

**THE FOLLOWING PAGES SHALL BE DETACHED FROM THE SOLICITATION DOCUMENT  
AND SUBMITTED AS THE OFFEROR'S BID.**

Offerors shall not include samples or descriptive literature unless expressly requested. Any unsolicited samples, descriptive literature, or attachments will not be examined or tested, and will not be deemed to vary any of the provisions of the solicitation document.

CITY AND COUNTY OF HONOLULU

**APPENDIX C: PRICING/CERTIFICATIONS/ACKNOWLEDGEMENTS**

Office of the City Clerk  
City and County of Honolulu  
Honolulu, Hawaii 96813

SOLICITATION NO. RFB-CLK-727803

The undersigned has carefully examined and hereby proposes, if selected, to provide Temporary Staffing Services, as described herein, for the Office of the City Clerk, City and County of Honolulu, Honolulu, Hawaii, for approximately seven (7) months, at the bid prices quoted below, in strict compliance with the Proposal, Specifications, Special Provisions and General Terms and Conditions attached hereto and by reference made a part hereof.

ITEM NO.	DESCRIPTION	ESTIMATED NUMBER OF WORKHOURS FOR SEVEN (7) MONTHS	UNIT BID PRICE PER HOUR	TOTAL
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Furnish approximately Twenty (20) temporary election clerks, in accordance with the Specifications herein.

**ELECTION CLERK I.**

1.	Regular hours.	17,840 hours	X \$ <u>14.51</u> per hour	= \$ <u>258,858.40</u>
		(includes \$11.00 minimum wage cost)		
2.	Overtime hours.	1,410 hours	X \$ <u>21.77</u>	= \$ <u>30,695.70</u>

ITEM NO.	DESCRIPTION	ESTIMATED NUMBER OF WORKHOURS FOR ONE (1) MONTH	UNIT	BID PRICE PER HOUR	TOTAL
<u>ELECTION CLERK II.</u>					
3.	Regular hours.	1 hour	X	\$ <u>15.83</u> per hour	= \$ <u>15.83</u>
		(includes \$12.00 minimum wage cost)			
4.	Overtime hours.	1 hour	X	\$ <u>23.75</u> per hour	= \$ <u>23.75</u>

Furnish approximately Thirty-three (33) short term election clerks, in accordance with the Specifications herein.

SHORT TERM ELECTION CLERK.

5.	Regular hours.	5,280 hours	X	\$ <u>13.19</u> per hour	= \$ <u>69,643.20</u>
		(includes \$10.00 minimum wage cost)			
6.	Overtime hours.	792 hours	X	\$ <u>19.79</u> per hour	= \$ <u>15,673.68</u>

TOTAL SUM BID FOR ITEM NOS. 1 THROUGH 6. . . . . \$374,910.56

It is understood and agreed that the services as specified herein are being furnished for the exclusive use of the City and County of Honolulu.

It is also understood and agreed that the unit bid prices include all taxes which are applicable to the products or services or the furnishing, sale or purchase thereof whether assessed against, chargeable to or payable by the City and County of Honolulu or any of its agencies or the undersigned.

It is also understood and agreed that the City Clerk reserves the right to accept or reject any or all bids, in whole or in part, and to waive any defects if, in the Director's opinion, such acceptance, rejection or waiver will be in the best interest of the City and County of Honolulu.

It is further understood and agreed that the undersigned agrees to submit its bid in accordance with the General Instructions to Bidders attached hereto. Since the bid instructions shall apply to the bid solicitation only, the instructions shall not be included as part of the contract.

The undersigned further understands and agrees that by submitting this offer, 1) he/she is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the price(s) submitted was (were) independently arrived at without collusion.

The undersigned represents: (Check one only)

- A Hawaii business incorporated or organized under the laws of the State of Hawaii; OR
- A Compliant Non-Hawaii business not incorporated or organized under the laws of the State of Hawaii, but registered at the State of Hawaii, Department of Commerce and Consumer Affairs, Business Registration Division, to do business in the State of Hawaii.

State of Incorporation, if other than Hawaii: \_\_\_\_\_

Offeror is:  Sole Proprietor;  Partnership;  Corporation;  Joint Venture;  
 Other: \_\_\_\_\_

Submitted,

Staffing Solutions of Hawaii  
Name of Offeror

C. Townsend  
Authorized Signature

Authorized Signature

Cassie Townsend, Business Development Manager  
Print or Type Name and Title of Above

Business address: 1357 Kapiolani Blvd #1410  
(Street address)

City, State, Zip Code: Honolulu, HI 96814

Payment address: \_\_\_\_\_  
(If other than street address below)

City State, Zip Code: \_\_\_\_\_

Business Telephone Number: 808-949-3669

Business Mobile Telephone Number: 808-840-3952

Business Fax No.: 808-949-4022

Business E-Mail Address: mgmt@staffingsolutionsofhawaii.com

Person to Contact if Awarded: Cassie Townsend

Local Contact address if different than above: \_\_\_\_\_

ACKNOWLEDGE ADDENDUM (IF ANY) BY INDICATING THE DATE OF RECEIPT.

ADDENDUM NO. 1 \_\_\_\_\_

ADDENDUM NO. 2 \_\_\_\_\_

ADDENDUM NO. 3 \_\_\_\_\_

ADDENDUM NO. 4 \_\_\_\_\_

**CERTIFICATE OF ACCEPTANCE  
OF SOLICITATION REQUIREMENTS**

It is understood and agreed that the undersigned acknowledges the following:

1. The Offeror has read this solicitation document including any addenda, in its entirety;
2. The Offeror understands and agrees to furnish, deliver, and perform the requirements of the solicitation in strict compliance with the solicitation document as amended, including any specifications, plans, and scope of work descriptions, without any exceptions, if awarded a contract;
3. The Offeror understands and agrees that no substitution or alternate brands may be furnished without the written approval of the City;
4. The Offeror understands that the Contractor shall resolve any noncompliance with the requirements of the awarded contract at the Contractor's own expense;
5. The Offeror will make all modifications or customizations to the brand and model being offered as necessary to meet all specifications, at no additional cost. Offeror guarantees that all modifications or customizations done to meet specifications shall not affect the quality or operation of the product; and
6. The Offeror understands that FAILURE TO MEET CONTRACT REQUIREMENTS WILL CONSTITUTE A BREACH OF CONTRACT THAT MAY RESULT IN SUSPENSION OR DEBARMENT, AND THE EXERCISE OF RIGHTS AND REMEDIES AS PROVIDED BY LAW. Contract requirements include any specifications, plans, and scope of work descriptions;

7. The undersigned is an authorized representative of the Offeror and can legally obligate the Offeror thereto.

Offeror: Staffing Solutions of Hawaii

Signature: C. Townsend

Print Name: Cassie Townsend

Title: Business Development Manager

Date: 3/24/14

Phone: 808-949-3669

**END OF APPENDIX C.**