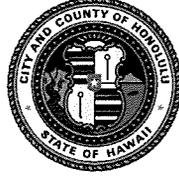


OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU

530 SOUTH KING STREET, ROOM 300 * HONOLULU, HAWAII 96813
PHONE: (808) 768-4141 * FAX: (808) 768-4242 * INTERNET: www.honolulu.gov



PETER B. CARLISLE
MAYOR

DOUGLAS S. CHIN
MANAGING DIRECTOR

December 29, 2010

The Honorable Nestor R. Garcia, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

Dear Chair Garcia and Councilmembers:

I respectfully request the temporary commission of Carrie K. S. Okinaga for the position of Corporation Counsel. This temporary commission is for an interim period only and will be effective immediately and will terminate upon my permanent appointment of Corporation Counsel, on or about July 1, 2011.

Carrie K. S. Okinaga
Corporation Counsel

The officer's information is enclosed.

The individuals who have accepted my call to join the City government are all experienced, capable, and dedicated leaders, and I would deeply appreciate your confirmation of their nominations.

Sincerely,

A handwritten signature in cursive script that reads "Peter B. Carlisle".

Peter B. Carlisle
Mayor

Enclosure

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CITY AND COUNTY OF HONOLULU
NOMINEE/APPOINTEE FORM

1. Position Nominated to: Corporation Counsel

2. Name: Carrie K. S. Okinaga
(First) (Middle) (Last)

3. Are you a citizen of the United States? Yes No
Are you a resident of the City and County of Honolulu? Yes No
If yes, how long _____
Are you a registered voter in the City and County of Honolulu? Yes No

4. Occupation: Attorney

5. Name and address of employer or firm:
City & County of Honolulu, Department of the Corporation Counsel
530 S. King St., Honolulu, HI 96813

6. Does your employer do any business with the City and County of Honolulu?
Yes No If yes, state the nature of business and approximate dollar amount
in the last five years:
I am employed by the City and County of Honolulu

7. Do you or does any member of your immediate family hold office or own stock in
any firm? Yes No
Does the firm do business with the City and County of Honolulu? Yes No
Provide details of your "yes" answers including the name(s) of the firm:
Hawaiian Electric Co. - Husband is a Vice President and holds shares.
I am personally not aware of holdings in other firms contracting with the
City; I hold shares of Disney which is developing a resort in Ko Olina
and may require permits from the City.

8. Do you have any part-time employment, professional activity, or financial
interests other than those indicated in the previous question? Yes No
If yes, provide details:

9. Do you foresee any possible conflict between your present work, financial investments, business
transactions or any other activity which would be incompatible with the proper discharge of your
official duties or hinder you from effectively carrying out the duties for which you have been
appointed? Yes No

10. Are any members of your family employed by the City and County of Honolulu or any attached
agency? Yes No If yes, please specify the department and division:

11. Are there any incidents in your past that may jeopardize your nomination?
Yes ___ No X
12. Have you ever been convicted of a felony? If yes, provide details:
No

13. Education:
See attached resume.

14. Provide a summary of major work experience for the last ten (10) years. Begin with your present job, including military (attach additional sheets if necessary or resume):
See attached resume.

15. Community activities, etc. (also list any service on any other board or commission Federal, State or County):
See attached resume.

16. Have you ever been a member of a board or commission with the City and County of Honolulu?
Yes ___ No X If yes, provide name(s) of board/commission:

17. Will you be able to commit to the full term of this appointment? Yes ___ No X
18. Will you be able to commit to meeting dates and times? Yes X No ___
19. Are you regularly away from Honolulu? Yes ___ No X If, yes, please explain:

20. Are you willing to make a confidential financial disclosure to the city Ethics Commission upon appointment and yearly thereafter? Yes X No ___
21. What do you understand to be the prime duties of your county appointment?
Generally oversee the Department of the Corporation Counsel which serves as the chief legal adviser and legal representative of all agencies, the council and all officers and employees in matters relating to their official power and duties. Provide advice to City clients. Responsible for developing and presenting budget. Supervise personnel in the Department.

The above statements made by me are true, complete and correct to the best of my Knowledge and belief, and are made in good faith.

Carrie S. O'Leary
(Signature)

12/29/10
(Date)

The completed form and any attachment(s) will be posted by the City Clerk and available on the City's DocuShare Website.

