smartnet - Hawn Tel = \$1,500
10. Vsphere Ent - En Pointe = \$2,000
11. SmartNet - Hawn Tel = \$1,100
12. InfoWorks - Innovyze = \$10,500
13. DirectConnect - OneSource = \$16,000
14. Dolphin MSDS - IHS Dolphin = \$8,000
15. Loftware = \$2,000

Appropriation Activity: 2110 Environmental Quality

Current Expense:

Object Code #2401 Educ, Recrtn/Scntfic Suppl = \$195,000

1. Glassware (Lab) = \$20,000 (SW)
2. Petri dishes (Lab) = \$30,000 (SW)
3. Membrane filters (Lab) = \$20,000 (SW)
4. Supplies, expendable (Lab) = \$40,000 (SW)
5. Test kits (Lab) = \$4,000 (SW)

6. Gloves (Lab) = \$2,500 **(SW)**
7. Toxicity test supplies (Lab) = \$12,000 **(SW)**
8. Books/reference material (Lab) = \$1,500 **(SW)**
9. Sampling & Monitoring Supplies (dry ice, uniforms, dive appurtenances)(M&C Branch) = \$10,000**(SW)**
10. Brochures, flyers, oil boxes, scrapers, misc. collateral material for public distribution (RC Branch) = \$8,000 **(SW)**
11. Books, training videos (SWQ Branch) = \$4,000 **(GN)**
12. ISCO Stream Sampler Supplies (SWQ) = \$1,000 **(GN)**
13. ISCO Logging Rain Gauges – 5 x \$800 (SWQ) = \$4,000 **(GN)**
14. In-Situ Water Level Monitors – 5 x \$800 (SWQ) = \$4,000 **(GN)**
15. YSI monitoring probe accessories (SWQ)= \$2,000 **(GN)**
16. Public Education supplies - T-shirts, test kits, trash bags, key chains (SWQ)= \$32,000 **(GN)**

Object Code #2502 Chemical Supplies = \$132,250

1. Polymerase Chain Reaction (PCR)/Microtox kits (Laboratory Branch) = \$25,000 **(SW)**
2. Bacteriological media (Lab) = \$30,000 **(SW)**
3. Solvents (Lab) = \$16,000 **(SW)**
4. Quality Control Standards (Lab) = \$43,000 **(SW)**
5. Reagents (Lab) = \$10,000 **(SW)**
6. WET test animals (Lab) = \$5,000 **(SW)**
7. Brine (Lab) = \$800 **(SW)**
8. Fish food (Lab) = \$200 **(SW)**
9. PH Buffers, PH strips, Dye Tablets (RC)=\$250 **(SW)**
10. Buffer solution for calibrating probes, other monitoring equipment (SWQ) = \$2,000 **(GN)**

Object Code#2517 Supplies Not Classified = \$81,500

1. Misc. tools & supplies for inspectors (approx 7) (RC) = \$16,000 **(SW)**
2. Laboratory Gases Supplies NEC (Lab) = \$60,000 **(SW)**
3. Misc supplies for equipment used for stream monitoring (SWQ) = \$500 **(SW)**
4. Misc safety supplies, sunscreen safety vests, eye protection (M&C) = \$5,000 **(SW)**

Object Code #2759 Parts/Accessories/Equip (Other) = \$150,000

1. Circuit boards (Lab) = \$45,000 **(SW)**
2. Gas chromatograph columns (Lab) = \$35,000 **(SW)**
3. Atomic absorption lamps/CP touch (Lab) = \$15,000 **(SW)**
4. Deionizer/cartridges (Lab) = \$14,000 **(SW)**
5. Probes (Lab) = \$6,000 **(SW)**
6. Sampler hoses (Lab) = \$4,000 **(SW)**
7. Gas Service Fittings and Swedges (Lab) = \$4,000 **(SW)**
8. Hood filters (Lab) = \$2,000 **(SW)**
9. Sampler parts (Lab) = \$2,500 **(SW)**
10. Sampler interface (Lab) = \$1,300 **(SW)**

11. Batteries (Lab) = \$1,200 (SW)
12. Various Oceanographic Team supplies (M&C) = \$20,000 (SW)

Object Code #3004 Consultant Svcs = \$4,265,000

1. National Pollutant Discharge Elimination System (NPDES) Storm Water Program Management (SWQ) = \$920,000 (GN)
2. NPDES Public Education/Outreach (SWQ) = \$380,000 (GN)
3. NPDES Technical Training (SWQ) = \$400,000 (GN)
4. NPDES System Inspection (SWQ) = \$800,000 (GN)
5. NPDES Site Inspection (SWQ) = \$500,000 (GN)
6. NPDES Monitoring Total Maximum Daily Load (TMDL) Activities Tracking (Note: Increases due to NPDES Permit Requirement to provide additional water quality monitoring and tracking as it relates to TMDL program) (SWQ) = \$400,000 (GN)
7. UH Bioassessment, Biological Model System (SWQ) = \$50,000 (GN)
8. USGS Monitoring, Waialua Kaiaka Watershed (SWQ) = \$115,000 (GN)
9. USGS Monitoring, Ala Wai (SWQ) = \$240,000 (GN)
10. Sampling Testing for DFM, Wastewater, Refuse (Note: Increases due to NPDES Permit Requirements for annual sampling at various City facilities) (SWQ) = \$150,000 (GN)
11. USGS Monitoring Honouliuli (SWQ) = \$100,000 (GN)
12. Waialua-Kaiaka DOH/EPA Grant (SWQ) = \$210,000 (FG)

Object Code #3006 Prof. Svcs.= \$1,010,654

1. Staff Augmentation (M&C) = \$100,000 (SW)
2. Hawaii Ocean Observing Service (HIOOS)/Data Management (M&C) = \$50,000 (SW)
3. Water Resource Research Center (WRRC) (M&C) = \$735,654 (SW)
4. Water, Airsludge, Misc (M&C). = \$125,000 (SW)

Object Code #3037 Oil & Laboratory Analysis = \$850,000

1. Compliance monitoring (Lab) = \$810,900 (SW)
2. Instrument calibration (Lab) = \$10,500 (SW)
3. Pretreatment program analyses (Lab) = \$13,600 (SW)
4. Staff training (Lab) = \$15,000 (SW)

Object Code #3212 Travel Exp-Out-Of-State = \$88,700

1. American Chemical Society Annl Mtg (Lab) = \$2,505 (SW)
2. Pittsburgh Conference (2) (Lab) = \$6,320 (SW)
3. Water Environment Federation (WEF) Technical Expo Conference (Lab) = \$3,215 (SW)
4. Soc Environ Toxicology (Lab) = \$2,870 (SW)
5. Applied Biosystems Training (Lab) = \$3,335 (SW)
6. Laboratory Operational Quality Assessment Conference (Lab) = \$2,760 (SW)
7. American Society Microbiology (Lab) = \$2,525 (SW)
8. Association of Analytical Chemists (Lab) = \$2,945 (SW)
9. EPA-Pollutants in Environment (Lab) = \$1,650 (SW)

10. EPA Criteria Implementation Conference (Lab) = \$1,875 (SW)
11. NACWA Pretreatment (2) (RC) = \$5,600 (SW)
12. Biosolids/Effluent Reuse (2) (RC) = \$5,600 (SW)
13. WEFTEC (2) (RC) = \$5,600 (SW)
14. Waste Hauler/WEF Training (2) (RC) = \$5,600 (SW)
15. WEFTEC (Admin) = \$ 2,500 (SW)
16. NACWA (Admin) = \$2,500 (SW)
- 17 WEF (Admin) = \$2,500 (SW)
18. Biosolids/Reuse (2) (M&C) = \$7,200 (SW)
19. Odor/Noise (2) (M&C) = \$7,200 (SW)
20. Public Utilities (2) (M&C) = \$7,200 (SW)
21. WEFTEC (2) (M&C) = \$7,200 (SW)

Object Code #3405 Rep/Maint-Other Equip = \$89,000

1. Repair/calibration maintenance of equipment/compliance monitoring equipment (M&C) = \$35,000 (SW)
2. Repair of GC, GC/MS (Lab) = \$20,000 (SW)
3. Repair of ICP - MS (Lab)= \$12,000 (SW)
4. Repair of CFA/Autocare (Lab) = \$15,000 (SW)
5. Repair of Refrig/Freezer (Lab) = \$3,000 (SW)
6. Monitoring Equipment, Cameras, Printers (RC) = \$1,000 (SW)
7. Repair of probes and samplers (SWQ) = \$3,000 (GN)

Appropriation Activity: 2115 Collection System Maintenance (SW)

Current Expense:

Object Code #2255 Diesel = \$290,000

1. Metro PS = \$125,000
2. Leeward PS = \$125,000
3. Windward PS = \$40,000

Object Code #2502 Chemical Supplies = \$175,000

1. Chemicals = \$30,000
2. Metro PS = \$30,000
3. Leeward PS = \$30,000
4. Windward PS = \$25,000
5. Rootx = \$60,000

Object Code #2508 Safety Supplies = \$128,000

1. Light Sticks = \$4,000
2. Gloves – Nitrile & Vinyl = \$50,000
3. Safety Glasses = \$5,000
4. Safety Vests = \$6,000
5. Hard Hats = \$3,000
6. Rain Wear = \$6,000
7. Rubber Boots = \$5,000

8. Safety Cones = \$6,000
9. Steel Toe Shoes = \$40,000
10. Ear Plug/Particle Masks = \$3,000

Object Code #2517 Supplies Not Classified = \$93,000

1. Coveralls = \$40,000
2. Rags = \$24,000
3. Dye Tablets = \$12,000
4. Trash Liners = \$5,000
5. Misc. Vehicle Supplies = \$4,000
6. Misc. Office Supplies = \$2,000
7. Batteries = \$4,000
8. Cleaners = \$1,000
9. Soaps (Bar & Hand) = \$1,000

Object Code #2605 Plumbing = \$200,000

1. PVC pipe, etc. = \$80,000
2. Cast Iron pipes, etc. = \$5,000
3. Terra Cotta pipes, etc. = \$5,000
4. Metro PS = \$40,000
5. Leeward PS = \$40,000
6. Windward PS = \$30,000

Object Code #2607 Other Bldg & Constr Mtls = \$100,000

1. Other Bldg & Constr Mtls = \$10,000
2. Metro PS = \$30,000
3. Leeward PS = \$30,000
4. Windward PS = \$30,000

Object Code #2751 Parts/Access-Equip. (Comm) = \$61,000

1. Parts/Access-Equip (Comm) = \$1,000
2. Metro PS = \$20,000
3. Leeward PS = \$20,000
4. Windward PS = \$20,000

Object Code #2752 Parts/Access-Equip (Attch to Bldg) = \$1,400,000

1. Metro PS = \$600,000
2. Leeward PS = \$500,000
3. Windward PS = \$300,000

Object Code #2759 Parts/Access/Equip (Other) = \$229,000

1. Gas/Diesel Power Equipment = \$6,000
2. Pneumatic Power Equipment = \$10,000

3. Electric Power Equipment = \$10,000
4. Shop Equipment = \$5,000
5. High Velocity Parts/Equipment = \$78,000
6. CCTV Parts Accessories = \$60,000
7. Rodding Equipment = \$12,000
8. Flow Monitoring Parts/Equipment = 1,000
9. Office Equipment = \$5,000
10. Electronic Equipment = \$10,000
11. Suction Hoses = \$10,000
12. Spare Blade Bits, etc.= \$2,000
13. Flexible Rods = \$20,000

Object Code #3043 Tree Trimming & Pruning Services = \$126,000

1. Metro PS = \$48,000
2. Leeward PS = \$30,000
3. Windward PS = \$48,000

Object Code #3049 Other Services – Not Classified = \$3,957,000

1. Staff Augmentation (Includes PS) = \$2,500,000
2. LPSS Install/Repairs = \$200,000
3. US3 – High Alarm Service = \$5,000
4. PVT Disposal (for Debris) = \$40,000
5. Electrical Repair Contract (PS) = \$100,000
6. Mechanical Repair Contract (PS) = \$100,000
7. Emergency Repair = 1,000,000
8. Safety Training = 12,000

Object Code #3302 Electricity = \$5,500,000

1. Electricity (Includes PS) = \$5,500,000

Object Code #3304 Water = \$170,000

1. Water (Includes PS) = \$170,000

Object Code #3361 Other Rep & Maint – Mtr. Vehicles = \$300,000

1. Air Conditioning = \$20,000
2. Vactor Repairs = \$160,000
3. Oil Change = \$10,000
4. Safety Check = \$5,000
5. DOT = \$5,000
6. Multiple Repairs = \$100,000

Object Code #3640 Rentals of Buildings = \$420,000

1. Warehouse @ Sand Island – Storage = \$420,000

Appropriation Activity 2160: Treatment and Disposal (SW)

Current Expense:

Object Code #2051 Office Supplies = \$73,500

1. Office Supplies for Division Facilities = \$73,500

Object Code #2201 Cleaning and Toilet Supplies = \$123,000

1. Cleaning and Toilet Supplies for Division Facilities = \$123,000

Object Code #2254 Other Fuel and Lubricants = \$90,000

1. Other Fuel and Lubricants for Division Facilities = \$90,000

Object Code # 2255 Diesel = \$1,000,000

1. Diesel for emergency generators at Treatment Plants = \$550,000
2. Solids Handling Facility Contract = \$450,000

Object Code #2401 Educational, Recreational & Scientific Supplies = \$80,000

1. Includes H2S meters, Oxygen/Dissolved Meters, probes, pH solutions, buffer solutions, etc. = \$80,000

Object Code # 2502 Chemical Supplies = \$7,536,100

1. All Purpose Cleaner = \$3,100
2. Odor Counteractants = \$92,300
3. Sodium Hypochlorite = \$1,455,100
4. Calcium Hypochlorite = \$7,500
5. Caustic Soda = \$393,700
6. Polymer = \$303,600
7. Cationic Polymer = \$393,100
8. Ferric Chloride = \$1,951,800
9. Bio Maintain = \$330,000
10. Bio Start = \$77,400
11. Industrial Cleaner = \$2,800
12. Chlorine Tablets = \$3,300
13. Herbicide = \$2,200
14. Sulfuric Acid = \$44,700
15. Hydrochloric Acid = \$30,800
16. Sulfa Treat = \$140,000
17. Degreasing Agent = \$16,500
18. ARI Chemicals = \$31,700
19. Calcium Nitrate = \$2,000,000
20. Acid for Ultraviolet system = \$35,000
21. Miscellaneous Chemicals = \$98,700
22. Acuticlean = \$55,000
23. Oxalic Acid = \$4,300

- 24. Diesel Storage Tank Additives = \$800
- 25. Struvite Inhibitor = \$60,000
- 26. LP Gas = \$1,200
- 27. Pine Oil = \$1,100
- 28. Bleach = \$400

Object Code # 2508 Safety Supplies = \$135,000

- 1. Safety shoes, Hard hats, and other safety Supplies = \$135,000

Object Code # 2510 Fittings, Couplings, Gauges, Valves = \$145,000

- 1. Fittings, couplings, gauges, valves for repair of equipment at treatment plants = \$145,000

Object Code # 2511 Galvanized & Aluminum Sheet, Angle & Flat Iron, Plates = \$75,000

