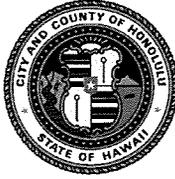


OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU

530 SOUTH KING STREET, ROOM 300 * HONOLULU, HAWAII 96813
PHONE: (808) 768-4141 * FAX: (808) 768-4242 * INTERNET: www.honolulu.gov

PETER B. CARLISLE
MAYOR



January 12, 2011

DOUGLAS S. CHIN
MANAGING DIRECTOR

RECEIVED
CITY CLERK
C & C OF HONOLULU
2011 JAN 18 AM 9:02

The Honorable Nestor R. Garcia, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

Dear Chair Garcia and Councilmembers:

In accordance with Section 4-104 of the Revised Charter of the City and County of Honolulu, as amended, I am requesting the City Council's confirmation of the following member of my cabinet, who is currently serving a temporary commission effective upon my being sworn into office and expiring upon his permanent appointment.

Michael Hansen
Department of Budget and Fiscal Services

The officer's information is enclosed.

The individuals who have accepted my call to join the City government are all experienced, capable, and dedicated leaders, and I would deeply appreciate your confirmation of their nominations.

Sincerely,

Handwritten signature of Peter B. Carlisle in cursive script.
Peter B. Carlisle
Mayor

Enclosure

11. Are there any incidents in your past that may jeopardize your nomination?
Yes ___ No x

12. Have you ever been convicted of a felony? If yes, provide details: No

13. Education:

Santa Clara University - Bachelor of Science in Commerce - major in Accounting
University of Hawaii - Masters in Accounting

14. Provide a summary of major work experience for the last ten (10) years. Begin with your present job, including military (attach additional sheets if necessary or resume):

City and County of Honolulu - Acting Director of Budget and Fiscal Services (BI)
October 2010 to present

City and County of Honolulu - Chief Accountant of BFS Internal Control Division
March 1991 - October 2010

15. Community activities, etc. (also list any service on any other board or commission Federal, State or County):

No active participation in community activities or boards at the present time.

16. Have you ever been a member of a board or commission with the City and County of Honolulu?
Yes ___ No x If yes, provide name(s) of board/commission:

17. Will you be able to commit to the full term of this appointment? Yes x No ___

18. Will you be able to commit to meeting dates and times? Yes x No ___

19. Are you regularly away from Honolulu? Yes ___ No x If, yes, please explain:

20. Are you willing to make a confidential financial disclosure to the city Ethics Commission upon appointment and yearly thereafter? Yes x No ___

21. What do you understand to be the prime duties of your county appointment?

The prime duties are specifically identified in the City Charter
Chapter 2, Section 6-203

The above statements made by me are true, complete and correct to the best of my Knowledge and belief, and are made in good faith.

Michael Hoffman
(Signature)

1/13/2011
(Date)

The completed form and any attachment(s) will be posted by the City Clerk and available on the City's DocuShare Website.

Rev.10/10