Rev.10/10

Carrie K. S. Okinaga

Carrie K. S. Okinaga is the Corporation Counsel of the City and County of Honolulu, appointed by Mayor Mufi Hannemann and most recently by Mayor Peter Carlisle. As Corporation Counsel, she is the chief in-house legal counsel for the City, with approximately 10,000 employees and an operating budget of \$1.8 billion. She supervises a department of 81 FTE positions, approximately half of which are attorneys practicing in diverse areas of law.

Ms. Okinaga was born and raised in Manoa Valley. She attended Manoa Elementary and graduated from Punahou School. After attending the University of Hawai'i at Manoa for one year, she transferred to Pomona College in Claremont, California, where she received her Bachelor of Arts Degree in Government/Public Policy in 1989. Ms. Okinaga graduated from Stanford Law School in 1992, and joined McCorriston Miller Mukai MacKinnon LLP, where she practiced for twelve years in the areas of litigation and employment law. At the firm, she was actively involved in firm management, serving as the firm's Hiring Partner.

Admitted to Practice:

Hawaii
California
United States District Court,
District of Hawaii
United States Court of Appeals,
Ninth Circuit

Areas of Practice:

Administrative Law
Environmental Law
Employment Law
Civil Litigation

Professional Experience:

Department of the Corporation Counsel of the City and County of Honolulu,
Honolulu, Hawaii (2005-present)

- Corporation Counsel

McCorriston Miller Mukai MacKinnon, Honolulu, Hawaii (1992-2004)

- Associate (1992-1999)
- Partner (1999-2004)
- Hiring Partner and Co-Chair, Hiring Committee (2000-2004)

Carlsmith, Ball, Wichman, Murray, Case, Mukai & Ichiki, Honolulu, Hawaii
(1991)

- Summer Associate

Pillsbury Madison & Sutro, San Francisco, California (1991)

- Summer Associate

Nishimura & Sanada, Tokyo, Japan (1990)

- Summer Associate

Education:

- J.D., 1992, Stanford Law School
 - Associate Editor, Stanford Law Review (1990-92)
- B.A., Government/Public Policy, 1989, Pomona College
 - *Magna Cum Laude*
 - *Phi Beta Kappa*
 - Recipient of John A. Vieg Government Award (1989)
 - Pomona College Scholar (1986-1989)
- Attended University of Hawaii at Manoa, Honors Program (1985-1986)

Organizations:

Professional

- American Judicature Society, Hawaii Chapter
 - Co-Chair, Sidebar Program (2004-present)
 - Member, Special Committee on the Jury (2009)
- American Bar Association (Member, Litigation and Labor and Employment Law Sections)
 - Co-Chair, Section of Litigation's 2006 ABA Annual Meeting Committee
 - Co-Editor, Minority Trial Lawyer (2003-2004)
 - Liaison, Section of Litigation's Woman Advocate Committee (2003-2004)
 - Section of Litigation's Young Lawyers Leadership Program scholarship recipient (2002-04)
 - Young Lawyers Division ("YLD") Liaison to the Labor and Employment Law Section (1999-2000)
 - Vice Chair, Minorities in the Profession Committee of the YLD (1997-1999)
 - Assistant Editor, The Affiliate (newsletter for the YLD) (1998-1999)
 - YLD, District Representative for Alaska and Hawaii (1996-1998)
 - Member, Hawaii ABA Membership Committee (1995)
 - Scholarship Recipient, Minorities in the Profession Committee of the YLD (1995-96)
- State of Hawaii Subcommittee on Employment Law Jury Instructions (Member, 2003-2004)

- Hawaii State Bar Association
 - Member, Host Committee for 2006 ABA Annual Meeting
 - Member, CLE Committee (1999-2000, 2002)
 - Member, Nominating Committee (2000)
 - Director, Young Lawyers Division (1994-1999)
 - Secretary, Subcommittee on Disciplinary Rules of the Committee on Lawyer Competence and Specialization (1995-1996)
- Hawaii Defense Lawyers Association
 - Vice President (2000-2004)

Other

- Stanford Law School Board of Visitors (2006-present)
- Pacific Century Fellow (1998-1999)
 - Junior Pacific Century Fellow program volunteer (2000-2001)
- P.A.R.E.N.T.S. fka Parents Anonymous
 - Secretary (1995-1998), Director (1994-1998)

Personal: