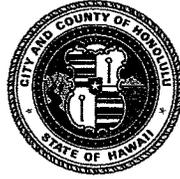


OFFICE OF THE MAYOR  
CITY AND COUNTY OF HONOLULU

530 SOUTH KING STREET, ROOM 300 \* HONOLULU, HAWAII 96813  
PHONE: (808) 768-4141 \* FAX: (808) 768-4242 \* INTERNET: [www.honolulu.gov](http://www.honolulu.gov)



PETER B. CARLISLE  
MAYOR

DOUGLAS S. CHIN  
MANAGING DIRECTOR

March 21, 2011

The Honorable Nestor R. Garcia, Chair  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawai'i 96813

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Dear Chair Garcia and Councilmembers:

In accordance with Sections 4-104 and 14-105 of the Revised Charter of the City and County of Honolulu, as amended, I am requesting the City Council's confirmation of the following appointee, who will be serving a temporary commission beginning April 1, 2011, and expiring upon his permanent appointment.

J. Thomas Heinrich  
Executive Secretary to the Neighborhood Commission

The appointee's resume is enclosed.

The individuals who have accepted my call to join the City government are all experienced, capable, and dedicated leaders, and I would deeply appreciate your confirmation of their appointments.

Sincerely,

A handwritten signature in cursive script, appearing to read "Peter B. Carlisle".

Peter B. Carlisle  
Mayor

Enclosure

cc: Ethics Commission  
J. Tom Heinrich

CITY AND COUNTY OF HONOLULU  
NOMINEE/APPOINTEE FORM

1. Position Nominated to: EXECUTIVE SECRETARY TO THE NEIGHBORHOOD COMMISSION
2. Name: JOHN THOMAS ("TOM") HEINRICH  
(First) (Middle) (Last)
3. Are you a citizen of the United States? Yes  No   
Are you a resident of the City and County of Honolulu? Yes  No   
If yes, how long 55 YEARS  
Are you a registered voter in the City and County of Honolulu? Yes  No
4. Occupation: ATTORNEY AT LAW
5. Name and address of employer or firm:  
SELF EMPLOYED SOLO PRACTITIONER
6. Does your employer do any business with the City and County of Honolulu?  
Yes  No  If yes, state the nature of business and approximate dollar amount in the last five years:  
\_\_\_\_\_  
\_\_\_\_\_
7. Do you or does any member of your immediate family hold office or own stock in any firm? Yes  No   
Does the firm do business with the City and County of Honolulu? Yes  No   
Provide details of your "yes" answers including the name(s) of the firm:  
PRESIDENT AND DIRECTOR, ALA WAI WATERSHED ASSOCIATION, INC. -  
A NONPROFIT 501(C)(3) HAWAII CORPORATION
8. Do you have any part-time employment, professional activity, or financial interests other than those indicated in the previous question? Yes  No   
If yes, provide details:  
PLEASE SEE ATTACHED SUMMARY RESUME FOR MY PROFESSIONAL, COMMUNITY, AND VOLUNTEER ACTIVITIES
9. Do you foresee any possible conflict between your present work, financial investments, business transactions or any other activity which would be incompatible with the proper discharge of your official duties or hinder you from effectively carrying out the duties for which you have been appointed? Yes  No  \* SEE BELOW
10. Are any members of your family employed by the City and County of Honolulu or any attached agency? Yes  No  If yes, please specify the department and division:  
\_\_\_\_\_

\* UPON CONFIRMATION OF MY APPOINTMENT, I SHALL PROMPTLY RESIGN AS A MEMBER OF THE MANOA NEIGHBORHOOD BOARD No. 7.

11. Are there any incidents in your past that may jeopardize your nomination?

Yes \_\_\_ No

12. Have you ever been convicted of a felony? If yes, provide details:

NO

13. Education:

PLEASE SEE ATTACHED SUMMARY RESUME.

14. Provide a summary of major work experience for the last ten (10) years. Begin with your present job, including military (attach additional sheets if necessary or resume):

① ATTORNEY AT LAW SINCE 1987; SOLO PRACTITIONER SINCE 1990.

② HAWAII STATE SENATE, STAFF ATTORNEY FOR SENATOR BRIAN TANIGUCHI, 2007-2010.

③ PLEASE SEE ATTACHED SUMMARY RESUME.

15. Community activities, etc. (also list any service on any other board or commission Federal, State or County):

PLEASE SEE ATTACHED SUMMARY RESUME.