- 1. Galvanized and Aluminum Sheets for repair of facilities - \$75,000

Object Code # 2513 Paint Supplies, Grit Cloth/Sand Paper, Solvent = \$87,500

- 1. Paint Supplies for maintenance of treatment plants = \$87,500

Object Code # 2517 Supplies Not Classified = \$95,000

- 1. Various Supplies for treatment plants = \$95,000

Object Code # 2602 Hardware = \$100,000

- 1. Hardware for use in maintaining treatment plants = \$100,000

Object Code # 2751 Parts & Accessories - Equipment (Communication) = \$315,000

- 1. Parts and accessories to maintain control communications = \$140,000
- 2. Fiber Optic Cables - \$65,000
- 3. Servers, Print - \$65,000
- 4. Routers, Switches - \$45,000

Object Code # 2752 Parts & Accessories - Equipment (Attachments to Bldg) = \$4,545,000

- 1. Ultraviolet lamps and supplies = \$2,950,000
- 2. Sump pumps and gauges = \$230,000
- 3. Shaft, bearings, cutters = \$100,000
- 4. Rotors, Stators, Ball Joints = \$50,000
- 5. Mechanical Seals = \$50,000
- 6. Impellers = \$90,000
- 7. Electronic Components = \$175,000
- 8. Metering Devices = \$100,000
- 9. Water Heaters = \$10,000
- 10. Motor Housing = \$40,000
- 11. Channel Grinder Parts = \$175,000
- 12. Cavity Pump Parts = \$125,000

13. Equipment repair parts = \$180,000
14. Centrifugal pump parts = \$175,000
15. Miscellaneous Part/Accessories attached to bldgs = \$95,000

Object Code # 2759 Parts/Access/Equip (Other) = \$450,000

1. Portable Equipment Parts = \$225,000
2. Power Generation Parts = \$225,000

Object Code # 2804 Other Electrical Supplies & Materials = \$660,000

1. Programmable Logic = \$160,000
2. Wires/Conduits = \$190,000
3. Circuit Breakers = \$150,000
4. Relays/Fuses = \$105,000
5. Other Electrical Supplies = \$55,000

Object Code # 2902 Tools, Implements & Utensils (Small) = \$80,000

1. Various small hand tools and implements = \$80,000

Object Code # 3004 Consultant Services = \$3,100,000

1. Coating Assessment-Kailua = \$50,000
2. Coating Assessment-Laie = \$25,000
3. Odor and Noise survey-Laie = \$25,000
4. Facilities Engineering Services = \$500,000
5. Electrical Engineering Services = \$1,000,000
6. Operations Program Management = \$1,500,000

Object Code # 3040 Solid Waste Disposal = \$741,152

1. Refuse Services = \$29,000
2. Hazardous Waste Disposal = \$30,000
3. Landfill Disposal-Solids Handling Facility = \$12,375
4. Landfill Disposal = \$274,777
5. Solid Waste Disposal = \$10,000
6. UV Lamp Disposal = \$10,000
7. GW/FW/SS = \$375,000

Object Code # 3043 Tree Trimming & Pruning Services = \$110,000

1. Tree Trimming services for treatment plants = \$110,000

Object Code # 3049 Other Services - Not Classified = \$13,396,003

1. SCADA services/program and software maintenance = \$2,000,000
2. Electrical Contractor Services = \$500,000
3. Electrical Maintenance = \$770,000
4. Circuit Breaker Maintenance = \$525,000

5. Variable Speed Motor Control = \$150,000
6. Lighting Replacement = \$400,000
7. Equipment Calibration = \$40,000
8. Mechanical Maintenance = \$745,000
9. Balancing Fans and Centrifuge = \$50,000
10. Overhaul electric motors = \$140,000
11. Thermal Inspection Repair = \$50,000
12. Solids Handling Facility Contract = \$4,232,003
13. Digitize Facility Drawings = \$15,000
14. Air Conditioning Maintenance = \$50,000
15. Elevator Maintenance = \$40,000
16. Roll Up door services = \$16,500
17. Window Cleaning = \$20,000
18. Crane/Hoist inspection/load testing = \$87,500
19. Elevator Inspection, semi annual = \$150
20. Fire Extinguisher Inspection = \$8,800
21. Sludge Hauling = \$1,000,000
22. Ringlemann Opacity = \$750
23. Elevator Inspection-5 yr = \$3,300
24. HVAC Routing Service & Maint Repairs = \$30,000
25. Pressure Vessel Inspection = \$25,000
26. Injection Wells, Kahuku = \$50,000
27. Calibrate Digester Heater = \$20,000
28. Power Systems PM & Infrared Scan = \$1,100,000
29. Outfall Maintenance = \$250,000
30. Flow meter Calibration = \$75,000
31. Lab Equipment calibration = \$2,000
32. Arc Flash Services = \$500,000
33. Facilities Assessment = \$500,000

Object Code # 3103 Telephone = \$300,000

1. Telephone services for division = \$245,000
2. Cellular Services = \$55,000

Object Code # 3302 Electricity = \$24,582,981

1. Electricity usage for treatment plants = \$24,582,981

Object Code # 3304 Water = \$1,297,500

1. Water usage for treatment plants = \$1,297,500

Object Code # 3306 Other Public Utility Services = \$2,092,580

1. Recycled Water Honouliuli = \$1,989,580
2. Recycled Water - Laie WRF = \$103,000

Object Code # 3405 Repairs & Maint - Equipment = \$95,000

1. Contract repair of treatment plants and pump station equipment = \$95,000

Object Code # 3670 Other Rentals = \$75,000

1. Other Rentals for the division = \$75,000

Appropriation Activity 2041: Refuse Collection and Disposal

Current Expense:

Object Code #2352 Meals - Breakfast = \$51,120

1. Meal compensation as designated in existing contracts = \$51,120 **(WF-GN)**

Object Code #2508 Safety Supplies = \$69,600

1. Safety equipment and supplies for all refuse collection yards, transfer stations, convenience centers, etc. = \$67,600 **(WF-GN)**
2. Safety equipment and supplies for refuse H-POWER facility = \$2,000 **(WF-HP)**

Object Code #2517 Supplies Not Classified = \$168,600

1. Various supplies not classified for all refuse collection yards, transfer stations, convenience centers, etc. = \$128,000 **(WF-GN)**
2. Various supplies not classified for refuse H-POWER facility = \$600 **(WF-HP)**
3. Public recycling containers = \$5,000 **(WF-RC)**
4. City agency offices recycling containers = \$5,000 **(WF-RC)**
5. Event/display materials = \$30,000 **(WF-RC)**

Object Code #2759 Parts/Accessories/Equip (Other) = \$3,497,500

1. Gray carts, additional/replacement (16,000 @ \$90) = \$1,440,000 **(WF-GN)**
2. Pumps, backflow preventer, part washers, etc., parts/accessories = \$2,500 **(WF-GN)**
3. Transfer station crane, compactor and convenience center bin/container parts/accessories = \$55,000 **(WF-GN)**
4. Budget Issue: Expansion of separate mixed recyclable collection to residential manual collection routes. Funding to provide appropriate containers for that expansion = \$2,000,000 **(WF-RC)**

Object Code #3004 Consultant Svcs = \$675,000

1. General Engineering Support = \$200,000 **(WF-GN)**
2. Technical operation and compliance (H-POWER) = \$300,000 **(WF-HP)**
3. Division engineering support (H-POWER) = \$150,000 **(WF-HP)**
4. Plant sanctuary maintenance (H-POWER) = \$25,000 **(WF-HP)**

Object Code #3006 Other Professional Svcs = \$195,000

1. Recycling education material production = \$50,000 **(WF-RC)**
2. Recycling educators, trainers, performers = \$45,000 **(WF-RC)**
3. Recycling consultant for public participation/education = \$100,000 **(WF-RC)**

Object Code #3015 Attorney Fees = \$450,000

1. Legal support for refuse related issues = \$100,000 **(WF-GN)**
2. Legal support for landfill related work = \$150,000 **(WF-GN)**
3. Legal support for operator contract negotiations (H-POWER) = \$100,000 **(WF-HP)**
4. Legal support for other contractual matters (H-POWER) = \$100,000 **(WF-HP)**

Object Code #3034 Guard & Security Services = \$1,710,000

1. Security guard services for all refuse collection yards, transfer stations, and convenience centers = \$1,710,000 **(WF-GN)**

Object Code #3039 Recycling Services = \$8,935,000

1. Mixed recyclables processing, 30K tons @ \$55 = \$1,650,000 **(WF-RC)**
2. Green waste processing, 65K tons @ \$70; 15K tons @ \$125 = \$6,425,000 **(WF-RC)**
3. City office paper per contract rates = \$30,000 **(WF-RC)**
4. White goods, 30K units @ \$11 = \$330,000 **(WF-RC)**
5. Battery recycling, 26K units @ \$2.50 = \$65,000 **(WF-RC)**
6. Propane tank, 7.7K units @ \$15 = \$115,000 **(WF-RC)**
7. Tire recycling, 80K units @ \$4 = \$320,000 **(WF-RC)**

Object Code #3040 Solid Waste Disposal = \$16,922,750

1. On-call island wide bulky item collection = \$370,000 **(WF-GN)**
2. Refuse Division to H-POWER, 365,000 tons @ \$45.35/ton = \$16,552,750 **(WF-GN)**

Object Code #3049 Other Services-Not Classified = \$110,465,000

1. Disaster debris and monitoring contracts = \$50,000 **(WF-GN)**
2. Kapalama Incinerator DOH Investigation = \$175,000 **(WF-GN)**
3. Illegal dumping prevention = \$50,000 **(WF-GN)**
4. Environmental testing = \$150,000 **(WF-GN)**
5. Refuse billing computer system update = \$25,000 **(WF-GN)**
6. Pest control, mats, testing, water, fire ext., etc., and other misc. services for all refuse collection yards = \$90,000 **(WF-GN)**
7. WGS� disposal fee, 90,000 tons x \$42/ton = \$3,780,000 **(WF-GN)**
8. WGS� disposal fee, 25,000 tons x \$3/ton = \$75,000 **(WF-GN)**
9. WGS� special handling fee, 5,000 x \$42/ea = \$210,000 **(WF-GN)**
10. WGS� cell excavation, 200,000 cubic yard (CY) x \$20/CY = \$4,000,000 **(WF-GN)**
11. WGS� cell liner, 5,000 sq.yd. (SY) x \$75/SY = \$375,000 **(WF-GN)**
12. WGS� other fees: groundwater and gas program, leachate disposal, etc. = \$250,000 **(WF-GN)**
13. Kapaa/Kalaheo groundwater program = \$200,000 **(WF-GN)**
14. Kapaa/Kalaheo gas flare program = \$350,000 **(WF-GN)**
15. Closed landfill maintenance = \$350,000 **(WF-GN)**
16. Waipahu ash landfill (LF) EPA CERCLA (Comprehensive Environmental Response Compensation & Liability Act) closure = \$200,000 **(WF-GN)**
17. Waipahu ash LF post closure maintenance = \$150,000 **(WF-GN)**
18. Closed landfill leachate/condensate disposal = \$150,000 **(WF-GN)**
19. Closed landfill regulatory permit fees = \$15,000 **(WF-GN)**

20. Household hazardous waste program = \$110,000 **(WF-GN)**
21. WGS� DOH/EPA Improvements/Modifications = \$250,000 **(WF-GN)**
22. Landfill Gas Recovery to Energy Program = \$250,000 **(WF-GN)**
23. Truck scale repair and maintenance (5 sites) = \$200,000 **(WF-GN)**
24. On-call roll off hauling = \$700,000 **(WF-GN)**
25. Pest control, mats, testing, water, fire ext., etc., and other misc. services for all refuse transfer stations, convenience centers, and landfill = \$45,000 **(WF-GN)**
26. Misc repairs to refuse facilities/equipment = \$100,000 **(WF-GN)**
27. H-POWER CPI/PPI/Diesel True-up Adjustment = \$3,000,000 **(WF-HP)**
28. H-POWER Contracted Operating Costs = \$65,000,000 **(WF-HP)**
29. H-POWER Environmental Testing and Permitting = \$2,000,000 **(WF-HP)**
30. H-POWER Insurance = \$3,000,000 **(WF-HP)**
31. H-POWER Lease of Hanua St. Property = \$210,000 **(WF-HP)**
32. H-POWER Ash/Res LF Excavation 640,000 CY x \$19/CY = \$12,160,000 **(WF-HP)**
33. H-POWER Ash/Res LF Liner 16,000 SY x \$75/SY = \$1,200,000 **(WF-HP)**
34. H-POWER Ash/Res LF groundwater and gas program, leachate disposal, etc. = \$800,000 **(WF-HP)**
35. H-POWER Ash/Res LF DOH/EPA Improvements/Modifications = \$800,000 **(WF-HP)**
36. H-POWER Ash Reuse Project = \$150,000 **(WF-HP)**
37. H-POWER HECO Liquidated Damages = \$1,000,000 **(WF-HP)**
38. H-POWER Kaomi Loop Covenants Requirements = \$25,000 **(WF-HP)**
39. Website server/enhancements = \$20,000 **(WF-RC)**
40. Condo recycling assistance = \$100,000 **(WF-RC)**
41. Glass recycling public education = \$100,000 **(WF-GL)**
42. Glass recycling audit-recycling companies = \$50,000 **(WF-GL)**
43. Ash and Residue to LF 200,000 tons @ 42/ton & 50,000 tons @\$3/ton = \$8,550,000 **(WF-HP)**

Object Code #3252 Adver & Publcn of Notices = \$129,500

1. Advertising and publication notice expenses for all refuse collection yards, transfer stations, convenience centers, landfill, and HHW ads = \$29,500 **(WF-GN)**
2. Public education (All recycling programs) = \$100,000 **(WF-RC)**

Object Code #3262 Printing and Binding = \$75,000

1. Educational print materials (All recycling programs) = \$75,000 **(WF-RC)**

Object Code #3302 Electricity = \$437,000

1. Electricity charges = \$437,000 **(WF-GN)**

Object Code #3305 Sewer = \$88,240

1. Sewer charges = \$88,240 **(WF-GN)**

Object Code #3361 Other Rep & Maint-Mtr.Veh = \$401,000

1. Repair and maintenance for various refuse vehicles = \$1,000 **(WF-GN)**
2. Repair and maintenance for Convenience Center roll-off truck lease = \$400,000 **(WF-GN)**

Object Code #3620 Rentals of Motor Vehicles = \$406,000

1. Rentals of motor vehicles as required due to shortage = \$1,000 **(WF-GN)**
2. Rental of collection trucks as required due to shortage = \$25,000 **(WF-GN)**
3. Convenience Center roll-off truck lease = \$380,000 **(WF-GN)**

Object Code #3640 Rentals of Buildings = \$65,000

1. Storage facility for refuse carts/parts = \$65,000 **(WF-GN)**

Object Code #3821 Auto Allow-Other (Nt) = \$150,500

1. Auto allowance for Refuse Division = \$142,200 **(WF-GN)**
2. Auto allowance for Refuse Division = \$300 **(WF-HP)**
3. Auto allowance for Refuse Division = \$8,000 **(WF-RC)**

Object Code #3898 Refuse Recycle Surcharge = \$1,985,600

1. Refuse division 12% Recycling Surcharge -  $\$5.44/\text{ton} \times 365,000 \text{ tons into H-power} = \$1,985,600$  **(WF-GN)**

Object Code #3986 State Disposal Surcharge = \$175,000

1. Landfill State Surcharge -  $\$0.35/\text{ton} \times 135,000 \text{ tons into Landfill} = \$47,250$  **(WF-GN)**
2. Refuse division State Surcharge -  $\$0.35/\text{ton} \times 365,000 \text{ tons into H-power} = \$127,750$  **(WF-GN)**

Object Code #3990 Other Fixed Charges = \$1,203,300

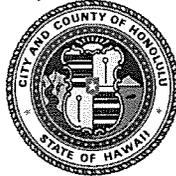
1. Other fixed charges = \$3,300 **(WF-GN)**
2. Glass subsidy = \$1,200,000 **(WF-GL)**

BUDGET & FISCAL SVCS  
DEPARTMENT OF FACILITY MAINTENANCE  
CITY AND COUNTY OF HONOLULU  
1000 Ulu'ohia Street, Suite 215, Kapolei, Hawaii 96707  
Phone: (808) 768-3343 • Fax: (808) 768-3381  
Website: www.honolulu.gov

502942  
BFS 41722

2013 FEB 20 P 3: 11

KIRK CALDWELL  
MAYOR



ROSS S. SASAMURA, P.E.  
DIRECTOR AND CHIEF ENGINEER DESIGNATE

KENNETH A. SHIMIZU  
DEPUTY DIRECTOR

IN REPLY REFER TO:  
13-027

February 19, 2013

TO: NELSON H. KOYANAGI, JR., ACTING DIRECTOR  
DEPARTMENT OF BUDGET AND FISCAL SERVICES

  
FROM: ROSS S. SASAMURA, P.E.  
DIRECTOR AND CHIEF ENGINEER DESIGNATE  
DEPARTMENT OF FACILITY MAINTENANCE

SUBJECT: Budget Communication #1 – Line Item Details Over \$50,000 for Fiscal  
Year 2014 Operating Budget

In response to your memorandum dated February 7, 2013, a detailed breakdown of the miscellaneous appropriations over \$50,000 for the Department of Facility Maintenance, FY 2014 Operating Budget is attached.

