January 12, 2011

The Honorable Nestor R. Garcia, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai‘i 96813

Dear Chair Garcia and Councilmembers:

In accordance with Section 4-104 of the Revised Charter of the City and County of Honolulu, as amended, I am requesting the City Council’s confirmation of the following member of my cabinet, who is currently serving a temporary commission effective upon my being sworn into office and expiring upon his permanent appointment.

Michael Hansen
Department of Budget and Fiscal Services

The officer’s information is enclosed.

The individuals who have accepted my call to join the City government are all experienced, capable, and dedicated leaders, and I would deeply appreciate your confirmation of their nominations.

Sincerely,

Peter B. Carlisle
Mayor

Enclosure
1. Position Nominated to: Director of Budget and Fiscal Services

2. Name: Michael Richard Hansen
   (First) (Middle) (Last)

3. Are you a citizen of the United States? Yes x No ___
Are you a resident of the City and County of Honolulu? Yes x No ___
If yes, how long ___ 48 years
Are you a registered voter in the City and County of Honolulu? Yes x No ___

4. Occupation: Chief Accountant

5. Name and address of employer or firm:
   City and County of Honolulu

6. Does your employer do any business with the City and County of Honolulu? N/A
   Yes ___ No ___ If yes, state the nature of business and approximate dollar amount in the last five years:

7. Do you or does any member of your immediate family hold office or own stock in any firm? Yes x No ___
   Does the firm do business with the City and County of Honolulu? Yes x No ___
   Provide details of your “yes” answers including the name(s) of the firm:
   minimal holding of Bank of Hawaii stock.

8. Do you have any part-time employment, professional activity, or financial interests other than those indicated in the previous question? Yes ____ No x
   If yes, provide details:

9. Do you foresee any possible conflict between your present work, financial investments, business transactions or any other activity which would be incompatible with the proper discharge of your official duties or hinder you from effectively carrying out the duties for which you have been appointed? Yes ____ No x

10. Are any members of your family employed by the City and County of Honolulu or any attached agency? Yes ____ No x If yes, please specify the department and division:
11. Are there any incidents in your past that may jeopardize your nomination?  
   Yes ___  No ___x

12. Have you ever been convicted of a felony? If yes, provide details:  No

13. Education:  
   Santa Clara University - Bachelor of Science in Commerce - major in Accounting  
   University of Hawaii - Masters in Accounting

14. Provide a summary of major work experience for the last ten (10) years. Begin with your present job, including military (attach additional sheets if necessary or resume):  
   City and County of Honolulu - Acting Director of Budget and Fiscal Services (BFS)  
   October 2010 to present  
   City and County of Honolulu - Chief Accountant of BFS Internal Control Division  
   March 1991 - October 2010

15. Community activities, etc. (also list any service on any other board or commission Federal, State or County):  
   No active participation in community activities or boards at the present time.

16. Have you ever been a member of a board or commission with the City and County of Honolulu?  
   Yes ___  No ___x  If yes, provide name(s) of board/commission:

17. Will you be able to commit to the full term of this appointment? Yes ___x  No ___

18. Will you be able to commit to meeting dates and times? Yes ___x  No ___

19. Are you regularly away from Honolulu? Yes ___x  No ___ If, yes, please explain:

20. Are you willing to make a confidential financial disclosure to the city Ethics Commission upon appointment and yearly thereafter? Yes ___x  No ___

21. What do you understand to be the prime duties of your county appointment?  
   The prime duties are specifically identified in the City Charter  
   Chapter 2, Section 6-203
The above statements made by me are true, complete and correct to the best of my Knowledge and belief, and are made in good faith.

(Signature)  1/3/2011 (Date)

The completed form and any attachment(s) will be posted by the City Clerk and available on the City’s DocuShare Website.

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