



A BILL FOR AN ORDINANCE

RELATING TO ETHICS TRAINING.

BE IT ORDAINED by the People of the City and County of Honolulu:

SECTION 1. Purpose. The purpose of this ordinance is to expand ethics training, currently required for all city supervisors, manager, board and commission members and elected officers, to be required for all city personnel.

SECTION 2. Section 3-6.10, Revised Ordinances of Honolulu 1990, is amended to read as follows:

"Sec. 3-6.10 Training of [management or supervisory officer or employee] officers and employees on standards of conduct.

- (a) Each [management or supervisory] officer or employee shall complete a training program on the standards of conduct established under Article XI of the charter and Article 8 of this chapter.

For purposes of this section [only, "management officer"], "officer" includes a person who is an "officer" due to membership on a board or commission. The term does not include a member of an advisory committee established under the executive branch pursuant to Section 4-103 of the charter or under the council pursuant to council rule or resolution.

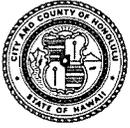
The program shall provide training and information which gives the [management or supervisory] officer or employee knowledge of at least the following:

- (1) The various standards of conduct applicable to [the management or supervisory officer or employee, subordinate officers or employees,] officers and employees, and former officers or employees who appear before the [management or supervisory] officer's or employee's agency;
- (2) Actions which [the management or supervisory officer or employee or a subordinate officer or employee] officers or employees must or may take to avoid a violation of a standard of conduct;
- (3) Actions which the [management or supervisory] officer or employee may take when ordered or requested by a superior officer or employee to violate a standard of conduct;



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- (4) Remedies which may be sought by the [management or supervisory] officer or employee when knowing or suspecting that another person has violated a standard of conduct; and
 - (5) Requirements concerning the filing of financial disclosures and conflict of interest disclosures by [the management or supervisory officer or employee and subordinate officers or employees.] officers and employees.
- [(b)] The management or supervisory officers or employees required to complete the training program of this section shall be the same as those required to complete the sexual harassment training program pursuant to Section 1-17.11 and board and commission members who are "management officers" under subsection (a).
- [(c)](b) The ethics commission shall formulate the training program and provide it to [management or supervisory] officers or employees according to the following timetable:
- (1) [For a management or supervisory officer or employee who occupies the management or supervisory position on July 1, 2001, the ethics commission shall provide the training program] Officers or employees employed on the effective date of this ordinance, who have not previously received ethics training shall receive the training within two years of that date; and
 - (2) [For a management or supervisory officer or employee who is elected or appointed to the management or supervisory position after July 1, 2001, the ethics commission shall provide the training program] Officers or employees elected, appointed, or hired after the effective date of this ordinance shall receive ethics training within six months of the election [or appointment to the position.], appointment, or hiring date of the officer or employee. The ethics commission, however, may exempt [such a management or supervisory] an officer or employee from the training program of this subdivision if the officer or employee previously completed the program while occupying a former [management or supervisory] position.
- [(d)](c) The ethics commission shall determine the time interval at which [the management or supervisory officers or employees] officers and employees shall receive retraining on the standards of conduct.



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[(e)](d) The ethics commission may request the department of human resources to assist in formulating, providing, and scheduling the training program. The department may provide the assistance if able and willing to do so.

(e) An officer or employee who fails to timely obtain ethics training may be subject to discipline or penalty pursuant to Section 3-8.5."

SECTION 3. Ordinance material to be repealed is bracketed. New material is underscored. When revising, compiling or printing this ordinance for inclusion in the Revised Ordinances of Honolulu, the revisor of ordinances need not include the brackets, the bracketed material or the underscoring.



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SECTION 4. This ordinance shall take effect upon its approval.

INTRODUCED BY:

Ikaika Anderson (B/R)

DATE OF INTRODUCTION:

April 19, 2012
Honolulu, Hawaii

Councilmembers

APPROVED AS TO FORM AND LEGALITY:

Deputy Corporation Counsel

APPROVED this _____ day of _____, 20____.

PETER B. CARLISLE, Mayor
City and County of Honolulu