Thank you for your continued assistance. Please refer questions to Lorrie Manasas-Liu, Administrative Services Officer at 768-3379.

Attachments

cc: BFS – Roy Miyamoto  
AES – Robert Primiano  
PBEM – Clarice Kam  
DRM – Tyler Sugihara

**DEPARTMENT OF FACILITY MAINTENANCE  
FY14 - DETAILS OF LINE ITEMS OVER \$50,000**

**DIVISION OF AUTOMOTIVE EQUIPMENT SERVICE**

**Current Expenses**

2452 BIO-DIESEL = **\$6,176,029**

- 1,459,764 gl (\$4.2308/gl)

2453 UNLEADED GAS = **\$1,359,470**

- 343,270 gl (\$3.9603/gl)

2455 LIQUIFIED PETROLEUM GAS = **\$121,590**

- 23,449 gl (\$5.1853/gl)

2456 HYDRAULIC OIL = **\$113,000**

2457 ENGINE OIL = **\$73,000**

2517 SUPPLIES NOT CLASSIFIED = **\$225,000**

- Items used in conjunction with a repair but not considered a part including: chemical sealers, adhesives, cleaners, penetrants, coolant, absorbents, tie straps, nuts/bolts, capscrews, spill kits, solder, soaps, sheet metal; special lubricants, decals; refrigerants, hardware, fasteners, welding rods, tinning fluid, electrical connectors, brass fittings, steel stock, paint supplies, and fuel biocide.

2701 TIRES (NEW) = **\$850,000**

- New replacement tires in various quantities, sizes and applications. Includes solid tire purchases for specific operations.

2702 TIRES (RECAP) = **\$250,000**

- Recap tires per master agreement.

2704 BATTERIES = **\$81,000**

2712 ENGINE (CYLINDER BLOCK) = **\$540,000**

- Stock and unit specific quantities of common maintenance and repair replacement parts and components that are attached to the engine including those items located under the hood such as: fuel/air/coolant filters, alternators, hoses, belts, engine computers, starters, sensors, air conditioning and heater components, switches, gear boxes, radiators, fan clutches, water pumps, fuel injection pumps, air compressors, turbochargers and injectors for all on-highway vehicles.

**2721 OTHER MTR VEH PARTS/ACCES = \$1,621,000**

- Stock and unit specific quantities of common maintenance and repair parts and components attached to chassis, cab or body group including: front or rear axles and components, brake parts; suspension parts, steering components, propeller or PTO shafts, windshields, light bulbs, strobe lights, marker lamps, hydraulic cylinders, body and frame accessories, tire parts (patches, valve stem/caps, etc.), mirrors, idler arms, specialized automated refuse truck parts and exhaust system items for all on-highway vehicles.

**2759 PARTS/ACCES/EQUIP (OTHER) = \$300,000**

- Stock and unit specific parts and components including: hydraulic hoses, mufflers, radiators, brake parts, engine and transmission components, seals; bushings, filters, cages, shackles, clevis pins, chain drives, gears, various electrical components, and track grease/oil to repair and maintain all off-road vehicles and construction equipment.

**3042 TOWING SERVICES = \$150,000**

- Towing services for vehicles over 9,000 GVW; towing vehicles from covered parking structures; and supplemental towing of light vehicles.

**3049 OTHER SERVICES-NOT CLASSIFIED = \$95,500**

- Car wash tickets = \$6,000
- Floor mat rental = \$3,500
- Portable toilets (Kapolei) = \$10,000
- Fuel dispenser calibration and fuel tank cleaning = \$46,000
- Solvent tank services = \$30,000

**3361 OTHER REP & MAINT-MTR VEH = \$470,000**

- Outsourced repair work including: specialized windshield replacement, transmission and engine overhauls, upholstery repair, major body & fender repairs, and other major mechanical repairs.

**DIVISION OF PUBLIC BUILDING & ELECTRICAL MAINTENANCE**

**Current Expenses**

**2201 CLEANING AND TOILET SUPPLIES = \$314,758**

- Janitorial supplies such as paper hand towels, toilet tissue, garbage liner bags, wiping rags, hand soap, disinfectant, bleach, enzymes, brooms, etc., used for the maintenance of Honolulu Hale, Frank Fasi Municipal Building, Honolulu Police Department Headquarters, and other city facilities serviced by in-house custodial personnel.

2602 **HARDWARE = \$53,715**

- Door, window, such as locks, door strikes, latches, door handles, hinges, paper towel dispensers, toilet paper holders, door closures, knobs, pulls, fasteners, etc.

2605 **PLUMBING = \$80,000**

- Plumbing supplies for the repair of faucets, lavatories, water closets, bath tubs and showers, urinals, irrigation systems, water coolers, water heaters, sump pumps, booster water pumps, drains, fire sprinklers, etc., in all city facilities under DFM jurisdiction.

2759 **PARTS/ACCES/EQUIP (OTHER) = \$141,950**

- Parts and accessories for the repair of air condition systems, emergency generators, roll-up doors, exhaust and supply air fans, lawnmowers and weed eaters, vacuum cleaners, and floor machines = \$137,900
- Parts and accessories for the repair of fire alarm systems, scoreboards, and civil defense sirens = \$4,050

2803 **LIGHT BULBS = \$174,900**

- Replacement lamps for City facilities, street lights, and indoor and outdoor park lighting

2804 **OTHER ELEC SUPPLIES AND MATERIALS = \$700,915**

- Electrical supplies for public buildings and parks such as ballasts, switches, receptacles, wire and connectors, light sockets, conduits and connectors, junction boxes and enclosures, water heater elements, etc. = \$260,115
- Street light luminaries, wood poles and termite socks, handhole covers, starters, fuses, photocells, transformers, etc. = \$440,800

3034 **GUARD & SECURITY SERVICES = \$1,293,890**

- Security Guard Services for Honolulu Hale, Frank Fasi Municipal Building, Civic Center Parking Structure, Kapolei Hale, Kapolei Corporation Yard, Halawa Corporation Yard, Joint Traffic Management Center Parking Structure, Manana, other City properties and Honolulu City Lights.

3035 **JANITORIAL & CUSTODIAL SERVICES = \$1,459,505**

- Maintenance contracts for janitorial services, walk-on mats and dust mops, carpet cleaning, etc.

3040 **SOLID WASTE DISPOSAL = \$88,716**

- Refuse disposal services for HPD HQ, Kapolei Hale, Kapolei Police, and Airport Industrial = \$23,000
- Refuse disposal services for TEMS Baseyard = \$6,500
- Hazardous waste removal = \$59,216

- 3043 **TREE TRIMMING AND PRUNING SERVICES = \$137,000**
- Contract tree trimming services for various city hall, fire, and police facilities under the jurisdiction of DFM.
- 3049 **OTHER SERVICES - NOT CLASSIFIED = \$829,712**
- Maintenance contracts for air conditioning, elevators, vertical pumps, fire protection systems, etc. = \$750,640
  - Maintenance contract for security camera systems in Chinatown and Waikiki = \$30,072
  - Window washing = \$19,000
  - Special duty police, telephone answering service, equipment safety certifications, engineering services, consultant services, etc. = \$10,000
  - Semi-annual testing of alarm systems in district parks = \$20,000
- 3208 **PROJECTS BY CONTRACT = \$826,861**
- Work programs including repainting, repaving, and reroofing of existing facilities.
    - Replacement of Flooring at HPD Wahiawa Cell Block \$45,000
    - Replacement of Oil/Water Separator at HFD Sunset \$30,000
    - Replacement of Doors at HPD Kapolei \$15,000
    - Repairs, Reroofing, & Repainting of Various Facilities \$736,861  
(Includes reroofing HPD Wahiawa Refueling, RHB facility, City Hall tower, Laie Corporation Yard Caretaker's Cottage) and emergency repairs
- 3302 **ELECTRICITY = \$17,660,672**
- Electrical service for all DFM corporation yards, Vertical Pumps and Monitors for the landslide areas in Woodlawn and Moanalua, various City buildings under DDC jurisdiction, irrigation systems at various median strips, lights and irrigation controllers at various municipal surface parking lots, and street lighting.
- 3304 **WATER = \$418,026**
- Water service for all DFM corporation yards, various City buildings under DDC jurisdiction, and irrigation systems at various median strips and municipal surface parking lots.
- 3305 **SEWER = \$520,349**
- Sewer fees for all DFM corporation yards, and various City buildings under DDC jurisdiction.
- 3405 **REPAIR/MAINT – OTHER EQUIP = \$227,673**
- Contracted out repairs for air condition systems, roll-up doors, underground storage tank (UST) systems, fire alarm systems, elevators, gas dispensers, gas apparatus', generators, compressors, carpet machines, cameras, security scanners, etc. = \$222,673
  - Contracted out repairs for Waikiki and Chinatown security cameras = \$5,000

**3601 JOINT POLE MAINTENANCE = \$400,000**

- City's share of joint pole maintenance/repairs/replacements to wooden utility poles performed by Hawaiian Electric.

**ADMINISTRATION (PROPERTY MANAGEMENT & MANAGED PARKING)**

**Current Expenses**

**3405 REPAIR/MAINT – OTHER EQUIP = \$190,000**

- Contractual maintenance at Kekaulike Courtyards - \$2,000
- Repairs at Kekaulike Courtyards - \$2,000
- Hale Pauahi parking garage contingency funds for maintenance and repair, because of termination of reserve account, calculated from pending work and historical expenditures - \$149,000
- Marin Tower parking garage contingency funds for maintenance and repair, because of termination of reserve account, calculated from pending work and historical expenditures - \$37,000

**3990 OTHER FIXED CHARGES = \$979,376**

- Lani Huli Common Area Maintenance (CAM) fees, calculated based on historical expenditures - \$90,952
- Kulana Nani subsidy payments - \$446,000
- Foster Gardens subsidy payments, calculated based on historical expenditures and property budget projections - \$56,000
- Pauahi Hale subsidy payments, calculated based on historical expenditures and property budget projections - \$175,424
- Ewa Villages subsidy payments, calculated based on historical expenditures and property budget projections - \$206,000
- LOTMA dues, based on historical expenditures - \$5,000

**DIVISION OF ROAD MAINTENANCE**

**Current Expenses**

**2201 CLEANING AND TOILET SUPPLIES = \$124,400**

- Asphalt Release Agent = \$8,000
- Graffiti Remover = \$3,000
- Wiping Rags = \$3,000
- Trash bags = \$100,000
- Disinfectant Cleaners = \$800
- Paper Towel and Toilet Paper = \$2,000
- Hand soap = \$500
- House broom; dust pan; drip pans = \$5,600
- Miscellaneous (spray bottles; nozzles; odor enzymes; wooden handles) = \$1,500

**2508 SAFETY SUPPLIES = \$73,000**

- Organization #2063 (Administration) = \$45,000  
Safety supplies for each Halawa section, majority of the budget, was moved to Administration for better inventory control and tracking. For example, safety vests; shoes; hard hats; gloves; masks; safety straps; road signs and brackets.
- Safety vests; shoes; hard hats; gloves; masks; heavy lifting belts; safety straps and replacement road signs; replenishment of first aid kits for 7 Corporation Yards (Pearl City; Waianae; Waialua; Laie; Kailua; Kaneohe and Wahiawa) = \$28,000

**2513 PAINT SUPPLIES = \$93,850**

- Non-reflective Traffic Paint = \$88,000
- Paint Supplies (brushes; rollers; thinners, etc.) = \$2,350
- Traffic Marking Paint (Spray) = \$3,000
- Paint to cover graffiti on trash cans = \$500

**2517 SUPPLIES NOT CLASSIFIED = \$151,100**

- NPDES Support = \$31,000
- Polypropylene Manhole Extension Rings
  - Storm Drain MH (24" Diameter) – 500 @ \$96 = \$48,000
- Cleaning Solvents; traffic cones; epoxy; sanding discs; gerber edge/knife blades; pavement markers; marking paint handles; glass beads; misc. = \$60,600
- Sand bags = \$3,000
- Marking Reducer/Removers = \$2,500
- Storage container for Stored Property Ordinance impounded items = \$6,000

**2651 AGGREGATE = \$61,500**

- Surge Rock; Fine Rock; Base Course; bone material and other aggregates for sidewalk, road and wall repairs.

