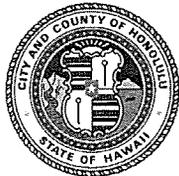


HONOLULU FIRE DEPARTMENT
CITY AND COUNTY OF HONOLULU

636 South Street
Honolulu, Hawaii 96813-5007
Phone: 808-723-7139 Fax: 808-723-7111 Internet: www.honolulu.gov/hfd

PETER B. CARLISLE
MAYOR



KENNETH G. SILVA
FIRE CHIEF

EMMIT A. KANE
DEPUTY FIRE CHIEF

January 27, 2012

The Honorable Ernest Martin, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

RECEIVED
CITY CLERK
C & C OF HONOLULU
2012 JAN 27 PM 2:52

Dear Chair Martin and Councilmembers:

Subject: Request for Council Acceptance of a Gift to the City

We respectfully request the acceptance by the Council on behalf of the City and County of Honolulu of a gift to the City from the International Association of Fire Chiefs (IAFC) that is valued at approximately \$2,546. This request is made under the provisions of Resolution No. 05-349, CD1, FD1. The Honolulu Fire Department (HFD) has not taken custody of the gift.

The HFD desires to utilize the gift for my travel expenses to attend the IAFC Board of Directors meeting in Fairfax, Virginia, from April 24 to 28, 2012. A proposed resolution and the Declaration of Gift statement are attached.

Should you have any questions, please contact me at 723-7101 or ksilva@honolulu.gov.

Sincerely,

Handwritten signature of Kenneth G. Silva in cursive.

KENNETH G. SILVA
Fire Chief

KGS:lt

Attachments

APPROVED:

Handwritten signature of Douglas S. Chin in cursive.

Douglas S. Chin
Managing Director



RESOLUTION

RELATING TO THE ACCEPTANCE OF A GIFT TO THE CITY FROM THE INTERNATIONAL ASSOCIATION OF FIRE CHIEFS FOR FIRE CHIEF KENNETH SILVA TO ATTEND THE INTERNATIONAL ASSOCIATION OF FIRE CHIEFS BOARD OF DIRECTORS MEETING IN FAIRFAX, VIRGINIA, FROM APRIL 24 TO 28, 2012

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu (City) provides for the acceptance of gifts to the City by the Council of the City and County of Honolulu (Council); and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council on the acceptance of gifts donated to City executive agencies; and

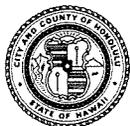
WHEREAS, the policy provides that an executive agency may request the Council's immediate consideration of a request for acceptance of a gift to the City to allow the agency's time-sensitive expenditure of the gift; and

WHEREAS, the policy provides for acceptance of a gift by an affirmative action by the Council; and

WHEREAS, through a letter, the Fire Chief of the Honolulu Fire Department submitted a request to the Council for acceptance of a gift to the City from the International Association of Fire Chiefs (IAFC) valued at approximately \$2,546 for travel and lodging expenses for Fire Chief Kenneth Silva to attend the IAFC Board of Directors meeting in Fairfax, Virginia, from April 24 to 28, 2012; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift (Exhibit A) and attached hereto; now, therefore,

BE IT RESOLVED by the Council that this body accepts the gift valued at approximately \$2,546 from the IAFC that is more fully described in the above-mentioned letter; and



CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that the City Clerk is hereby directed to transmit a certified copy of this Resolution to the Fire Chief of the HFD, 636 South Street, Honolulu, Hawaii 96813-5007.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawaii

Councilmembers

**City and County of Honolulu
Declaration of Gift**

Donor Name International Association of Fire Chiefs
Donor Address 4025 Fair Ridge Drive
Fairfax, Virginia 22033-2868
Donor Telephone Number 703.273.0911

Statement of Ownership and/or Terms of Conveyance:

Not applicable

Description of Gift and Value:

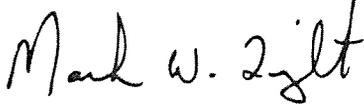
(Attach documentation to support the value and purpose of the gift, i.e., invoice, receipt, etc.)

Travel and lodging expenses for Fire Chief Kenneth Silva to attend the International Association of Fire Chiefs Board of Directors meeting in Fairfax, Virginia, from 24-28 APR 2012.

Approximate value (some receipts will be unavailable until after the trip):

Airfare: \$1,200 (approx)
Lodging: \$1,046 (\$244 per night plus taxes)
Meals: TBD (not yet planned, up to \$75 per day is allotted)
Other: TBD

Total approximate value: \$2,546 (possible)

23 JAN 2012		Mark W. Light	CEO/Executive Director
Date	Donor's Signature	Donor's Printed Name	Donor's Title