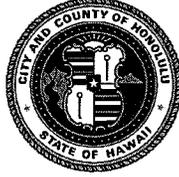


OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU

530 SOUTH KING STREET, ROOM 300 * HONOLULU, HAWAII 96813
PHONE: (808) 768-4141 * FAX: (808) 768-4242 * INTERNET: www.honolulu.gov



PETER B. CARLISLE
MAY

DOUGLAS S. CHIN
MANAGING DIRECTOR

CHRYSTN K. A. EADS
DEPUTY MANAGING DIRECTOR

January 3, 2012

The Honorable Ernest Y. Martin, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

RECEIVED
CITY CLERK
C & C OF HONOLULU
2012 JAN -4 PM 1:36

Dear Chair Martin and Councilmembers:

The Managing Director Douglas S. Chin received an invitation from Harvard University's Ash Institute for Democratic Governance and Innovation to identify a senior policy advisor to participate in a meeting to be held on January 26 – 28, 2012, in Cambridge Massachusetts.

Harvard will pay for all expenses associated with the travel. We have provided the required gift forms and a draft resolution accepting the gift for the City Council's review and consideration. The value of the gift is approximately of \$1,882.00, which includes airfare, lodging, meals and ground transportation.

Thank you for your prompt attention to this matter.

Very truly yours,

A handwritten signature in cursive script that reads "Peter B. Carlisle".

Peter B. Carlisle
Mayor



RESOLUTION

RELATING TO THE ACCEPTANCE OF A GIFT TO THE CITY FROM THE HARVARD KENNEDY SCHOOL ASH INSTITUTE FOR DEMOCRATIC GOVERNANCE AND INNOVATION.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu provides for the acceptance of gifts to the City by the Council of the City and County of Honolulu; and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to city executives agencies; and

WHEREAS, the policy provides that an executive agency may request the Council's immediate consideration of a request for acceptance of a gift to the City to allow the agency's time-sensitive expenditure of the gift; and

WHEREAS, through a letter, the Mayor has submitted a request to the Council for a gift from the Harvard University's Ash Institute for Democratic Governance and Innovation in Cambridge, Massachusetts with airfare, ground transportation, lodging, and meals, from January 26 – 28, 2012; and

WHEREAS, the description and value of the gift is set forth in the Declaration of gift; (Exhibit A) now, therefore

BE IT RESOLVED by the Council of the City and County of Honolulu that this body accepts the gift of travel, valued at \$1,882.00 that is fully described in the above-mentioned letter from the Mayor; and



CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

No. _____

RESOLUTION

BE IT FINALLY RESOLVED, that the clerk is hereby directed to transmit certified copies to this resolution to the Office of the Mayor, 530 South King Street, Room 306, Honolulu, Hawaii 96813.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawaii

Councilmembers

GIFTS TO THE CITY

**City and County of Honolulu
Declaration of Gift**

Donor Name Jason White
 Donor Address Harvard University - Kennedy School of Government
79 JFK Street
Cambridge, MA 02138
 Donor Telephone No. 646-442-2209

Statement of Ownership and/or Terms of Conveyance:

On behalf of the Harvard Kennedy School, to carry out this purpose, I do hereby absolutely and without condition or reservation give, grant and convey those items listed below to the City and County of Honolulu.

Description of Gift and Value:

(Attach documentation to support the value and purpose of the gift, i.e. invoice, receipt, etc.)

Airfare	Est. amount	\$1,084.00
Hotel, meals, Ground Transportation	Est. amount	798.00
Total Estimate		<u>\$1,882.00</u>

1/4/12 [Signature] JAYSON WHITE PROTECT MANAGER
 Date Donor's Signature Print Donor's Name Donor's Title