2652 BITUMUL = **\$2,674,666**

- General Fund (110) Parking Lot Repairs = \$10,000
- Bikeway Fund (140) Bikepath Repairs = \$5,000
- In-House Resurfacing (23 lane miles) = \$1,564,166
- First Aid = \$560,500
- Pothole Patching = \$370,500
- QPR/Bitumul/SS-1Oil/IRR; ATB and Wearing Course upon need for other Corporation Yards = \$164,500
  - Pearl City Corporation Yard = \$35,000
  - Wahiawa Corporation Yard = \$22,000
  - Waianae Corporation Yard = \$17,500
  - Waialua Corporation Yard = \$10,000
  - Laie Corporation Yard = \$25,000
  - Kaneohe Corporation Yard = \$30,000
  - Kailua Corporation Yard = \$25,000

2653 CONCRETE = **\$284,500**

- Ready Mix Concrete (Sidewalk/Gutters/Storm Drain and Walls)

2654 OTHER HIGHWAY MATERIALS = **\$347,700**

- Reflective Sheeting Material = \$125,000
- Aluminum blank signs (traffic and street name signs) = \$100,000
- Protective Sheeting Material (for signs replaced with graffiti) = \$72,700
- Sign Brackets, Posts and Supplies = \$50,000

2759 PARTS/ACCESS/EQUIP (OTHER) = **\$56,450**

- Equipment for Stored Property Ordinance = \$23,000
- Parts and accessories to repair miscellaneous equipment = \$33,450

3006 OTHER PROFESSIONAL SERVICES = **\$653,300**

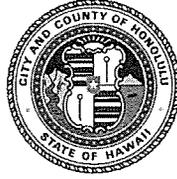
- Hazardous Material Cleanups (HFD) = \$74,600
- Environmental Response Services contract = \$80,900
- Professional Consultant Services for street and sidewalk projects = \$280,000
- Large Equipment Inspections = \$6,000
- Training Services for Employees = \$8,000
- Contract work for unforeseen storm drain cracks and leaks = \$44,000
- Other Professional Services (Unanticipated) = \$23,000
- Dam Inspection Report = \$54,000
- HPD Off Duty Officers (Parades) = \$28,000
- HPD Off Duty Police Officers = \$54,800
  - Street Repair Section = \$46,800 (special duty police man hours - 1,040 @ \$45 = \$46,800: 2 officers x 220 x 6hours/day)
  - Carpentry & Masonry = \$8,000

- 3033  **GROUNDS MAINTENANCE = \$116,000**
- Waikiki Business Improvement = \$116,000
- 3040  **SOLID WASTE = \$455,000**
- PVT Landfill Company = \$370,000
  - Green Waste = \$55,000
  - Refuse Disposal = \$30,000
- 3103  **TELEPHONE = \$70,600**
- Nextel Cellular Equipment and Minutes = \$60,000
  - Verizon Telephone = \$10,600
- 3304  **WATER = \$189,755**
- Water for the landscape sprinklers taken over from the Department of Parks and Recreation that include anticipated water rate increases.
- 3351  **STREET RESURFACING = \$3,000,000**
- Contractual funding to perform pavement preservation projects (to include slurry seal and other topical treatment processes) to extend street life by “keeping good roads in good condition.”
- 3670  **OTHER RENTALS = \$110,000**
- Barricade Rentals - \$100,000
  - Steel Plate Rentals - \$3,000
  - Concrete Pumping Machines - \$1,500
  - Rental of Door Front Mats (prevent tracking in of dirt and water) - \$1,500
  - Large Equip. Rental for Emergency or during equipment down time - \$4,000
- 3767  **NON REPORTABLE SETTLEMENT AGREEMENTS PAID TO PLAINTIFFS = \$200,000**
- Ma’ili’ili Settlement Payment

HONOLULU FIRE DEPARTMENT  
**CITY AND COUNTY OF HONOLULU**

636 South Street  
Honolulu, Hawaii 96813-5007  
Phone: 808-723-7139 Fax: 808-723-7111 Internet: www.honolulu.gov/hfd

KIRK CALDWELL  
MAYOR



EMMIT A. KANE  
ACTING FIRE CHIEF

ROLLAND J. HARVEST  
ACTING DEPUTY FIRE CHIEF

February 15, 2013

TO: NELSON KOYANAGI JR., ACTING DIRECTOR  
DEPARTMENT OF BUDGET AND FISCAL SERVICES

FROM: EMMIT A. KANE, ACTING FIRE CHIEF

SUBJECT: BUDGET COMMUNICATION NO. 1  
OPERATING BUDGET FOR FISCAL YEAR 2014

2013 FEB 15 P 3: 37

BUDGET & FISCAL SVCS  
BUD & FISCAL ADM  
C & C OF HONOLULU

As required by your memorandum dated February 7, 2013, the following reports are enclosed:

Details of Line Items Over \$50,000  
~~Position Vacancy Report~~

Should you have questions, please contact Battalion Chief Geoffrey Chang of our Administrative Services Bureau at 723-7118 or gchang@honolulu.gov.

EMMIT A. KANE  
Acting Fire Chief

EAK/GC:jo

Enclosures

HONOLULU FIRE DEPARTMENT (HFD)  
 OPERATING BUDGET FOR FISCAL YEAR 2014  
 DETAILS OF LINE ITEMS OVER \$50,000  
 Page 1

**Activity: 1402 - Administration**

Current Expense		
Object Code #3105	Other Communication Services Digital subscriber line services; Cellular phone charges	\$87,550
Object Code #3302	Electricity HFD Headquarters facility	\$216,340
Object Code #3406	Repair and Maintenance - Computer Equipment 1. Computer-Aided Dispatch/Mobile Data Terminals = \$105,000 (recurring costs) 2. Honolulu Online System for Emergency Services project = \$50,000 3. Fire Records Management System = \$45,000 (maintenance costs) Previously, these costs were included as part of the initial acquisition where a one-year maintenance agreement was included in the procurement. Costs are now borne by the HFD. 4. Maximo maintenance = \$30,000	\$230,000

**Activity: 1403 - Fire Communication Center**

Current Expense		
Object Code #3405	Repair and Maintenance - Other Equipment Radio over Internet Protocol back-up radio system	\$100,000

**Activity: 1404 - Fire Prevention Bureau**

Current Expense		
Object Code #3825	Auto Allowance For Fire Inspectors per collective bargaining agreement	\$205,500

**Activity: 1405 - Mechanic Shop**

Current Expense		
Object Code #2254	Other Fuel and Lubricants	\$64,234

HONOLULU FIRE DEPARTMENT (HFD)  
 OPERATING BUDGET FOR FISCAL YEAR 2014  
 DETAILS OF LINE ITEMS OVER \$50,000  
 Page 2

Object Code #2517	Supplies Not Classified Parts and hardware items used to repair and maintain fleet apparatuses to include fasteners, tire weights, fittings, electrical connectors, welding rods, and wires	\$70,000
Object Code #2701	Tires (new) Tire requirements determined by the Public Utilities Commission and Department of Transportation minimums	\$117,060
Object Code #2721	Other Motor Vehicle Parts and Accessories Parts and accessories to repair fleet apparatuses and vehicles to include bearing, valves, compressors, switches, and multiple other parts	\$569,500
Object Code #3302	Electricity Waipahu Maintenance Facility	\$91,328
Object Code #3361	Other Repairs and Maintenance - Motor Vehicles Repair services of apparatuses and vehicles to include radiators, brakes, joints, transmissions, hoses, and multiple other parts	\$248,235

**Activity: 1406: - Training and Research**

Current Expense

Object Code #3302	Electricity Charles H. Thurston Fire Training Center	\$60,983
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**Activity: 1407: - Radio Shop**

Current Expense

Object Code #2751	Parts and Accessories - Equipment (Communication) 1. Replacement parts and system components for repair and operation of HFD radios = \$70,000	\$661,740
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HONOLULU FIRE DEPARTMENT (HFD)  
 OPERATING BUDGET FOR FISCAL YEAR 2014  
 DETAILS OF LINE ITEMS OVER \$50,000  
 Page 3

2. Purchase of P25 compliant portable and mobile radios per the HFD's 800 megahertz upgrade plan = \$591,740

**Activity: 1408: - Fire Operations**

Current Expense

Object Code #2201	Cleaning and Toilet Supplies Maintenance of fire station facilities	\$104,525
Object Code #2254	Other Fuel and Lubricants 1. Helicopter Fuel = \$61,920 2. Propane for fire training props = \$66,600	\$128,520
Object Code #2256	Liquefied Petroleum Gas Gas for cooking at fire stations	\$66,324
Object Code #2301	Medical, Dental, Hospital Emergency Medical Services no longer replenishes supplies at emergencies. Medical supplies to include gloves, masks, face shields, automated external defibrillator pads, etc.	\$138,000
Object Code #2355	Regular Meals - Dinner Meals for fire fighters per collective bargaining agreement	\$1,048,645
Object Code #2453	Unleaded Gas For apparatuses, vehicles, and equipment not fueled by diesel	\$135,980
Object Code #2454	Diesel Majority of apparatuses are fueled by diesel	\$490,480
Object Code #2508	Safety Supplies Personal protective equipment	\$555,672
Object Code #2517	Supplies Not Classified 1. Compressed Air Foam = \$300,000 2. Rehab Supplies = \$4,000 3. Absorbents = \$16,000	\$400,000

HONOLULU FIRE DEPARTMENT (HFD)  
 OPERATING BUDGET FOR FISCAL YEAR 2014  
 DETAILS OF LINE ITEMS OVER \$50,000  
 Page 4

- 4. Alcohol-resistive foam = \$56,000
- 5. Disposal fees = \$4,000
- 6. Items previously classified under Object Code 2525;  
 Individual supplies on inventory, i.e., rehab  
 equipment, water hoses, rescue equipment, ropes,  
 radio batteries, hazmat meters, measuring devices,  
 and harnesses = \$20,000

Object Code #2721      Other Motor Vehicle Parts and Accessories      \$115,000  
 Small engine and handheld engine parts

Object Code #2751      Parts and Accessories for Communication      \$80,000  
 Chargers and radios

Object Code #2754      Parts and Accessories - Equipment Furniture      \$89,000

- 1. Beds = \$21,000
- 2. Appliances = \$12,000
- 3. Tables = \$10,000
- 4. Chairs = \$10,000
- 5. Workstations = \$21,000
- 6. Miscellaneous; includes lockers and  
 night stands = \$15,000

Object Code #2759      Parts and Accessories - Other Equipment      \$700,847  
 Replacement parts to include jaws, cutters,  
 hydraulic hoses, and nozzle parts

- 1. Fire hoses = \$200,000
- 2. Nozzles = \$80,000
- 3. Forcible entry tools = \$50,000
- 4. Ground ladders = \$80,000
- 5. Hazmat testing and calibration equipment = \$25,000
- 6. Hazmat replacement Level A suits = \$40,000
- 7. Portable fire fighting pumps = \$8,000
- 8. Confined space rescue equipment = \$25,000
- 9. Watercraft sleds = \$5,000
- 10. Self-Contained Breathing Apparatus = \$137,847
- 11. Self-Contained Underwater Breathing Apparatus  
 and miscellaneous dive equipment = \$50,000

HONOLULU FIRE DEPARTMENT (HFD)  
 OPERATING BUDGET FOR FISCAL YEAR 2014  
 DETAILS OF LINE ITEMS OVER \$50,000  
 Page 5

Object Code #3005	Medical Services 1. Drug testing = \$87,400 2. Hazardous medical exposures = \$77,500	\$164,900
Object Code #3006	Other Professional Services 1. Employee Assistance and Substance Abuse programs = \$30,000 2. Medical Director = \$90,000 3. Annual calibration-radiological monitoring devices = \$20,000 4. Investigation services = \$81,000 5. Communication vehicle training consultant = \$20,000 6. Communication Unit Leader class = \$5,000	\$246,000
Object Code #3049	Other Services Not Classified 1. Heavy metal testing = \$40,000 2. Hazmat Technician training = \$60,000 3. Hydro testing = \$10,660	\$110,660
Object Code #3103	Telephone 1. Nextel/Sprint = \$51,000 2. Hawaiian Telcom = \$75,000 3. Satellite telephone service = \$2,300	\$128,300
Object Code #3105	Other Communication Services 1. Air cards = \$86,200 2. Satellite dish service = \$6,000	\$92,200
Object Code #3302	Electricity All fire station worksites	\$1,118,503
Object Code #3304	Water All fire station worksites	\$90,173
Object Code #3305	Sewer All fire station worksites	\$183,560

HONOLULU FIRE DEPARTMENT (HFD)  
 OPERATING BUDGET FOR FISCAL YEAR 2014  
 DETAILS OF LINE ITEMS OVER \$50,000  
 Page 6

Object Code #3405	Repair and Maintenance - Other Equipment	\$788,200
	1. Helicopters = \$442,000	
	2. Helicopter turbine compressors = \$158,000	
	3. Helicopter transmissions = \$127,000	
	4. Fire fighting equipment = \$61,200	

Object Code #3640	Rentals of Buildings	\$110,000
	Hangar space	

Object Code #3835	Uniform Allowances	\$195,170
	75% payment for fire fighter uniforms and boot replacements per collective bargaining agreement	

Object Code #3836	Uniform Maintenance Allowance	\$426,720
	Annual payment for maintenance of fire fighter uniforms per collective bargaining agreement	

Equipment		
Object Code #4610	Fire Fighting Equipment	\$150,000
	Hydraulic rescue tools	

**Activity: 1422 - Fireboat (Reimbursed by the State of Hawaii, Department of Transportation)**

Current Expense

Object Code #2517	Supplies Not Classified	\$82,400
	Alcohol-resistive foam	

Object Code #2759	Parts and Accessories - Other Equipment	\$136,988
	Repair costs of the Fireboat Moku Ahi	

Object Code #3404	Repair and Maintenance - Major Dry Dock	\$1,000,000
	Fireboat	

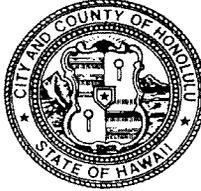
Object Code #3405	Repair and Maintenance - Other Equipment	\$180,250
	Water cannon and fire pumps	

DEPARTMENT OF HUMAN RESOURCES  
**CITY AND COUNTY OF HONOLULU**

650 SOUTH KING STREET 10<sup>TH</sup> FLOOR • HONOLULU, HAWAII 96813  
TELEPHONE: (808) 768-8500 • FAX: (808) 768-5563 • INTERNET: www.honolulu.gov/hr

BFS ADMIN # 41743

KIRK CALDWELL  
MAYOR



CAROLEE C. KUBO  
DIRECTOR DESIGNATE

NOEL T. ONO  
ASSISTANT DIRECTOR

February 19, 2013

MEMORANDUM

TO: Nelson H. Koyanagi, Jr., Acting Director  
Department of Budget and Fiscal Services

FROM: Carolee C. Kubo, Director Designate  
Department of Human Resources *Carolee C. Kubo*

SUBJECT: Budget Communication No. 1  
Line Item Details – Operating Budget for Fiscal Year 2014

2013 FEB 21 A 8:56

BUDGET & FISCAL SVCS  
BUD & FIS/CIP ADM  
C & C OF HONOLULU

Attached for your review and subsequent transmittal to the Council is the line item budget details and additional explanation of current expense line items more than \$50,000 for each appropriation activity, as requested in Budget Communication No. 1 dated February 7, 2013. Should you have any questions, please call Carol Suzuki at 768-8502.

Thank you.