16. Have you ever been a member of a board or commission with the City and County of Honolulu?

Yes  No \_\_\_ If yes, provide name(s) of board/commission:

NEIGHBORHOOD COMMISSION, 2004-2005

17. Will you be able to commit to the full term of this appointment? Yes  No \_\_\_

18. Will you be able to commit to meeting dates and times? Yes  No \_\_\_

19. Are you regularly away from Honolulu? Yes \_\_\_ No  If, yes, please explain:

20. Are you willing to make a confidential financial disclosure to the city Ethics Commission upon appointment and yearly thereafter? Yes  No \_\_\_

21. What do you understand to be the prime duties of your county appointment?

THE EXECUTIVE SECRETARY TO THE NEIGHBORHOOD COMMISSION EFFECTIVELY SERVES AS THE ADMINISTRATOR OF THE CITY'S NEIGHBORHOOD BOARD SYSTEM (NBS) — THE NEIGHBORHOOD COMMISSION (9 MEMBERS), 33 NEIGHBORHOOD BOARDS (445 MEMBERS), AND THE NEIGHBORHOOD COMMISSION OFFICE (15 STAFF MEMBERS) — AND REPORTS TO THE MANAGING DIRECTOR. THE EXECUTIVE SECRETARY IS RESPONSIBLE FOR THE MANAGEMENT OF THE DAY TO DAY OPERATIONS OF THE NBS, AND ITS EFFICIENT AND EFFECTIVE PERFORMANCE.

The above statements made by me are true, complete and correct to the best of my Knowledge and belief, and are made in good faith.

J. Thomas Heinrich      MARCH 17, 2011  
(Signature)                              (Date)

***The completed form and any attachment(s) will be posted by the City Clerk and available on the City's DocuShare Website.***

Rev.10/10

Summary Resume of  
**J. THOMAS HEINRICH**

**EDUCATION:**

J.D. (1986) in Law, University of Oregon at Eugene  
B.A. (1976) & M.A. (1980) in History, University of Colorado at Boulder  
University of Hawai'i at Manoa  
ʻIolani School (Grades 3 to 12, Class of 1973), Honolulu, Hawai'i  
Manoa Elementary School (Grades K to 2), Honolulu, Hawai'i

**PROFESSIONAL, COMMUNITY, & VOLUNTEER ACTIVITIES:**

Attorney at Law, Admitted to the State of Hawai'i bar and U. S. District Court for the District of Hawai'i – 1987 (HSBA Attorney Registration No. 4389) Solo Practitioner  
Ala Wai Watershed Association, Inc. (a nonprofit 501(c)(3) Hawaii corporation):  
Charter Director, current President, & past Secretary – 2000 to present  
District 24 (Manoa) Council Chair, Democratic Party of Hawai'i – 1998-2006, 2008 to present; volunteer in numerous political campaigns, 1988 to present  
Manoa Neighborhood Board No. 7, City & County of Honolulu:  
Member – 1993-1997, 1999-2005, 2007 to present (14 years)  
Chair – 1993-1995, 1999-2005; 2008-2009 (9 years)  
Vice Chair -- 1995-1997, 2007-2008  
Makiki-McCully-Mo`ili`ili-Manoa (“4M”) Vision Team leader, City & County of Honolulu – 1998-2005  
Neighborhood Commission, City & County of Honolulu: Member -- 2004-2005  
Malama o Manoa, Inc. (a nonprofit 501(c)(3) Hawaii corporation):  
Charter Director – 1992-2000 and Advisor -- 2001 to present  
One of the “Waahila Warriors” – Fought 10+ years to successfully keep proposed Kamoku-Pukele 138 kV overhead power line off Waahila Ridge, Honolulu – 1992-2004  
Staff attorney with the Hawaii State Senate for:  
Senator Ann Kobayashi – 1989-1994; Senator Dolly Ching – 1994; and  
Senator Brian Taniguchi – 1994-1997, 2007-2010 (total of 11 regular sessions)  
Democratic Candidate for State of Hawai'i House of Representatives District 24 (Manoa) seat – 1994 (2nd place to Ed Case); 2002 (2nd place to Kirk Caldwell)  
ʻIolani School History Department Faculty -- taught U.S. History, Economics, and Public Affairs (Grades 11 & 12); Assistant Athletic Trainer; Admissions program interviewer – 1978-1982  
McCully-Mo`ili`ili Citizens Patrol member – 1997 to present  
Aloha Aina Community Recycling Events volunteer and driver – 2004 to present  
TAG (Totally Against Graffiti) Team leader (Mo`ili`ili, McCully, Lower Manoa area) – 2005 to present  
Pride in Mo`ili`ili member – 2010 to present  
Numerous committees and special community activities participant

**REFERENCES:** Available on request.