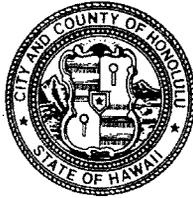


DEPARTMENT OF COMMUNITY SERVICES
CITY AND COUNTY OF HONOLULU

715 SOUTH KING STREET, SUITE 311 • HONOLULU, HAWAII 96813 • AREA CODE 808 • PHONE: 768-7762 • FAX: 768-7792



PETER B. CARLISLE
MAYOR

SAMUEL E. H. MOKU
ACTING DIRECTOR

ERNEST Y. MARTIN
DEPUTY DIRECTOR

January 6, 2011

The Honorable Nestor Garcia, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

RECEIVED
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C & C OF HONOLULU
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Dear Chair Garcia and Councilmembers:

Subject: Unbudgeted Temporary Position Notification

Section 2-17.2(a) of the Revised Ordinances of Honolulu relating to the execution of the Executive Operating Budget authorizes the Mayor to establish, fill and allot funds for additional temporary positions that are not included in the Executive Operating Budget Ordinance, upon prior notification to the City Council. In accordance with the provisions of this ordinance, notification is hereby submitted for one Community Relations Specialist I position in the Department of Community Services. Additional required information on the position is as follows:

1. Type of Temporary Position Required:

Community Relations Specialist I

As allowed under Section 6-1103(g) of the Revised Charter of the City and County of Honolulu.

2. Anticipated Duration of the Employment of the Temporary Position:

January 1, 2011 to September 29, 2011, with possible extensions/renewals as required and allowable under the Revised City Charter.

3. Cost of the Temporary Position: \$15,015.00

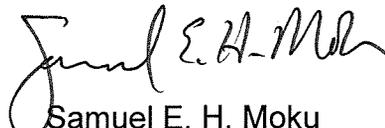
4. Source of the Budgetary Savings Which Will Accrue to Finance the Temporary Position:

The salary for this position is fully funded by the Strategic Prevention Framework State Incentive Grant (SPF-SIG).

5. Unforeseen or Emergency Circumstance Justifying the Need for the Temporary Position:

The timely implementation of grant activities was hindered due to the delay in an executed agreement with the State Department of Health. This position is needed to ensure the Department meets the deadlines to carry out and complete all grant activities.

Sincerely,



Samuel E. H. Moku
Acting Director

SM:dk

cc: BFS Budget Administration Division
Office of the Mayor

APPROVED:



Douglas S. Chin
Managing Director