Attachment

## DEPARTMENT OF HUMAN RESOURCES

### Appropriation Activity: Administration

#### Current Expense:

Object Code #3007 Rent of Offices = \$97,824

1. For Equal Opportunity Office staff at Kapiolani One Building, 600 Kapiolani Boulevard, Suite #102

### Appropriation Activity: Employment and Personnel Services

#### Current Expense:

Object Code #2401 Educational, Recreational & Scientific Supplies = \$55,200

1. Test materials for written examinations = \$55,200

Object Code #3252 Advertising and Publication of Notices = \$50,700

1. Print advertising for weekly ads and special recruitment needs = \$39,000
2. Online advertising and other web listings = \$5,900
3. Fees for job fairs, display ads, and other recruitment activities and materials = \$4,800
4. Public hearing notice for rule changes = \$1,000

### Appropriation Activity: Labor Relations and Training

#### Current Expense:

Object Code #3006 Other Professional Services = \$115,200

1. Arbitrators and court reporters for grievances, contract negotiations and expert witnesses.

Object Code #3049 Other Contractual Services = \$73,000

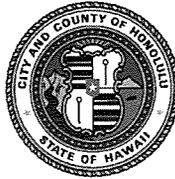
1. Training funds for management and supervisory training, employee recognition and morale building, and Po'okela Fellows program = \$23,000
2. Cost for hiring vendors to present mandatory training classes including CPR/First Aid, Drug Training for supervisors and employees, Equal Employment Opportunity (EEO), changes in Family and Medical Leave Act (FMLA) and Uniformed Services Employment and Reemployment Rights Act (USSERRA) = \$50,000

DEPARTMENT OF INFORMATION TECHNOLOGY  
**CITY AND COUNTY OF HONOLULU**

650 SOUTH KING STREET, 5TH FLOOR  
HONOLULU, HAWAII 96813  
Phone: (808) 768-7684 # Fax: (808) 768-7807 # Internet: www.honolulu.gov

BFS 41821

KIRK CALDWELL  
MAYOR



KEITH G.H. HO  
DIRECTOR & CIO

February 26, 2013

TO: Nelson H. Koyanagi, Jr., Acting Director  
Department of Budget and Fiscal Services

FROM: Keith G.H. Ho, Acting Director  
Department of Information Technology

SUBJECT: FY14 Response to Budget Communication #1

2013 FEB 27 A 9:22

DEPT. OF BUDGET & FISCAL SVCS  
C&C OF I.C.A. ADMIN.

Per your memo dated February 7, 2013, we hereby submit to you our budget for FY 2013-2014. Included in this packet is the following requested document:

- 1) Details of Line Items Over \$50,000

Should you have any questions regarding this submittal, please feel free to contact me at 768-7657, or have your staff contact Mr. Stewart Hamasu at 768-7624.

Sincerely,

A handwritten signature in black ink, appearing to read "Keith G.H. Ho".

Keith G.H. Ho  
Acting Director

Attachment

# DEPARTMENT OF INFORMATION TECHNOLOGY

FY14 Operating Budget Items over \$50,000

FY2014  
Submitted  
Budget

## ADMINISTRATION

<b>2751</b>	<b>Parts and Accessories (Comm Eqpt)</b>	<b>\$150,000</b>	
	<i>Communication Equipment within DT pertains to the radio communication devices such as 800MHz, digital microwave, wireless E911, and VOIP.</i>		
	Parts for Emergency Radio and Microwave		\$50,000
	Parts for ACAMS equipment repairs and replacements		\$100,000
<b>2756</b>	<b>Parts and Accessories (Computer Eqpt)</b>	<b>\$1,002,046</b>	
	<i>Relates to computer parts and accessories with costs under \$5000. Therefore, items such as memory chips, internal motherboards, as well as individual software licenses, PCs and laptops could be purchased using this object code.</i>		
	Workflow Application Planning		\$226,599
	Web Application Firewall		\$50,000
	Web Filtering Proxy		\$163,000
	Malware Protection		\$63,000
	CSR Part and Accessories		\$38,328
	Mobile Computing		\$17,896
	Printer Replacements		\$15,000
	Printer Maintenance		\$35,055
	PC Productivity Software		\$30,000
	PC Utility Software		\$29,700
	MS Office		\$10,500
	Radio/Network Parts and Accessories		\$161,500
	Miscellaneous		\$161,468
<b>3004</b>	<b>Consultant Services</b>	<b>\$2,445,200</b>	
	<i>Professional consultant services used to provide technical expertise in support of various critical IT projects such as</i>		
	Altiris System Support		\$10,000
	Web Publication Support		\$15,000
	App Dev Technical Support		\$21,000
	Billing (Nortech) Consultant		\$25,000
	Project Management Support		\$20,000
	Budget Publication Support - ERP		\$15,000
	Eteam Server Support - CSR		\$6,000
	 <i>Budget Issue - ERP Upgrade</i>		 \$2,000,000
	<i>Budget Issue - ERP Functional Support</i>		<i>\$333,200</i>
<b>3006</b>	<b>Other Professional Services</b>	<b>\$231,000</b>	
	<i>Professional services under contract for support of various IT systems, such as:</i>		
	Oracle Consultant Support		\$21,000
	Oracle Consulting - ERP & OTHERS		\$150,000
	DB Support for DPP POSSE		\$30,000
	Microsoft Incident Support		\$30,000
<b>3007</b>	<b>Rent of Office</b>	<b>\$157,900</b>	
	ERP Office Lease (711 Kapiolani #280)		\$157,900
<b>3103</b>	<b>Telephone</b>	<b>\$751,044</b>	
	<i>Telephone costs for DIT, telecommunication lines, and citywide maintenance</i>		

# DEPARTMENT OF INFORMATION TECHNOLOGY

FY14 Operating Budget Items over \$50,000

FY2014  
Submitted  
Budget

*Service for maintenance of PBX, DID/DOD lines and data circuits, cellular phone services*

Miscellaneous Communication Costs under \$10,000	\$26,400
Oceanic Dedicated Data Cable	\$54,000
Telephone Maintenance	\$71,244
Telephone for HFD and others	\$50,000
CityWide Long Distance	\$69,600
Haw Tel-DIT Data lines	\$168,000
Oceanic - FMB #1462	\$156,000
Oceanic - Kapolei Hale #10334	\$20,400
Oceanic - Kapolei HPD #10345	\$19,200
CityWide Data Circuit	\$116,200

**3401 Repair and Maint - Comm Eqpt** **\$643,750**

*Annual contract services for repair and maintenance costs of the 800MHz Radio and Microwave systems. AdHoc allowances for small repairs to the communication equipment. Access controls and monitoring system (ACAMS).*

ACAMS Maintenance	\$190,300
Exacom Maintenance	\$26,250
Harris Radio Software Maintenance FX	\$130,000
Harris Priority Technical Assistance Center Support	\$50,000
R&M of Communication Equipment	\$197,000
Infrastructure Maintenance	\$50,500

**3406 Repair and Maint - Computer Eqpt** **\$485,000**

*Annual repair and maintenance cost for various computer and data communication hardware.*

UPS Battery Replacement (FMB and KMB)	\$58,600
A&P UPS Maintenance	\$15,000
SAN maintenance	\$75,000
Cisco SmartNet	\$56,900
HP Server Maint	\$5,000
IBM/InforPrint Maintenance	\$153,500
IBM Tape Maintenance	\$25,000
Route Explorer	\$36,000
Cisco SmartNet	\$40,000

*Budget Issue - MPLS Smartnet Maintenance* **\$20,000**

# DEPARTMENT OF INFORMATION TECHNOLOGY

FY14 Operating Budget Items over \$50,000

FY2014  
Submitted  
Budget

<b>3507</b>	<b>Other Repairs to Bldg &amp; Structure</b>	<b>\$350,000</b>
	<i>Allowance for communication tower maintenance, inclusive of Tower repairs, painting and system battery replacements</i>	
	Tower Repairs and Painting, Battery Replacements	\$350,000
<b>3665</b>	<b>Rentals - Computer Equipment</b>	<b>\$2,183,363</b>
	<i>Lease of computer hardware, such as:</i>	
	Web Portal Lease	\$95,000
	Xerox Mainframe Printer	\$128,800
	P-Series Lease (CYO697)	\$360,000
	Z-Series Lease (CT-DIT-0700017)	\$319,000
	Mainframe Lease Increase	\$328,363
	DR Backup for ERP	\$210,000
	PC Replacement 3rd of 4 yr Lease - CSR	\$150,000
	PC Replacement 2nd of 4 yr Lease - CSR	\$295,200
	PC Replacement 1st of 4 yr Lease - CSR	\$193,000
	PC Replacement 4th of 4 yr Lease - CSR	\$104,000
<b>3666</b>	<b>Rentals - Computer Software</b>	<b>\$437,980</b>
	<i>Lease of Computer Software and Services, such as:</i>	
	Computer Tutorials	\$12,000
	Software Leases	\$34,900
	NeoGov Application Tracking	\$75,000
	Websphere SW Lease - ASAP	\$250,000
	Help Desk Software	\$10,000
	SAS Lease	\$27,380
	Mainframe Middleware Lease	\$28,700

# DEPARTMENT OF INFORMATION TECHNOLOGY

FY14 Operating Budget Items over \$50,000

FY2014  
Submitted  
Budget

<b>3906 Computer Software - Maintenance</b>	<b>\$2,799,026</b>
<i>Items contained are DIT's maintenance costs for the various applications and operating systems software for DIT and city-wide use, but under DIT's management.</i>	
C2HERPS SOFTWARE (CGI)	\$627,000
WEBSPHERE SW MAINTENANCE	\$245,000
ESRI - GIS SOFTWARE	\$207,600
XEROX DOCUSHARE SOFTWARE	\$124,000
VOIP TELEPHONE SOFTWARE	\$90,000
ANTI-VIRUS SOFTWARE	\$89,000
CA CONSOLIDATED SOFTWARE	\$84,000
IBM OMEGAMMON SOFTWARE	\$78,500
CLARITY MAINTENANCE	\$73,000
SW Maintenance - COBOL	\$68,000
ORACLE FOR C2HERPS SOFTWARE	\$67,000
DOC MANAGEMENT SOFTWARE	\$54,000
ALTIRIS CMS (SYMANTEC) SOFTWARE	\$51,000
MAXIMO ANNUAL MAINTENANCE	\$46,200
NETBOSS CONSTELLATION/TRUEPOINT SOFTWARE (MICROWAVE)	\$45,000
SW Maintenance - Syncopy	\$42,523
DR BACKUP SOFTWARE	\$40,000
SIEM SOFTWARE	\$39,000
COMMVault SOFTWARE	\$35,000
REVERSE PROXY SOFTWARE	\$35,000
M5-FLEET FOCUS SOFTWARE	\$32,550
THE ACTIVE NETWORK - PROS SYSTEM	\$32,500
COMPUWARE - EXPEDITER SOFTWARE	\$31,400
POSSE SOFTWARE MAINT (DPP)	\$30,000
WEB FILTERING SOFTWARE	\$30,000
ORACLE FOR GIS (C27164)	\$28,000
ETEAM SOFTWARE	\$27,279
ANTI-SPAM SOFTWARE	\$24,000
VERDIEM SURVEYOR SOFTWARE (POWER SAVE)	\$23,039
ASG-ZEKE SOFTWARE	\$22,400
COMPUWARE FILE-AID SOFTWARE	\$20,800
ASAP/IBM TSM SOFTWARE (TIVOLI)	\$20,200
PROLAW - COR CASE TRACKING SOFTWARE	\$20,000
VMWARE SOFTWARE	\$20,000
SYMPRO SOFTWARE	\$16,100
CISCO INTRUSION DETECTION SOFTWARE	\$15,450
DEMOGRAPHIC DATA (CITY WEB)	\$15,400
GIS ENTERPRISE LICENSE	\$15,000
FATPIPE SOFTWARE	\$13,500
PHOENIX INTL - KEYMASTER SOFTWARE	\$13,200
ORG PLUS SOFTWARE	\$13,000
ORACLE FOR M5 FLEET FOCUS INC	\$12,800
QUINCY - MED C233CASE TRACKING	\$12,200
H&W - SYSD CICS VS	\$12,000
COMPUWARE - ABEND-AID SOFTWARE	\$11,800
XEROX SCAN-TO-DESKTOP SOFTWARE	\$11,500
FLEETFOCUS (M5)	\$10,700
CA DISK	\$10,300
APPLICATION FIREWALL SOFTWARE	\$10,000
ROUTE EXPLORER SOFTWARE	\$10,000
MISC SOFTWARE MAINTENANCE UNDER \$10000	\$93,085

# DEPARTMENT OF INFORMATION TECHNOLOGY

FY14 Operating Budget Items over \$50,000

FY2014  
Submitted  
Budget

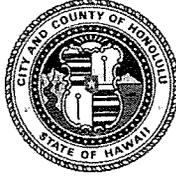
<b>4473</b>	<b>Computer Software</b>	<b>\$131,772</b>	
	<i>Items contained are costs for computer software. These are software with a unit cost in excess of \$5000. Software under \$5000 is budgeted in 2756.</i>		
	Application Development Software		\$18,240
	Computer Software		\$113,532
<b>4620</b>	<b>Communication Equipment</b>	<b>\$70,000</b>	
	<i>Items contained are costs for communication equipment. These are items with a unit cost of \$5000 or more. Items are for support of the Emergency Radio Systems</i>		
	Equipment to support the Emergency Radio Systems		\$70,000

OFFICE OF THE MAYOR  
CITY AND COUNTY OF HONOLULU

530 SOUTH KING STREET, ROOM 300 \* HONOLULU, HAWAII 96813  
PHONE: (808) 768-4141 \* FAX: (808) 768-4242 \* INTERNET: [www.honolulu.gov](http://www.honolulu.gov)

503745  
RECEIVED  
CITY AND COUNTY OF HONOLULU  
OFFICE OF THE MAYOR

KIRK CALDWELL  
MAYOR



2013 FEB 26 P 4: 35  
EMBER LEE SHINN  
MANAGING DIRECTOR DESIGNATE  
GEORGETTE T. DEEMER  
DEPUTY MANAGING DIRECTOR

February 20, 2013

**MEMORANDUM**

TO: Nelson H. Koyanagi, Jr., Director  
Department of Budget and Fiscal Services

FROM: Ember Lee Shinn   
Managing Director Designate

SUBJECT: ROH Section 2-18.6 - Line Item Details for Operating and Capital Budgets  
for Fiscal Year 2014 for Managing Director's Office

The following details the line items over \$50,000 in Fiscal Year 2014 Operating Budget for the Managing Director's Office:

City Management

3006 Other Professional Services \$448,000

Economic Development Activities

Honolulu Film Office: \$120,000  
Small Business Development: \$85,000  
Community Revitalization: \$65,000  
International Relations/Sister Cities: \$100,000  
Agriculture: \$78,000

Culture and the Arts

3006 Other Professional Services \$150,000

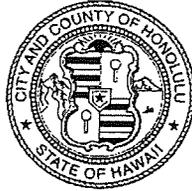
Culture and Arts Production Grants (New Projects): \$60,000  
Culture and Arts Production Grants (Continuing Projects 2-5 years): \$40,000  
Culture and Arts Events: \$50,000

Mayor's Office does not have budget line items over \$50,000.

DEPARTMENT OF THE MEDICAL EXAMINER  
**CITY AND COUNTY OF HONOLULU**

835 IWILEI ROAD • HONOLULU HAWAII 96817  
TELEPHONE: (808) 768-3090 • FAX: (808) 768-3099 • INTERNET: www.honolulu.gov

KIRK CALDWELL  
MAYOR



ROBERT K.W. LEE, JR.  
ADMINISTRATIVE SERVICES OFFICER

MASAHIKO KOBAYASHI, M.D., Ph.D.  
DEPUTY MEDICAL EXAMINER

February 25, 2013

2013 FEB 27 A 9:22

RECEIVED  
CITY AND COUNTY OF HONOLULU  
FEB 27 2013

MEMORANDUM

TO: Nelson H. Koyanagi, Jr., Acting Director  
Department of Budget and Fiscal Services

FROM: Robert K.W. Lee, Jr., Administrative Services Officer  
Department of the Medical Examiner

SUBJECT: Budget Communication No. 1  
Operating Budget for Fiscal Year 2014

Submitted herewith is the Department of the Medical Examiner's report regarding Line Items Exceeding \$50,000 for the Operating Budget for Fiscal Year 2014.

A handwritten signature in black ink, appearing to read "R. Lee, Jr.", is written over a horizontal line.

Robert K.W. Lee, Jr.  
Administrative Services Officer  
Department of the Medical Examiner

RKWL:ak

Attachment

DEPARTMENT OF THE MEDICAL EXAMINER

Appropriation Activity: Investigation of Deaths

Current Expense:

Object Code 3044 – Removal & P/U of Dead Bodies = \$103,800

- Morgue ambulance contract:
  1. Area I (35 bodies/month x 12 months x \$140/body = \$58,800
  2. Area II (25 bodies/month x 12 months x \$150/body = \$45,000

Object Code 3005 – Medical Services - \$99,300

- Medical Services:
  1. Mainland toxicology services = \$42,000
  2. Forensic pathology services = \$37,200
  3. Prosecutor assistant services = \$5,000
  4. Newborn screening services = \$2,100
  5. Chemistry laboratory services = \$5,000
  6. Immunohistochemical services = \$2,000

502982

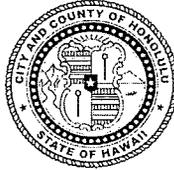
BUDGET & FISCAL SVCS  
BUD & FIS/CIP ADM  
C & C OF HONOLULU

NEIGHBORHOOD COMMISSION OFFICE  
**CITY AND COUNTY OF HONOLULU**

530 SOUTH KING STREET, ROOM 406 • HONOLULU, HAWAII 96813  
PHONE (808) 768-3710 • FAX (808) 768-3711 • INTERNET: www.honolulu.gov/nco

2013 FEB 21 A 7:20

KIRK CALDWELL  
MAYOR



ROMEO GARCIA  
DEPUTY EXECUTIVE SECRETARY

February 20, 2013

TO: Nelson H. Koyanagi, Jr., Acting Director  
Department of Budget and Fiscal Services

FROM: *for* Romeo Garcia, Deputy Executive Secretary *Bryan K Mick*  
Neighborhood Commission Office

SUBJECT: Budget Communication No. 1  
Operating Budget for Fiscal Year 2014

Pursuant to ROH Section 2-18.6, attached is a detailed explanation of line items exceeding \$50,000 in the FY 2014 Operating Budget for the Neighborhood Commission Office.

Please contact Bryan Mick at 768-3717 if there are any questions.

Attachment

**NEIGHBORHOOD COMMISSION OFFICE  
DETAILS OF LINE ITEMS OVER \$50,000  
OPERATING BUDGET – FY 2014**

Appropriation Activity: Neighborhood Commission Office

Current Expense:

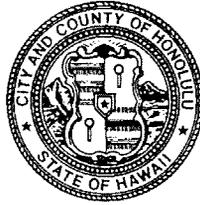
Object Code #3102 Postage = \$52,000

Postage needed for the monthly mail out of agenda and minutes and mailing of annual newsletters.

DEPARTMENT OF PARKS & RECREATION  
**CITY AND COUNTY OF HONOLULU**

1000 Uluohia Street, Suite 309, Kapolei, Hawaii 96707  
Phone: (808) 768-3003 • Fax: (808) 768-3053  
Website: www.honolulu.gov

KIRK CALDWELL  
MAYOR



TONI P. ROBINSON  
DIRECTOR DESIGNATE

JEANNE C. ISHIKAWA  
DEPUTY DIRECTOR

February 22, 2013

**MEMORANDUM**

TO: Nelson Koyanagi, Acting Director  
Department of Budget and Fiscal Services

FROM: Toni P. Robinson, Director Designate  
*for* Department of Parks and Recreation

A handwritten signature in black ink, appearing to read "Jeanne C. Ishikawa", is written over the text of the FROM field.

SUBJECT: ROH Section 2-18.6  
Line Item Details – Operating Budget for Fiscal Year 2014

In response to your letter of February 7, 2013, requesting for a detailed explanation of current expense and equipment line items exceeding \$50,000, our departmental response is attached.

TPR:ls

Attachment

**DEPARTMENT OF PARKS AND RECREATION  
FY14 – Details of Line Items Over \$50,000**

**Appropriation Activity: ADMINISTRATION**

**CURRENT EXPENSES**

**3005 – Medical Services--\$53,000**

Rehabilitation: EAP/SAP	\$ 10,000
Drug & Alcohol screening & testing	\$ 43,000

**Appropriation Activity: URBAN FORESTRY**

**CURRENT EXPENSES**

**2153 – Other Nursery, Botanical Supplies and Horticulture Supplies--\$422,000**

Includes trees, palms, shrubs, ground cover, sod potted plants, pots, stakes, potting media, etc.

**3034 – Guard & Security Services--\$270,098**

Foster/Lili`uokalani BG	\$ 84,098
Ho`omaluhia BG	\$ 83,000
Wahiawa BG	\$ 58,000
Koko Crater BG	\$ 45,000

**3043 – Tree Trimming & Pruning Services--\$2,879,000**

Tree Maintenance Projects:

Highway Beautification Funds for street trees	\$ 600,000
Tree/Palm Planting & Maint Hanauma Bay	\$ 14,000
Tree/Palm Maintenance Islandwide (streets & parks)	\$1,750,000
Tree Planting	\$ 450,000
NOV compliance work for DPP	\$ 15,000
Watering/early care	\$ 50,000

**3049 – Other Services – Not Classified--\$99,000**

Feral animal control contract with USDA	\$ 52,000
Tree well repair/installation	\$ 25,000
Fire extinguisher maintenance	\$ 2,000
Di-electric testing	\$ 3,000
Tree evaluations/consulting	\$ 15,000
Other services not classified	\$ 2,000

**3302 – Electricity--\$114,933**

Electricity charges for all DUF facilities

**DEPARTMENT OF PARKS AND RECREATION  
FY14 – Details of Line Items Over \$50,000**

**Appropriation Activity: URBAN FORESTRY (continued)**

**CURRENT EXPENSES**

**3304 – Water--\$221,000**

Water charges at all DUF facilities including community gardens

**Appropriation Activity: MAINTENANCE SUPPORT SERVICES**

**CURRENT EXPENSES**

**2604 – Masonry--\$60,000**

Repair of masonry structures at all parks and facilities due to vandalism or normal wear and tear

**2605 – Plumbing--\$410,000**

Bathroom repair at comfort stations and recreation buildings due to vandalism or normal wear and tear. Repair of irrigation systems that include automatic timers, pop up heads and major valve breaks

**2607 – Other Building & Construction Materials--\$130,000**

Hanauma Bay	\$ 10,000
General MSS	\$ 120,000

Paint & painting supplies, silt screen materials & supplies, Welding supplies 4',6',8'chain link fence & accessories; metal/checker/steel plates; chains, galvanized steel pipes; fencing hardware; galvanized hardware {hinges, latches, blots, link pipe gate}(Steel prices have escalated.) Quickcrete, Sidewalk wire, rebars, various glue and cement additives. Carpenters construction materials (plastic lumber for park benches and tables; laminated plastic; plexiglass; screens and wire cloth; formica and formica glue; nails and powder charger; various base covers and adhesives; starboards; aluminum strips slides for cabinets; drywall and drywall screws; polyurethane boards; galvanize aluminum roofing; standard plywood; fiberglass enclosures; roofing materials; cupboards; louver doors)

**2759 – Parts/Access/Equip (Other)--\$70,000**

Lawn mower parts (bearings, belts, chains, pulleys, transmissions, seals, bolts, fasteners, blades, caster wheels, electrical components). Parts for other accessories and equipment (hydraulic parts, grinding wheels, drill bits, saw blades, accessories for power equipment, batteries, switches, blades, power wash and generator parts to be repaired, filters, 2-cycle parts for weed eaters and chain saws)

**DEPARTMENT OF PARKS AND RECREATION  
FY14 – Details of Line Items Over \$50,000**

**Appropriation Activity: MAINTENANCE SUPPORT SERVICES (continued)**

**CURRENT EXPENSES**

**3049 – Other Services-Not Classified--\$1,032,836**

Repair elevators	\$ 22,000
Repairs to play equipment	\$ 126,554
Resurfacing playcourts	\$ 200,000
Exterminators	\$ 9,000
Repair glass	\$ 16,000
Repair of swimming pools	\$ 50,000
Repair parking lot/repavement	\$ 251,120
Repair to bleachers, gym floors, etc.	\$ 158,162
Painting of gymnasium and buildings	\$ 100,000
Protective Gear for Park Debris Removal	\$ 50,000
Hanauma Bay	\$ 50,000

Repair operable wall; service/adjust partition wall; repair roll-up doors; repair operable wall emergency enclosure; repair/replace irrigation pump; unclog main line; clean blocked storm drain; remove transit panel; repair meeting/clay room doors; replace defective elevator phone; repair damage curtain door; repair kitchen splash back; solvent service; uniform maintenance service; valuation studies of environmental issues as well as the clearing and disposal of hazardous material, basketball backboard service at 23 gyms and repair at various gyms, bleacher service for 18 gyms + repair to bleachers at various gyms, refinish gym floors, repair gutter systems, re-roofing, and termite treatment.

**3504 – Painting--\$80,000**

Painting of structures at all parks and facilities due to vandalism or normal wear and tear.

**Appropriation Activity: RECREATION SERVICES**

**CURRENT EXPENSES**

**2051 – Office Supplies--\$58,300**

General Recreation	\$ 53,000
Hanauma Bay	\$ 5,300

**2401 – Educational Recreation/Scientific Supplies--\$102,500**

Craft materials, books, glues, games, sporting supplies (balls, nets)	\$ 102,000
Hanauma Bay craft materials, books, glues	\$ 500

**2517 – Supplies Not Classified--\$129,920**

Supplies less than \$1,000 but not considered equipment; desks, chairs, filing cabinets	\$ 78,720
Hanauma Bay	\$ 13,200
AED replacements	\$ 38,000

**DEPARTMENT OF PARKS AND RECREATION  
FY14 – Details of Line Items Over \$50,000**

**Appropriation Activity: RECREATION SERVICES (continued)**

**CURRENT EXPENSES**

**3034 – Guard & Security Services--\$400,000**

Hanauma Bay Security	\$ 385,000
Hanauma Bay Armored Car Service	\$ 15,000

**3049 – Other Services Not Classified--\$612,944**

Hanauma Bay Education Program	\$ 456,000
Kualoa Archeologist	\$ 20,000
Summer Training	\$ 10,000
Other Training	\$ 11,444
Lei Court Attire	\$ 5,000
Game Officials	\$ 12,000
Sign Language Interpreters	\$ 8,000
ADA Alternate Formats	\$ 3,000
Talk Story Festival	\$ 5,000
AED Service	\$ 10,000
Maint of kilns, lifts, A/C	\$ 45,000
Training active registration	\$ 15,000
21st Century Learning (Federal Grant)	\$ 12,500

**3103 – Telephone--\$258,000**

Land and cellular phones within the division	\$ 230,000
Hanauma Bay land and cellular phones	\$ 28,000

**3302 – Electricity--\$6,559,720**

Utility cost for island wide parks	\$6,384,520
Hanauma Bay utility costs	\$ 175,200

**3303 – Gas--\$80,000**

Torch lighting

**3821 – Auto Allowances--\$201,100**

Mileage reimbursement per union contract	\$ 200,000
Hanauma Bay mileage reimbursement	\$ 1,100

**3970 – Other Recreational Expenses--\$50,400**

Lei Day Awards	\$ 3,000
Swim Meet Awards	\$ 400
Volunteer Recognition (\$20)	\$ 47,000

**DEPARTMENT OF PARKS AND RECREATION  
FY14 – Details of Line Items Over \$50,000**

**Appropriation Activity: RECREATION SERVICES (continued)**

**EQUIPMENT**

**3990 – Other Fixed Charges--\$208,200**

General Fund	\$ 8,200
Summer Food Service Program (Federal Grant)	\$ 200,000

**4700 – Equipment Not Classified--\$146,000**

Air Conditioner Replacements	\$ 44,000
Hanauma Bay Projector Replacement	\$ 7,000
Hanauma Bay Media Replacement and Upgrade	\$ 95,000

**Appropriation Activity: GROUNDS MAINTENANCE**

**CURRENT EXPENSES**

**2201 – Cleaning and Toilet Supplies--\$406,550**

Department storeroom cleaning supplies including mops, brooms, dustpans, toilet paper for comfort stations	\$ 385,550
Hanauma Bay storeroom cleaning supplies	\$ 21,000

**2502 – Chemical Supplies--\$375,000**

Chemical needed for Parks swimming pools

**3033 – Grounds Maintenance--\$2,620,662**

Beach Cleaning Hanauma Bay	\$ 102,000
Beach Cleaning	\$ 414,000
Consolidated Landscape Maintenance General Fund	\$1,410,873
Landscape Maintenance Highway Beautification Fund	\$ 368,649
Landscape Maintenance Sewer Fund	\$ 325,140

**3034 – Guard & Security Services--\$246,000**

Park Security Bellows Air Force Beach Park, Kualoa Regional Park, Central Oahu Regional Park, Haiku Stairs, Waipio Peninsula Soccer Park

**3040 – Solid Waste Disposal--\$417,500**

Refuse Disposal Services Hanauma Bay	\$ 25,000
Refuse Disposal Services	\$ 390,000
State Disposal Services	\$ 2,500

**3049 – Other Services Not Classified--\$421,089**

Fire Ext & Systems Inspection	\$ 30,000
Trailer service and Maintenance WPSP	\$ 50,000
Backflow Testing	\$ 110,045
Sewage Lift Stations	\$ 124,044
Pump Maintenance	\$ 100,000
Air Conditioning Service Hanauma Bay	\$ 5,000
Pump Maintenance Hanauma Bay	\$ 2,000

**DEPARTMENT OF PARKS AND RECREATION  
FY14 – Details of Line Items Over \$50,000**

**Appropriation Activity: GROUND MAINTENANCE (continued)**

**CURRENT EXPENSES**

**3303 – Gas--\$115,000**

Heating of swimming pools

**3304 – Water--\$5,587,690**

Water costs for all recreation facilities and parks

\$5,502,930

Hanauma Bay water costs

\$ 84,760

**3305 – Sewer--\$1,391,426**

Sewer costs for all recreation facilities and parks

\$1,344,626

Hanauma Bay sewer costs

\$ 46,800

**3668 – Equipment Rentals--\$90,000**

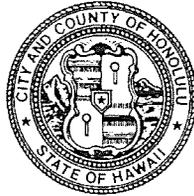
Portable Toilets

DEPARTMENT OF PLANNING AND PERMITTING  
**CITY AND COUNTY OF HONOLULU**

650 SOUTH KING STREET, 7<sup>TH</sup> FLOOR • HONOLULU, HAWAII 96813  
PHONE: (808) 768-8000 • FAX: (808) 768-6041  
DEPT. WEB SITE: [www.honoluluudpp.org](http://www.honoluluudpp.org) • CITY WEB SITE: [www.honolulu.gov](http://www.honolulu.gov)

5026279  
DEPT. OF FISCAL SVCS  
BUD & FIS/OP ADM  
C & C OF HONOLULU

KIRK CALDWELL  
MAYOR



2013 FEB 26 A 10:52  
GEORGE I. ATTA  
FAICP, LEED AP, CEI  
DIRECTOR DESIGNATE

JIRO A. SUMADA  
DEPUTY DIRECTOR

February 26, 2013

TO: NELSON H. KOYANAGI JR., ACTING DIRECTOR  
DEPARTMENT OF BUDGET AND FISCAL SERVICES

FROM: *George I. Atta*  
GEORGE I. ATTA, FAICP, LEED AP, CEI, DIRECTOR DESIGNATE  
DEPARTMENT OF PLANNING AND PERMITTING

SUBJECT: BUDGET COMMUNICATION NO. 1

Attached for your review and submittal to the City Council is our report on line items exceeding \$50,000 and position vacancy report for the Department of Planning and Permitting's Fiscal Year 2014 Operating Budget Request.

If you have any questions, please call Wayne Miyashiro, Administrative Services Officer at 768-8002.

**DEPARTMENT OF PLANNING AND PERMITTING**  
**FY 2013 – 2014 Budget Request**  
**Current Expenses Exceeding \$50,000**

**Appropriation Activity: Administration:**

Current Expense:

Object Code #2756 Parts & Accessories –Equipment (Computer Equipment) = \$195,000

1. Inspector Laptop Replacement (100 Units) = \$100,000
2. Office Software for Inspector Laptops (100 Units) = \$50,000
3. Replacement Computers, Monitors and Other Equipment = \$30,000
4. Replacement Computer Workstations and Other Equipment (Sewer Funded) = \$15,000

Object Code #3004 Consultant Services = \$535,000

1. Inspection Process Enhancements = \$150,000
2. Contracts for Operational Improvements in the Department = \$125,000
3. Microfilming of Building Permits (Formerly Funded in Department of Customer Services) = \$75,000
4. POSSE System Work Flow Enhancements = \$50,000
5. Geospatial Processing Enhancements = \$45,000
6. Subdivision Base Map and Data Maintenance (Sewer Fund) = \$45,000
7. GIS Subdivision Edit Upgrades (Sewer Fund) = \$45,000

Object Code #3049 Other Services – Not Classified = \$317,000

1. Contracts to Enhance and Update Electronic Plan Review, DPP Web Page, and Document Scanning Operations = \$250,000
2. Permit Center Streamlining Contractual Services = \$32,000
3. One Call Center Services = \$25,000
4. Title Searches for Foreclosure Proceedings = \$10,000

Object Code #3103 Telephone = \$51,000

1. Annual cost of cellular phone service for phones assigned to all inspectors and senior managers in the department = \$51,000

Object Code #3406 Repair & Maintenance – Computer Equipment = \$58,000

1. Repair and maintenance of computer equipment (POSSE software maintenance agreement, computers, monitors, printers, network switches) in HOLIS = \$57,000
2. Repair of computer equipment in the Administrative Services Office = \$1,000

**Appropriation Activity: Site Development:**

Current Expense:

Object Code #3049 Other Services – Not Classified = \$122,000

1. Joint Funding Agreement for the Collection of Hydrologic Data on Oahu with U.S. Geologic Survey (City Share of Agreement). Funding will allow continued data collection from the original network of 39 stream gages = \$122,000

Object Code #3821 Auto Allowance – Other (NT) = \$60,000

1. Wastewater Branch Construction Inspectors Mileage = \$10,000
2. Civil Engineering Branch Construction Inspectors Mileage = \$50,000

**Appropriation Activity: Planning:**

Current Expense:

Object Code #3004 Consultant Services = \$250,000

1. Funding for Phase 2 of Identification and Mapping of potential Important Agricultural Lands (IAL) on Oahu = \$150,000
2. Funding for additional community meetings for various ongoing plan updates = \$50,000
3. Contractual services for Transit Oriented Development (TOD) planning work and community meetings and outreach = \$50,000

**DEPARTMENT OF PLANNING AND PERMITTING**  
**FY 2013 – 2014 Budget Request**  
**Current Expenses Exceeding \$50,000**  
**(Continued)**

**Appropriation Activity: Customer Service Office:**

Current Expense:

Object Code #2331 Computer Supplies = \$65,900

1. Purchase of computerized queuing system for Permit Center = \$56,000
2. Purchase of computers for new positions in Permit Center = \$9,900

Object Code #3821 Auto Allowance – Other (NT) = \$86,500

- 1 Auto Allowances for Building and Housing-Zoning Code Inspectors = \$86,500

**Appropriation Activity: Building:**

Current Expense:

Object Code #3820 Auto Allowance – Other = \$77,000

1. Electrical Inspectors Mileage = \$66,000
2. Plumbing Inspectors Mileage = \$11,000

Object Code #3821 Auto Allowance – Other (NT) = \$256,897

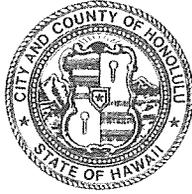
1. Building Inspectors Mileage = \$96,897
2. Electrical Inspectors Mileage = \$95,000
3. Plumbing Inspectors Mileage = \$65,000

POLICE DEPARTMENT  
CITY AND COUNTY OF HONOLULU

801 SOUTH BERETANIA STREET · HONOLULU, HAWAII 96813  
TELEPHONE: (808) 529-3111 · INTERNET: www.honolulu-pd.org

5021809  
RFS 41634

KIRK W. CALDWELL  
MAYOR



LOUIS M. KEALOHA  
CHIEF

DAVE M. KAJIHIRO  
MARIE A. McCAULEY  
DEPUTY CHIEFS

OUR REFERENCE TG-MH

February 13, 2013

TO: NELSON H. KOYANAGI, JR., ACTING DIRECTOR  
DEPARTMENT OF BUDGET AND FISCAL SERVICES

FROM: LOUIS M. KEALOHA, CHIEF OF POLICE  
HONOLULU POLICE DEPARTMENT

SUBJECT: BUDGET COMMUNICATION NO. 1  
OPERATING BUDGET FOR FISCAL YEAR 2014

Attached is our response to the Budget Communication No. 1 request, dated February 7, 2013, regarding a detailed explanation of any items more than \$50,000 in the upcoming Operating Budget for Fiscal Year 2014.

The position vacancy report will be submitted to your office by the February 18, 2013, deadline.

Should you have any questions, please have a member of your staff call Major Thomas Grossi, Finance Division, at 723-3219.

  
LOUIS M. KEALOHA  
Chief of Police

Attachment

## Honolulu Police Department: Line-Item Details on the Operating Budget for FY 2014

Budget Activity	Obj Code	Line-Item	Description	Amount
Police Commission (1301)	3007	Rent of Offices	Alii Place	\$73,320
Office of the Chief of Police (1311)	3007	Rent of Offices	Human Services Unit (715 South King Street)	78,000
	3049	Other Services-Not Classified	Covert Fund, Accreditation Consultants, Cable Access	87,500
	3825	Auto Allow-HPD/Director	Subsidized Officers	356,160
Patrol Bureau (1320)	2051	Office Supplies	Paper, Copier Supplies, Etc.	90,700
	2352	Meals-Breakfast	Meal One for Overtime	78,000
	2401	Educ Recrtn/Scntfsc Supplies	Community Area of Responsibility, Books, Bicycle Parts	61,300
	2453	Unleaded Gas	Departmental and Subsidized Vehicles	3,189,292
	3049	Other Services-Not Classified	Special Funds Covert, Grant Matching and Reimbursement	560,000
	3825	Auto Allow-HPD/Director	Subsidized Officers	6,041,205
	3835	Uniform Allowances	Replacement Uniforms	440,000
	3836	Uniform Maint Allowance	Uniformed Officers	459,900
Special Field Operations Bureau (1341)	3865	Weapon Care and Maint Allow	Uniformed Officers	644,280
	2401	Educ Recrtn/Scntfsc Supplies	Investigative Gear, Storage Items, Radios, Batteries	54,600
	3006	Other Professional Svcs	Police Activities League Officiating Fees	230,000
	3049	Other Services-Not Classified	Alarm Syst, Medical Consultant (AED, Taser, Pandemic Prog)	114,000
	3405	Repair and Maint.-Other Equip	Police Helicopters	202,500
	3640	Rentals of Buildings	Police Helicopters-Hangar, Fireworks Storage	88,500
	3825	Auto Allow-HPD/Director	Subsidized Officers	619,688
	3865	Weapon Care and Maint Allow	Uniformed Officers	55,860
Investigative Bureau (1351)	2401	Educ Recrtn/Scntfsc Supplies	Crime Lab Supplies	192,000
	3007	Rent of Offices	Parking Enforcement (1287 Kalani Street), Prosecuting Attorney Intake	426,000
	3049	Other Services-Not Classified	Special Fund-Covert, Drug Testing, Trainers, Bus Transportation	564,850
	3405	Repair and Maint.-Other Equip	Crime Lab Analytical Instruments	204,600
	3822	Parking Fees	Officers Parking at HIDTA Offices	100,000
	3825	Auto Allow-HPD/Director	Subsidized Officers	1,450,388
	3836	Uniform Maint. Allowance	Uniformed Officers	97,200
	3865	Weapon Care and Maint Allow	Uniformed Officers	136,080
Support Services Bureau (1361)	2051	Office Supplies	Office, Computers, Copier/Fax Supplies	60,000
	2701	Tires (New)	Police Vehicles	165,000
	2721	Other Mtr Veh Parts/Access	Alternators, Rotors, Pumps, Etc.	430,000
	2751	Part/Access-Commun Equip	Radios, Batteries, Maintenance Accessories	5,416,000
	2756	Part/Access-Computer Equip	Batteries and Replacement Parts, Computers, Printer, Server	545,000
	2759	Part/Access/Equip (Other)	Light Bar, Siren, LED and Blue Light, Laser Gun Parts	100,000
	3007	Rent of Offices	Airport Office (3375 Koapaka Street)	308,000
	3049	Other Services-Not Classified	Speedometer Verification, Microfilming and Document Imaging	359,500

Budget Activity	Obj Code	Line-Item	Description	Amount
	3103	Telephone	Landline and Cellular Telephones, Aircards for Department, Computer Lines	1,052,000
	3361	Other Repairs and Maint-Mtr Veh	Repair and Paint Vehicles, Restore Upholsteries	100,000
	3401	Repair and Maint-Commun Equip	Radios and Test Equipment, Catalyst Communications	195,000
	3405	Repair and Maint-Other Equip	Document Imaging System, Life Scan Morpho Trak	177,887
	3406	Repair and Main-Computer Equip	Licenses, Computer Aided Dispatch, Printers, Computers, Etc.	1,000,000
	3630	Rentals of Office Equipment	Lease of Mobile Data Computers	1,700,000
	3640	Rental of Buildings	Evidence Storage (Hart Street and second location)	1,145,000
	3825	Auto Allow-HPD/Director	Subsidized Officers	214,184
Administrative Bureau (1371)	2051	Office Supplies	Print Shop and Misc. Items Stocked in Supply Section	266,000
	2301	Med, Dent, Hosp, and Inst Suppl	Arrestee Medication	70,000
	2401	Educ Recrtn/Scntfnc Supplies	Books, Manuals, Test Kits, Etc.	85,000
	2453	Unleaded Gas	Department and Subsidized Vehicles	3,237,906
	2501	Ammunition	Firearms, Firearms for Recruit Training	490,000
	2508	Safety Supplies	Armored Vests, Tasers, Belts, Taser, Simunition Cartridges; Eye, Ear, Groin Protectors	502,500
	2759	Parts/Acces/Equip (Other)	LED Rear Lights, Light Bars, Blue Lights	242,500
	2902	Tools, Implements and Utensils	Taser Guns, Pistols, Defibrillators, Handcuffs, Motorcycle Helmets, Badge and Cap Shields, Pistols	1,410,500
	3006	Other Professional Services	Recruit Psychological Testing, Anger Management Classes	50,000
	3007	Rent of Offices	Career Center (715 South King Street)	164,000
	3049	Other Services-Not Classified	Printing Services, Grant Matching, Reimbursement Funds, Consultants, Security Guard, Training Courses, and Seminars	1,415,200
	3630	Rentals of Office Equip	Copy Machines for Department and Print Shop	654,000
	3640	Rentals of Buildings	Storage Facility (Beretania Street)	52,000
	3752	Subscriptions	Special Duty Job Assignment	65,000
	3825	Auto Allow-HPD/Director	Subsidized Officers	347,992
	3835	Uniform Allowances	Initial Uniforms for Recruits	82,000
	3836	Uniform Maint Allowance	Uniformed Officers	76,112
	3865	Weapon Care and Maint Allow	Uniformed Officers	103,233
				<b>\$38,977,437</b>

DEPARTMENT OF THE PROSECUTING ATTORNEY  
**CITY AND COUNTY OF HONOLULU**

ALII PLACE  
1060 RICHARDS STREET • HONOLULU, HAWAII 96813  
PHONE: (808) 768-7400 • FAX: (808) 768-7515



Keith M. Kaneshiro  
PROSECUTING ATTORNEY

Armina A. Ching  
FIRST DEPUTY  
PROSECUTING ATTORNEY

February 26, 2013

**MEMORANDUM**

TO: NELSON H. KOYANAGI, JR., ACTING DIRECTOR  
Department of Budget and Fiscal Services

FROM: KEITH M. KANESHIRO, PROSECUTING ATTORNEY  
Department of the Prosecuting Attorney

SUBJECT: ROH SECTION 2-18.6, LINE ITEMS EXCEEDING \$50,000  
Operating Budget for Fiscal Year 2014

Submitted herewith is the Department of the Prosecuting Attorney's report regarding Line Items Exceeding \$50,000 for the Operating Budget for Fiscal Year 2014.

---

KEITH M. KANESHIRO  
Prosecuting Attorney

KMK:tu

Attachment

# **DEPARTMENT OF THE PROSECUTING ATTORNEY**

## **Current Expense and Equipment Details**

**(\$50,000 and Over Only)**

**Fiscal Year 2013 - 2014**

<b>ACTIVITY: FUND:</b>	<b>ADMINISTRATION General Fund</b>	<b>FY2014 <u>Proposed</u></b>
2051	Office Supplies	193,000
2401	Educational Supplies	160,000
	Law Library	
3006	Other Professional Services	100,000
	Expert Witnesses	
3007	Rent of Offices	1,200,000
	CAM charges only	
3049	Other Services - Not Classified	741,000
	Sex Abuse Treatment Center/\$400,000	
	Process Servers/\$170,000	
	Court Reporters/\$140,000	
	Helping Hands/Bilingual Access/\$20,000	
	HPD/NCIC license fee/\$11,000	
3630	Rental of Office Equipment	103,000
	Lease xerox machines	
3670	Other Rentals/Parking	361,000
	Capitol Place/31 stalls/\$107,000	
	Kukui Plaza/48 stalls/\$57,600	
	Hale Pauahi/40 stalls/\$43,200	
	Alii Place/45 stalls/\$140,000	
	DAGS parking fees/\$13,200	
3751	Fees for Membership	60,000
	HSBA Bar dues, NDAA membership	
3821	Auto Allowance	85,000
	Investigators, prosecutors, VW counselors	

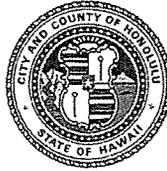
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DEPARTMENT OF TRANSPORTATION SERVICES  
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 3RD FLOOR  
HONOLULU, HAWAII 96813  
Phone: (808) 768-8305 • Fax: (808) 768-4730 • Internet: www.honolulu.gov

KIRK CALDWELL  
MAYOR



MICHAEL D. FORMBY  
DIRECTOR DESIGNATE  
MARK N. GARRITY, AICP  
DEPUTY DIRECTOR

February 18, 2013

**MEMORANDUM**

TO: NELSON KOYANAGI, ACTING DIRECTOR  
DEPARTMENT OF BUDGET AND FISCAL SERVICES

FROM: MICHAEL D. FORMBY, DIRECTOR DESIGNATE  
DEPARTMENT OF TRANSPORTATION SERVICES

SUBJECT: BUDGET COMMUNICATION NO.1  
OPERATING BUDGET FOR FISCAL YEAR 2014

2013 FEB 20 A 8:46

BUDGET & FISCAL SVCS  
BUD & FIS/CIP ADM  
C & C OF HONOLULU

Enclosed is the requested information in Budget Communication No.1 from the City Council for the Department of Transportation Services.

