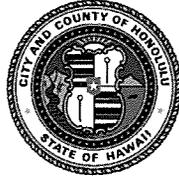


OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU

530 SOUTH KING STREET, ROOM 300 * HONOLULU, HAWAII 96813
PHONE: (808) 768-4141 * FAX: (808) 768-4242 * INTERNET: www.honolulu.gov



PETER B. CARLISLE
MAYOR

DOUGLAS S. CHIN
MANAGING DIRECTOR
CHRYSTN K. A. EADS
DEPUTY MANAGING DIRECTOR

August 29, 2012

The Honorable Ernest Y. Martin, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

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Dear Chair Martin and Councilmembers:

Pursuant to Section 13-103(b) of the Revised Charter of the City and County of Honolulu, I hereby appoint, subject to confirmation by the City Council:

Ms. Cheryl Palesh, Civil Engineer
Member of the Building Board of Appeals

Ms. Palesh will succeed Mr. Glen Arakaki, C.E., whose term expired December 31, 2011, and will serve for a term expiring December 31, 2016.

Ms. Palesh's personal information form is attached for your review.

I would appreciate your favorable consideration of Ms. Palesh's appointment and request expedient adoption by the City Council.

Very truly yours,

A handwritten signature in black ink that reads "Peter B. Carlisle".

Peter B. Carlisle
Mayor

cc: Ms. Cheryl Palesh
Department of Planning and Permitting
Building Board of Appeals
Ethics Commission
JI

CITY AND COUNTY OF HONOLULU
APPOINTEE PERSONAL INFORMATION FORM

1. Board/Commission nominated to: Building Board of Appeals

2. Name: CHERYL Marie Palesh
(First) (Middle) (Last)

3. Are you a citizen of the United States? Yes No

Are you a resident of the City and County of Honolulu? Yes No
If yes, how long 28 1/2 yrs

Are you a registered voter in the City and County of Honolulu? Yes No

4. Occupation: CIVIL ENGINEER

5. Name and address of employer or firm:
BELT COLLINS HAWAII, LTD.
2153 No. KING ST. #200 Honolulu, HI 96819-4554

6. Does your employer do any business with the City and County of Honolulu?
Yes No

If yes, state the nature of business and approximate dollar amount in the last five
(5) years:

Consulting civil engineering, landscape architecture and
planning services \$2,200,000

7. Do you or does any member of your immediate family hold office or own stock in
any firm?
Yes No

Does the firm do business with the City and County of Honolulu?
Yes No

Provide details of your "yes" answers including the name(s) of the firm:

BELT COLLINS HAWAII, LTD.
OFFICE: Chairman
Stock: 13 1/2 owner

8. Do you have any part-time employment, professional activity, or financial
interests other than those indicated in the previous question?

Yes No
If yes, provide details:

9. Do you foresee any possible conflict between your present work, financial investments, business transactions or any other activity which would be incompatible with the proper discharge of your official duties or hinder you from effectively carrying out the duties for which you have been appointed?

Yes ___ No

10. Are any members of your family employed by the City and County of Honolulu or any attached agency?

Yes ___ No

If yes, please specify the department and division _____

11. Are there any incidents in your past that may jeopardize your nomination?

Yes ___ No

12. Have you ever been convicted of a felony? *No*

If yes, provide details:

13. Education:

B.S. ROOSEVELT UNIVERSITY, CHICAGO - Chemistry & Psychology
M.S. ILLINOIS INSTITUTE OF TECHNOLOGY, CHICAGO - Environmental Engineering
Professional Development Degree, University of Wisconsin, Madison - Civil Engineering

14. Provide a summary of major work experience for the last ten (10) years. Begin with your present job, including military (attach additional sheets if necessary; or you may attach your resume):

1979 to date - Consulting civil engineer performing site design for buildings & subdivisions; infrastructure studies; construction services
1976 to 1979 - U.S. AGENCY for International Development - Engineer -
1974 to 1976 - U.S. Peace Corps - Wastewater Engr. Nairobi, Kenya Program Support
1973 to 1974 - ILLINOIS WATER TREATMENT Co. R&D Engineer

15. Community activities, etc. (also list any service on any other board or commission [Federal, State or County]):

- Honolulu Academy of Arts Education Dept. Volunteer
- 2010 March of Dimes Governor's Ball Vice Chair

16. Have you ever been a member of a board or commission with the City and County of Honolulu?

Yes ___ No

If yes, provide name(s) of board/commission

17. Political affiliation:
Independent
 (Democrat, Republican, Independent etc.) [Certain boards limit the number of members from same political party]

18. Will you be able to commit to a five year appointment? (Less if filling an unexpired term).
 Yes No

19. Will you be able to commit to the meeting dates and times?
 Yes No

20. Are you regularly away from Honolulu?
 Yes No
 If, yes, please explain:

21. Are you willing to make a confidential financial disclosure to the city ethics Commission upon appointment and yearly thereafter?
 Yes No

22. What do you understand to be the prime duties of your county appointment?
Review requests made to the Board concerning building officials decisions regarding administration of codes and RCH Chapt 18. Review may involve materials or construction, type of construction, equipment, etc. Matters on Fire Code could also be the subject of review, as well as Plumbing and Electrical Codes, and RCH Chapt 29. Contribute to Board's decision to reverse, affirm or modify decision which is the subject of an appeal
 The above statements made by me are true, complete and correct to the best of my Knowledge and belief, and are made in good faith.

Cheryl M. Sakai
 (Signature)

July 21, 2010
 (Date)

The completed form and any attachment(s) will be posted by the City Clerk and available on the City's DocuShare Website.