- Line Items Exceeding \$50,000

If you have any questions regarding our submission, please call our Administrative Services Officer Chris Ovitt at 768-8307.

Enclosures

**DEPARTMENT OF TRANSPORTATION SERVICES**  
Line Item Details on the Operating Budget for Fiscal Year 2014

Object Code	Description	Amount	Details
<b><u>Administration (1600)</u></b>			
None	None		None

**DEPARTMENT OF TRANSPORTATION SERVICES**  
Line Item Details on the Operating Budget for Fiscal Year 2014

Object Code	Description	Amount	Details
<b><u>Traffic Engineering Division (1611)</u></b>			
3033	Grounds Maintenance (Bikeway)	\$65,000	Maintenance and minor repair of bikeways to include: Asphalt/concrete repairs for raveling, cracks and root damage; bridge repair; header repair; signs and markings; paint, repair, and install/repair bike parking racks; miscellaneous/emergency repairs; and sweeping bikeways and shoulders. KCC Bike Staging Area Exercise Station repair.
3049	Other Services Not Classified (Bikeway)	\$220,000	Bike education program that teaches 4th graders bike education and safety. Provide SYNCRO traffic simulation program training for staff
3945	Traffic Safety Pgm Exp. (Federal)	\$74,000	Expand Traffic Safety Program reimbursable expenses to produce PSAs and other promotional items for DTS safety programs such as Be Safe Be Seen, Walk Wise Hawaii, Senior Fair. Bike safety promo items.

**DEPARTMENT OF TRANSPORTATION SERVICES**  
Line Item Details on the Operating Budget for Fiscal Year 2014

Object Code	Description	Amount	Details
<b><u>Transportation Planning Division (1621)</u></b>			
3990	Other Fixed Charges (Highway)	\$125,000	The ministerial agreement for federal transportation funding requires the City to finance 10% of the Oahu Metropolitan Planning Organization (OMPO) annual budget. For FY2013, the City's prorated share was \$116,729. The City sits on the OMPO Policy Committee, which programs and prioritizes projects for FHWA and FTA funding in the TIP and STIP, a prerequisite to qualify for federal transportation funding. (This is an estimated amount based on previous year billing.)
3049	Other Services Not Classified (Highway)	\$600,000	Operating expenses for new parking meter system. Provides for a centralized management services comprising of operating and supporting various meter payment options and conveniences; validating and reconciling financial revenues; categorizing parking data and financials for effective future parking utilization and planning; and improving enforcement intelligence resulting in higher payment compliance and revenues.

**DEPARTMENT OF TRANSPORTATION SERVICES**  
Line Item Details on the Operating Budget for Fiscal Year 2014

Object Code	Description	Amount	Details
<b><u>Traffic Signals &amp; Technology Division (1630)</u></b>			
2541	Traffic Signal Supplies/Parts (Highway)	\$800,000	1634 – Parts necessary to maintain and operate more than 750 traffic signals. Parts include load switches, detector amplifiers, controller modems, load switches, controller cards, power supplies, pedestrian buttons, vehicle light banks, LED lens, vehicle and pedestrian signals, traffic signal controllers, traffic signal cabinets, & conflict monitors
2759	Parts/Accessories/Equip(other) (Highway)	\$4,000  \$200,000  \$10,000	1632 – Parts and accessories for traffic signal maintenance and traffic signal testing equipment such as electrical transformers, anchor bolts, various logic testers, probes, megohm insulation tester meters (meggers), and voltage testers, etc.  1633 – Parts to maintain and operate the Traffic Management Center, which connects and controls more than 350 critical intersections. Parts such as fiber optic transmitters, receivers, multiplexer units, switcher modules, switcher controls, monitors inputs, modems, power supplies, fiber optic splice kits, splice enclosures, CCTV traffic cameras, and fiber optic hub assemblies, parts, ITS components, and camera cabinets.  1634 – Various parts and accessories to replace and maintain the traffic signal system. Parts include, cabinets, load switch, loop amplifier, keys, locks, relays, emergency preemption devices, and electric meter assemblies.
Total - Object Code 2759		\$214,000	
2804	Other Electrical Supplies and Materials (Highway)	\$500  \$8,000	1632 – Materials and supplies for Street Usage, and ITS communications. Supplies include electrical ties, cat 5 cable, connectors, batteries for message and arrow boards, fuses, laminate, and others.  1633 – Electrical Supplies and Materials necessary for the maintenance of the city traffic camera systems and ITS systems. The increased connectivity and dependency of other agencies, OTS, HPD, HFD, and Civil Defense make it important to keep the system operating. Supplies include communication cables, fiber optic pig-tails, fiber optic

**DEPARTMENT OF TRANSPORTATION SERVICES**  
Line Item Details on the Operating Budget for Fiscal Year 2014

Object Code	Description	Amount	Details
		\$45,000	cutters, cleaner, and cleavers, tape, connectors, various resistors, fuses, capacitors, and IC chips.  1634 – Electrical Supplies and Materials necessary to upkeep and operate more than 750 signalized intersections. Supplies include cables, electrical wire, fire extinguishers, fall protection, electrical tape, connectors, electrical pipe, various nuts, bolts, washers, sand, cement, and safety materials that are required by OSHA.
Total - Object Code 2804			\$53,500
3302	Electricity (Highway)	\$134,500	Annual electricity cost to operate the Traffic Control Center.
		\$921,492	Annual electricity cost to operate traffic signals.
Total - Object Code 3302			\$1,055,992

**DEPARTMENT OF TRANSPORTATION SERVICES**  
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Object Code	Description	Amount	Details
<b><u>Public Transit Division (1669)</u></b>			
2030 OTS	Material & Supply – Oper. (Bus Transp. Fund)	\$3,129,530	Charges to this acct incl.: <ul style="list-style-type: none"> <li>• <b>Typically equipment &lt; \$1,000;</b></li> <li>• Engine oil (buses, vans, and non-revenue vehicles);</li> <li>• Transmission fluid;</li> <li>• Brake fluid;</li> <li>• Batteries (revenue and non-revenue vehicles)</li> <li>• Safety supplies;</li> <li>• Bus wash soap;</li> <li>• Tires (other than buses);</li> <li>• Plant maintenance supplies;</li> <li>• Parts (other than buses); and</li> <li>• Other supplies such as office supplies, janitorial supplies, etc.</li> </ul>
2453 OTS	Unleaded Gas	\$1,676,944	Unleaded gas was budgeted in Materials and Supplies in prior years. Amount represents unleaded gas for both Handivans and non-revenue vehicles. Budgeted price per gallon increased from \$3.63 per gallon for FY 13 to \$4.00 per gallon for FY 14
2454 OTS	Diesel (Bus Transp. Fund)	\$25,173,351	The Bus diesel = \$ 23,027,537 Handi-Van diesel = \$2,145,814 Budgeted price per gallon decreased from \$4.31 per gallon for FY 13 (includes \$1.9 million added to original budget) to \$4.20 per gallon; Estimating less consumption due to FY 13 Bus service cuts
2740 OTS	Bus Parts (Bus Transp. Fund)	\$9,218,155	This acct. includes only parts purchased to maintain our active fleet of 532 buses and 158 Handi-Vans. Historical actual parts usage: FY08 = \$7,255,439; FY09 = \$9,011,848; FY2010 = \$8,873,960; FY11 = \$9,208,709; FY 12 = \$8,880,932 FY13 appropriation= \$8,944,719. Increase represents less than 1% projected price increase.
2756 OTS and PTD	Parts & Accessories -Equipment (Computer)	\$107,000	OTS - \$91,000 for 70 PC workstations at \$1,300/workstation; \$13,000 for 10 workstations at \$1,300/workstation;  PTD - \$3,000 for computer equipment
2759 OTS	Parts and Accessories – Equipment (Other)	\$122,700	OTS - \$122,700 for LED lighting retrofit to replace current inefficient F12 fluorescent fixtures with lower energy consumption lighting. OTS estimates a 60% energy savings (approx. \$183,211)
3004	Consultant		Includes: (1) Safety & Security Oversight (\$100,000) – to

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Object Code	Description	Amount	Details
PTD	Services (Bus Transp. Fund)	\$240,000	implement recommendation of 2010 oversight analysis; and (2) Title VI and Environmental Justice Program and Analysis (\$70,000) – required periodically and whenever there are significant service changes as a condition for receiving federal funds; (3) Management performance review as required by Ordinance (\$70,000)
3006 PTD	Other Professional Services (Bus Transp. Fund)	\$1,240,010	The services requested are for in-person eligibility assessments and certifications to be conducted for 100% of the applicants for The Handi-Van service. The vendor conducts: (1) 100% in-person paratransit eligibility screening for TheHandi-Van applicants; and (2) travel training for selected conditionally-eligible TheHandi-Van clients to increase their use of TheBus. The budget estimate includes travel training assessments and completion of training, as well as public outreach presentations and attendance at community events.
3034 PTD	Guard & Security Services (Bus Transp. Fund)	\$575,000	Security contracts for major transit stops including Alapai, Kapolei, Middle Street, Mililani, Wahiawa, and Waipahu Transit Centers.
3049 PTD	Other Services Not Classified (Bus Transp. Fund)	\$884,128	Quality Assurance Program for the Bus (\$10,000); Human Services Coordination Program (\$774,128); This is also to cover other miscellaneous services needed to upkeep the existing Transit and Bus Facilities and Bus Shelters. This includes transit center repairs – elevator, fences, shelter relocations, and removal of digital signs (\$100,000).
	(Federal)	\$630,134	Matching funds for FTA coordinated transportation projects: Agency-Provided Trips, Local Shuttle Service, and Mobility Management
Total – Object Code 3049		\$1,514,262	
3070 OTS	Services-Operations (Bus Transp. Fund)	\$6,939,338	Includes more than 90 service contracts needed for Bus and Handi-Van operations. Some examples are equipment maintenance, waste oil and water analysis, armored car service, towing service, software maintenance, and security guard services.
3082 OTS	Management Services (Bus Transp. Fund)	\$468,520	Management fee related to Bus and Hand-Van Management & Operations contract between OTS and the City & County of Honolulu, Department of Transportation Services. Same as FY2013 appropriation.
3084 OTS	Accounting Services (Bus Transp. Fund)	\$60,000	Annual Audit of OTS as required in the management contract. (\$60,000) Same as FY2013 appropriation

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Object Code	Description	Amount	Details
3086 OTS	Legal Services (Bus Transp. Fund)	\$550,000	Primarily for legal expenses related to arbitration brought on by the Teamsters Local 996, but also covers other expenditures incl. review of vendor contract and corp. matters. Fees are in anticipation of negotiation fees for the Bus contract which expires in June, 2013 which may carryover to FY 14.
3212 OTS	Travel Expense-out-of-state (Bus Transp. Fund)	\$115,000	OTS - Travel by OTS personnel to conduct inspections of the assembly processes for TheBus and TheHandi-Van vehicles. (\$115,000)
3274 OTS	Public Liability Insurance (Bus Transp. Fund)	\$11,750,000	TheBus portion of expenditures for insurance policy premium (the City is self-insured up to \$2,000,000 for liabilities and \$1,000,000 for workers comp.). The insurance policies are to cover liabilities greater than the self-insured amount. TheBus is \$10,474,000. The Handi-Van portion of expenditures for insurance policy premium is \$1,276,000.
3302 OTS and PTD	Electricity	\$2,242,186	OTS – Electricity was budgeted in Contractual Services in prior years (\$2,155,186)  PTD – Electricity for Transit Centers (\$87,000)
3507 PTD	Other Repairs to Buildings & Other Structures	\$100,000	Repairs to transit centers; Address spalling on east facing 2 <sup>nd</sup> floor wall and water leak in community room ceiling of Mililani Transit Center
3751 PTD	Fees for Mbrship & Regis (Bus Transp. Fund)	\$71,800	American Public Transportation Association (APTA) membership fees.
3900 OTS	Mileage Tire Contract (Bus Transp. Fund)	\$1,124,328	All bus tires are leased from Michelin. Cost per tire per mile for FY 14 will range from \$.00749 to \$.01179, depending on the type of bus. TheBus runs approximately 21,500,000 miles per year. Note: 40' buses have 6 tires per bus; 60' buses have 10 tires per bus.
3925 OTS	Retirement Plans Non-Bar Employees (Bus Transp. Fund)	\$3,900,000	Contributions to non-bargaining employees' Defined Benefit Plan. Amount is determined by an actuary. The contributions cover both active and retired non-bargaining employees. The funds are managed by a local bank.  Funding is based annual actuarial audit to comply with IRS funding regulations.
3926	Retirement		Contributions to bargaining employees' Defined Benefit

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Object Code	Description	Amount	Details
OTS	Plans Bar Employees (Bus Transp. Fund)	\$16,449,743	Plan. Amount is determined by labor contract. The contribution rate effective March 1, 2013, will be \$4.80 per work hour plus a PEER rate of 6.5%. The contributions cover active bargaining employees. The funds are managed by The Western Conference of Teamsters.
3927 OTS	H & W Med Plans Non-Bar Employees (Bus Transp. Fund)	\$1,948,039	Monthly medical premium for active and retired non-bargaining employees.
3928 OTS	H & W Med Plans Bar Employees (Bus Transp. Fund)	\$19,279,164	Monthly medical premium for active union employees only. Premium is set by the Teamsters Heath & Welfare Board of Trustees. Increase due to anticipated 9% increase based on discussion with Teamster's consultant.
3929 OTS	Suppl Health Plan Bar Employees (Bus Transp. Fund)	\$2,513,889	Contribution for retired union employees. Amount is set via labor negotiation. Increase due to increase in collective bargaining agreement. Rate was \$.72/hr effective 3/1/12 vs. \$.81/ hr effective 3/1/13
3930 OTS	Temporary Disability Ins (Bus Transp. Fund)	\$1,142,711	Statutory TDI coverage for all employees. This account includes not only statutory TDI but also: LTDI via labor contract; and contributions in the OTS union employee legal fund via labor contract.
3936 OTS	Employee Physical Exams (Bus Transp. Fund)	\$270,326	Employee physical exams are required by the Federal Department of Transportation (DOT). An employee can not drive a bus unless he/she passes the DOT physical.
3975 OTS	Misc Exp-OTS (Bus Transp. Fund)	\$167,000	Includes bus voucher reimbursements for VanPool, bus pass refunds, bus fare refunds, seminar costs registration fees, recertification fees, etc.